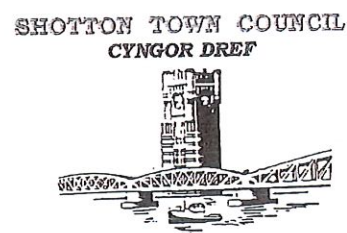
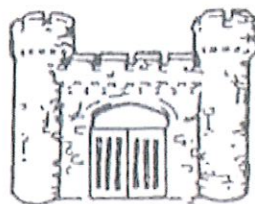


Item 6



**MINUTES of a MEETING of the
JOINT ADMINISTRATION/MAINTENANCE COMMITTEE
held virtually
on
WEDNESDAY 18 JANUARY 2023**

Broughton & Bretton Community Council:

Councillors Penny Brett-Roberts, Ros Griffiths and Mike Lowe.

Hawarden Community Council:

Councillors Joyce Angell, Dave Mackie and Ralph Small.

Shotton Town Council:

Councillors Sean Bibby, Gary Cooper, David Evans, Elwyn Jones and Christopher Risley.

Also in Attendance:

Sharron Jones, Clerk & Financial Officer, Broughton & Bretton and Hawarden Community Councils (SGJ)
Collette Lowry, Clerk and Financial Officer, Shotton Town Council (CL)

1. APPOINTMENT OF CHAIR:

Councillor Ralph Small was nominated to act as Chairman, this was duly seconded and agreed and **IT WAS RESOLVED:** that Councillor Ralph Small be appointed Chairman for the meeting.

Members welcomed Collette Lowry to her first meeting and members of Broughton and Bretton and Hawarden Councils congratulated her on her appointment. Collette provided a short introduction and background which Members welcomed.

2. APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Janet Axworthy (HCC), Mike Evans (STC) and Angela Phillips (STC).

3. MINUTES OF THE PREVIOUS MEETING:

The Minutes of the previous meeting held on 19th January 2022, copies of which had been circulated with the agenda, were received and approved as a correct record.

4. MATTERS ARISING FROM THE MINUTES:

There were none.

5. JOINT SERVICES:

The Chair referred members to the comprehensive report that had been circulated with the agenda for the meeting. The report outlined the anticipated expenditure for the Joint Agreement for financial year 2022/23 and the budget proposals for 2023/24.

The Clerk and Financial Officer (SGJ) highlighted that together with the Clerk and Financial Officer for Shotton (CL) and the Senior Maintenance Officer, that work had been undertaken with Scottish Power National Grid to ensure that the LED head replacement programme had been accurately reflected on the grid; this has resulted in a reduction in the energy bills for public lighting for each council which had worked out less than anticipated in March 2022 but still showed a substantial rise on the 2021/22 prices.

The Clerk and Financial Officer (SGJ) also referred to the retirement of two experienced and long-serving employees in March and May 2022. The new Senior Maintenance Officer and Maintenance Assistant had proven to be a great asset to the councils with a seamless transition. The Chairman endorsed this comment.

IT WAS RESOLVED: that the budget report and the contributions from each Council be approved.

6. STREET LIGHTING – LED HEAD REPLACEMENT SCHEME:

The Clerk and Financial Officer provided a written report on the number of LED Head replacements, per ward, which was noted.

She also highlighted that the programme had slowed due to the impact of the Covid-19 pandemic and the change in workforce but that work had continued to improve and the programme was progressing at a positive pace.

IT WAS RESOLVED: to note the update.

7. SERVICE LEVEL AGREEMENTS:

Copies of the Service Level Agreements (SLA) had been circulated with the agenda for the meeting for re-approval.

The maintenance of the Harry Weale Memorial garden appeared to have been missed off the SLA and would be added. It was suggested that the word "and" be added to section (r) of the agreement in relation to gullies and back allies. A discussion ensued about the back allies and inspection routine to which the Clerk and Financial Officer (SGJ) responded that monthly inspections were made and a record kept for insurance purposes.

