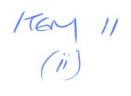
Hawarden Community Council