It was also suggested that a half yearly meeting of the Joint Maintenance Committee meet in September which was agreed by all members present.

IT WAS RESOLVED:

- (i) to agree, amend and sign the service level agreements as above;
- (ii) that the joint maintenance committee meet twice a year; and
- (iii) that a "meet the team" event with members of the Maintenance Team and Shotton Town Council Members be held in due course.

8. DATE OF NEXT MEETING:

It was agreed that the next meeting of the Joint Committee would take place during the third week of January 2024 either at a location in Hawarden or virtually.

A meeting would also be held in September 2023 to review the half yearly report.

The meeting concluded at 7.00 p.m.

The Chairman thanked members for their attendance.

INTERNAL AUDIT REPORT - INTERIM HA WARDEN COMMUNITY COUNCIL 2022/2023

The internal audit is carried out by undertaking the following testing of the internal controls specified on the Annual Return for local councils in Wales:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year end testing on the accuracy and completeness of the financial statements

The interim internal audit provides evidence to support the annual internal audit conclusion in the Annual Return for local councils in Wales.

Conclusion

On the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan overleaf.

As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

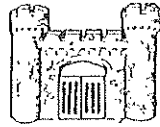
JDH Business Services Limited

Item 7

INTERNAL AUDIT REPORT - INTERIM
HA WARDEN COMMUNITY COUNCIL 2022/2023

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	<p>The financial regulations require:</p> <p>6.18. Any Debit Card issued for use will be specifically restricted to the Clerk and RFO [and the Senior Maintenance Officer or Administrative Assistant on behalf of the Clerk/RFO] and will also be restricted to a single transaction maximum value of [£500] unless authorised by Council or finance committee in writing before any order is placed.</p> <p>The Council made a payment to SLCC for £610 in November 2022 using the debit card.</p> <p>We have not seen evidence of Council or finance committee authorisation before the order was placed.</p>	<p>The debit card should be used as per the financial regulations of the Council.</p>	<p>The Financial Regulations at 1.14 and 4.1 refer to council authorising expenditure over £5,000 and the Clerk and Financial Officer, in conjunction with the Chairman of the Council or the Chairman of the Finance Committee for any items over £500 and below £5,000.</p> <p>Para 6 of the Council's Internal Financial Controls states:</p> <p><i>"All Debit Card payments are subject to a maximum transaction value of £5,000."</i></p> <p>It is suggested that the £500 limit on debit cards be extended to £5,000 to align with the Council's Internal Financial Controls, as previously agreed by council.</p>
2	<p>A payment of £3000 plus VAT to Snapfast has been posted into the ledger twice and one payment appears in the bank reconciliation as a reconciling item.</p> <p>As a result, both payments have been included within the joint service agreement recharge.</p>	<p>The Clerk and Financial Officer has agreed to post an adjustment into the ledger to remove the duplicate posting and an adjustment will be made to the joint service recharge.</p>	<p>Adjustment will be made at February 2023 recharge.</p>



**HAWARDEN COMMUNITY COUNCIL
CYNGOR CYMUNED PENARLAG**

13th February 2023
Personal Protective Equipment

1.	Name of Councillor(s)/ Officer	Clerk and Financial Officer
2.	Title of Report	Purchase of Personal Protective Equipment (PPE)
3.	Purpose of Report	To consider the recent purchases of PPE and consider whether it would be more cost effective to provide the council's workforce with an annual "pack".
4.	Background to this request	<p>Each year the council purchases PPE for its five maintenance officers. This is usually on an "as and when needed" basis. Special requirements are needed for one member of staff.</p> <p>Personal protective equipment is protective clothing, helmets, goggles, or other garments or equipment designed to protect the wearer's body from injury or infection. The hazards addressed by protective equipment include physical, electrical, heat, chemicals, biohazards, and airborne particulate matter.</p> <p>The Personal Protective Equipment at Work Regulations 1992 place duties on employers to ensure that PPE is:</p> <ul style="list-style-type: none"> • properly assessed before use to make sure it is fit for purpose • maintained and stored properly • provided with instructions on how to use it safely

		<ul style="list-style-type: none"> • used correctly by workers • Employers must ensure workers have sufficient information, instruction and training on PPE use • Ensure equipment is not time expired, for example, helmets have a date of manufacture <p>A checklist is used to regularly assess PPE as per the attached Appendix.</p>
5.	Financial Implications	<p>A table is also appended showing the purchases for the current year, and previous year for illustrative purposes, for each team member at a total cost of £645.38. This does not include goggles, gloves, helmets etc.</p> <p>As can be seen coats have not been purchased every year (average three yearly) and boots have not been purchased annually. The Administrative Staff were issued coats in 2016 and no need to replace to date.</p> <p>The Council's Lengthsman/Litter Collector regularly walks some 5/10 miles a day and therefore shoes are more often needed to be replaced. However, only 1 pairs of shoes have been purchased since April 2021.</p> <p>It could be argued that the workforce should be provided with two pairs of shoes at any one time due to adverse weather conditions. (I.e. if the shoes are soaking wet on day 1, a second pair of "dry" shoes can be worn on day 2.) This is however not normal practice and is not carried out.</p> <p>Some items of clothing last longer than others.</p>

		<p>To purchase an “annual pack” of clothes would cost in the region of £1,399.95, an average cost of £280 per employee. This is not cost effective and could entail certain items of clothing be “stored up” and not required/used, although packs could be adjusted.</p> <p>Clothes can also be accidentally damaged with chemicals, chainsaws and rips etc., so would require replacement.</p>
6.	Environmental Implications	Some jobs cannot be done in certain weather conditions, for example weed spraying and regulations change so products have to be changed, for example certain pesticides are no longer able to be used.
7.	Decision sought by Council	<p>It is recommended that the current practice of purchasing PPE on an “as and when required” basis be continued as it more cost-effective and practical than purchasing annual “packs” of PPE.</p> <p>The Council is asked to agree this recommendation.</p>
8.	Equality implications	<p>None directly associated with this report.</p> <p>PPE is a requirement for employers to provide in order to protect all employees.</p>

Personal Protective Equipment (PPE) Checklist

COVERALL

YES*

- No apparent rips, tears or cuts, all seams and seam tapes in place
- All elastic cuffs, zips still in working order
- Any obvious discolouration or abrasion of the outer shell or liner ?
- Is the grade of coverall suitable for the type of pesticide being used ?
- Is the hood in working order if needed ?
- Is the coverall acceptable for use ?

☐
☐
☐
☐
☐
☐

NB: Coveralls should be worn over boots, rather than tucked in and gloves worn inside or outside the sleeves depending on the type of spray operation, eg: tall hedges

GLOVES

- Do the gloves offer adequate protection to hands and wrists & fit properly ?
- Are they the recommended minimum specification of 300 mm long & 0.5mm thick ?
- Gloves made of nitrile rubber?
- Are there any tears or rips?
- Are the liners intact and clean?
- Obvious contamination to the shell or liners ?
- Are the gloves acceptable for use ?

☐
☐
☐
☐
☐
☐
☐

BOOTS

- Are you wearing wellington boots of a one piece construction (no zips, laces) ?
- Are there any tears, abrasions that would let water in?
- Are the boots acceptable for use?

☐
☐
☐

Rubber/ wellington boots should be used when mixing/measuring or knapsack spraying for easy de-contamination

FACE SHIELD

- Does the face shield fit properly, no limits to visibility, no missing parts ?
- Are there any cracks, dents to the visor/shell ?
- Is the face shield acceptable for use

☐
☐
☐

(*All answers should be YES to the above or remedial action required to bring PPE up to standard)

PPE REQUIRED FOR MAINTENANCE STAFF

ESSENTIAL ITEMS OF CLOTHING REQUIRED FOR **DAY TO DAY** WEAR

BOOTS, TROUSERS, SHORTS, POLO SHIRTS, JUMPER, FLEECE, HI VIZ JACKET, HI VIZ WAISTCOAT, HAT

CLOTHING PURCHASES APRIL 2021 TO MARCH 2022

Employee	BOOTS	TROUSERS	SHORTS	POLO SHIRT	JUMPER/ SWEATER	FLEECE	HI VIZ JACKET	HI VIZ WAISTCOAT	HAT	WATERPROOFS
1						1	1			
2	1	1				1	1			
3	1		1				1			
4	1	1				1				1
5		1								

CLOTHING PURCHASES APRIL 2022 TO MARCH 2023

NAME	BOOTS	TROUSERS	SHORTS	POLO SHIRT	JUMPER/ SWEATER	FLEECE	HI VIZ JACKET/ BOMBER	HI VIZ WAISTCOAT	HAT	WATERPROOFS
Ex 1	1									
1		1			2			1		
2			1	1				1		
3		2		2	2		1		1	
4	1	4*		2	2		1	1	1	
5		2					1			

NOTES:

TROUSERS - £15/£20 TROUSERS (Sp) £30
SHORTS - £15
POLO SHIRT - £10
FLEECE - £16
BOMBER - £25
HI VIZ WAISTCOAT - £7
HAT - £7

2 x new members of staff started March 2022 and May 2022, respectively

SHOES - £49.99 to £85.00

PUBLIC COMMEMORATION IN WALES: GUIDANCE FOR PUBLIC BODIES:

Consultation questions:

Q1: Thinking about the guidance text as a whole, do you think it will be useful to public bodies with responsibility for commemorations?

Yes

No

Partly

Don't know

Please add any comments you would like to make on the overall document:

Q2: One goal of Wales' Anti-Racist Wales Action Plan is to deliver a balanced, authentic and decolonized account of the past. Do you think that the guidance document contributes towards this?

Yes

No

Partly

Don't know

Are any changes needed to the guidance document to help achieve this goal?

Q3: Part 1 of the document introduces the complex issues around public commemoration. Its focus is on the impact of commemorations on communities through subject matter, type, style and location. Does it offer an adequate summary of the issues public bodies should be aware of in making decisions on commemorations?

Yes

No

Partly

Don't know

What changes, if any, do you think should be made to this section?

Q4: Step 1 of the guidance concerns inclusive decision making. It identifies some general principles for inclusive decision-making: Do you agree with these principles?

Yes

No

Partly

Don't know

Please explain where you consider there to be gaps or omissions:

Q5: Step 2 of the guidance proposes setting objectives for public commemoration in line with the Anti-Racist Wales Action Plan: what other opportunities are there to use public commemoration positively?

Q6: Are the criteria for use in decision-making suggested in step 3 of the Guidance helpful?

Yes

No

Partly

Don't know

Please tell us what changes, if any, would you like to see in this section of the guidance:

Q7: Step 4 of the guidance is about taking action to meet objectives and address the issues raised by public commemoration. Does this section adequately cover the options open to public bodies?

Yes

No

Partly

Don't know

What changes if, any, would you make to this section? Are there any important options available to public bodies not covered sufficiently here?

Q8: Do you think the case studies included in the guidance are helpful in illustrating the issues and range of options available to public bodies?

Yes

No

Partly

Don't know

Please suggest any changes you would like to see to these:

Q9: We would like to know your views on the effects that the draft guidance would have on the Welsh language, specifically on opportunities for people to use Welsh and on treating the Welsh language no less favourably than English.

What effects do you think there would be? How could positive effects be increased, or negative effects be mitigated?

Q10: Please also explain how you believe the proposed guidance could be changed so as to have positive effects or increased positive effects on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language, and no adverse effects on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



All Town and Community Clerks

Sent via e mail

Your Ref/Eich Cyl

Our Ref/Ein Cyf

Date/Dyddiad

Ask for/Gofynner am

Direct Dial/Rhif Union

E-mail/E-bost

GO/MG/TC

11th January 2023

Gareth Owens

01352 702344

gareth.legal@flintshire.gov.uk

All Town and Community Clerks

Visits to Town and Community Councils

This is my third update regarding the visits by the Independent Members of the Standards Committee to Town/Community Council meetings to observe practice and gain an understanding of how local Council business is conducted.

The findings from six further visits undertaken in November were reported to the Committee on the 9th January and I am writing with feedback to all Town/Community Councils to give assurance on good practice and procedures.

As in the case of the last reported visits, the Independent Members agreed that these had been positive experiences and praised the level of commitment and contributions by those in attendance. The Independent Members were impressed that all meetings were well chaired and ably supported by clerks. They also noted that as a matter of good practice Declarations of Interest were standing items on all agendas.

When declaring interests, Members need to be specific in whether it is a personal or personal and prejudicial interest so that everyone knows whether they intend to stay in the room.

We have seen examples of people leaving the room when they only have a personal interest. This is not necessary. Potentially, it deprives the Council of what might be useful information or insight and might make others reluctant to declare a personal interest because it is "the norm" when declaring any interest that one is not able to take part.

There are some exemptions in the Code which automatically downgrade personal and prejudicial interests to personal interests only:

County Hall, Mold. CH7 6NB
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug, CH7 6NB
www.sirymflint.gov.uk

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.

Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-oed i ohebiaeth a dderbynnir drwy gyfrwng y Gymraeg.

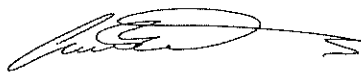


- Where a Councillor has been appointed by the Council to an outside body, he or she only has a personal interest in matters affecting that body (provided the matter is not a planning, licensing or other regulatory application)
- Town and Community Councillors (not County Councillors) can award grants of up to £500 even though they might be associated with the body being funded.

We need to ask your assistance with the visits carried out by the Independent Members. They have no statutory right to "carry out inspections" and attend your meetings as though they were a member of the public. If your Council goes into closed session they should therefore be excluded from the meeting along with anybody else that isn't a Councillor. However, this makes it difficult for them to carry out their role. If you need to go into closed session, could we ask that you give serious consideration to allowing them to remain in the meeting? They are, of course, bound by same Code of Conduct as Councillors and must therefore respect confidential information.

The Committee hopes that this feedback is useful and wishes to acknowledge the dedication and good work undertaken by Town/Community Councillors in their voluntary roles.

Yours sincerely



Gareth Owens
Chief Officer Governance

Dear All

Following one of our recent Independent Member visits we offered to prepare a summary of what is an interest for inclusion on your agenda. You will appreciate this is a complex issue to try and summarise. The suggested definition below is only a summary and is intended to act as a prompt for Councillors – it is not a substitute for detailed consideration and proper advice from yourselves.

“A personal interest arises where a matter under discussion, in respect of any business of your authority:

- 1) relates to or would affect one or more of the following within the area of the authority
 - a. The Councillor’s employment, employer, business or company
 - b. Any land or contract held by the Councillor including contracts, licences or leases within the authority area
 - c. Any club or society or other body of which the Councillor is a member or in a position of control
- 2) Would affect to a greater extent than other taxpayers in the Councillors ward/authority
 - a. The financial position or well-being of:
 - i. The Councillor
 - ii. A person who lives with the Councillor
 - iii. A closely associated person (such as a member of the Councillor’s immediate family or a close friend or associate)

A personal interest is also prejudicial where it is so significant that it is likely to affect the Councillor’s judgement of the public interest, unless a specific exemption in the Code applies.

I hope you find it useful.

Regards

Gareth

Item 14(1)

Hawarden Community Council
Planning Committee
13 February 2023

Planning Applications for consideration:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER

1.	FUL/000757/22 Ward: Hawarden Ewloe	Proposed new Porch	Pantille Lane, Off Paradise La Hawarden	A Hinchly
2.	FUL/000753/22 Ward: Hawarden	Proposed Utility room and conservatory	14, Vale Avenue, Hawarden	A Hinchly No docs?
3.	FUL/000738/22 Ward: Hawarden Ewloe	Siting of a Bespoke Commercial Container to provide floor space for a Local Hairdressers	Standwell House, Holywell Road, Ewloe,	L Pinches (no docs available)
4.	FUL/000752/22 Ward: Hawarden	Proposed side and rear extensions, internal alterations and new roof structure	Melwood House, Old Aston Hill, Ewloe	B Kinnear
5.	FUL/000745/22 Ward: Hawarden Ewloe	Demolish existing shed and rear extension to the garage	3 Maes Pinwydd Ewloe	B Kinnear
6.	FUL/000013/23 Ward: Hawarden Mancot	Rear single storey extension	38, Park Avenue, Hawarden	B Kinnear
7.	FUL/000802/22 Ward: Hawarden	Variation of condition 2 for application 063717 (Part 2 storey and single storey rear extension)	132, The Highway, Hawarden	B Kinnear

8.	FUL/000027/23 Ward: Hawarden Ewloe	Garage conversion. Flat roof over garage to be replaced with hipped roof. Garage door to be replaced with masonry wall with window.	2 Greenville Avenue Ewloe	S Connah
9.	FUL/000072/23 Ward: Hawarden Ewloe	Erection of 5 no Holiday Pods	Land at Mold Road, Ewloe Green, Ewloe	J Perkins

Hawarden Community Council
Planning Committee – 13th February 2023

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
COMMUNITY COUNCIL**

Planning Application Number	Proposal	Address	Decision
TPO/000729/22 Ward: Hawarden Manot	Remove 2 monkey puzzle trees (M1 and M2). They are very large and take up a lot of space in the small garden. The occupant of the property has small children and the debris from the trees is sharp and dangerous. Works to a beech tree (B1) to include reducing the crown spread by 2-2.5m over the neighbour's property and to reduce the crown slightly less in other directions. The height will be reduced by 1-2m with the crown rounded over to form a natural shape. At the same time the crown will be thinned out by 10% to remove dead, small crossing and any rubbing branches.	64, Allendale, Glynne Way, Hawarden	Approved 17.01.23
FUL/000742/22 Ward: Hawarden Aston	Erection of single storey rear extension including 'infil' single storey extension to front of property	8, Bryn Drive, Hawarden	Approved Delegated Officer 05.01.23
FUL/000732/22 Ward: Hawarden Aston	Proposed single story extension to provide ground floor sleeping facilities for disabled resident	13, Courtland Drive, Aston	Approved Delegated Officer 11.01.23
FUL/000604/22 Ward: Hawarden Ewloe	Change of use to a mixed use of dwelling house and child minding business	The Hawthorns, Mold Road, Ewloe Green	Approved Delegated Officer 10.01.23

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
COMMUNITY COUNCIL**

DET/000669/22 Ward: Hawarden Mancot	Application for Approval of Details Reserved by Conditions 3,4,5,6 & 7 (App Ref 063222 - Conversion of one detached dwelling into 2 dwellings)	27, Gladstone Way, Hawarden	Approved Delegated Officer 18.01.23
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Accounts for Payment			
Feb-23			
Ref:	Method	Item	Cost
H/22/337	DD	BES - Electricity Nov-Jan	£438.76
H/22/338	DD	BES - Gas - January	£102.00
H/22/339	DD	Onecom - January	£105.65
H/22/340	DD	Dwr Cymru - January	£24.18
H/22/341	1022(FG)	Jackson Car Dismantlers - parts CX 13 PZH	£10.00
H/22/342	1022(FG)	DVLA - car tax YK 19 KKL	£290.00
H/22/343	1022(FG)	Euro Car Parts - part cherry picker CX 13 PZH	£29.48
H/22/344	DD	Air Liquide - cylinder rental	£17.76
H/22/345	BACS	Microshade - January	£106.20
H/22/346	BACS	H W Oultram - fuel December	£358.51
H/22/347	BACS	Viking - stationary	£103.28
H/22/348	BACS	Rialtas - annual subscription	£141.61
H/22/349	BACS	TSJ Services - MOT YK 19 KKL	£45.00
H/22/350	BACS	Trebor Jones & sons - tractor parts	£64.34
H/22/351	BACS	SLCC - conference 1-2 Feb - S.J.	£375.00
H/22/352	BACS	Major Equipment - mower parts	£87.10
H/22/353	BACS	Tofco - F72 fused units x 30	£514.20
H/22/354	BACS	Griffiths Hire - nifty lift Shotton xmas trees (TBR)	£320.88
H/22/355	BACS	I Data - support January	£46.20
H/22/356	BACS	A & L Parry - depot stove repair	£288.00
H/22/357	BACS	Chester Chain - platform/harness check	£144.00
H/22/358	DD	Air Liquide - oxygen	£38.57
H/22/359	DD	Scottish Power - depot/pavilion January	£102.00
H/22/360	DD	EE - mobiles January	£59.80
H/22/361	1022(FG)	Quicko - parts cherry picker service CX 13 PZH	£2.77
H/22/362	1022(FG)	Clwyd Welding Services - cherry picker service	£8.34
H/22/363	1022(FG)	Euro Car Parts - cherry picker service	£16.00
H/22/364	1022(FG)	Thornccliffe - acro prop - concrete wall GPF	£7.20
H/22/365	1022(FG)	Charlies - paint/brushes/white spirit	£35.79
H/22/366	BACS	H W Oultram - fuel January	£541.90
H/22/367	BACS	Done & Dusted - January	£30.00
H/22/368	1022(FG)	Charlies - varnish benches	£19.99
H/22/369	DD	SSE - unmetered supplies - December	£3,161.55

H/22/370	DD	SSE - unmetered supplies - January	£2,842.81
H/22/371	BACS	William Hall - rental playing fields Vickers Close	£25.00
H/22/372	BACS	HMRC - salaries February	£5,069.10
H/22/373	BACS	Clwyd Pension Fund - salaries February	£5,118.02
H/22/374	BACS	J D H Business Services - internal audit 2022/23	£456.00
H/22/375	BACS	Microshade - February	£106.20
H/22/376	BACS	Lloyds Bank - salaries February	£13,195.46
			£15,572.97

TOTAL:

Chair of Finance:

Chair of Council:

HAWARDEN COMMUNITY COUNCIL

Bank - Cash and Investment Reconciliation as at 31 December 2022

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
30/12/2022	Lloyds Current Account	32,253.99	
09/12/2022	Lloyds Instant Access	146,628.29	
29/12/2022	Lloyds Bank	211,311.85	
27/05/2014	Nat West Enhanced Fixed Rate	0.00	
27/05/2014		0.00	
30/11/2022	Petty Cash	148.24	
			390,342.37
<u>Other Cash & Bank Balances</u>			
			0.00
			390,342.37
<u>Unpresented Payments</u>			
			48,084.23
			342,258.14
<u>Receipts not on Bank Statement</u>			
			40,000.00
			382,258.14
<u>Closing Balance</u>			
<u>All Cash & Bank Accounts</u>			
1	Lloyds Current A/c	24,169.76	
2	Lloyds Business Instant Access	146,628.29	
3	Lloyds Business 30 Day A/c	211,311.85	
4	Nat West Enhanced Fixed Rate	0.00	
5	Nat West Business Reserve A/C	0.00	
6	Lloyds fixed Rate Deposit A/C	0.00	
7	Petty Cash Cbk	148.24	
	Other Cash & Bank Balances		0.00
	Total Cash & Bank Balances		382,258.14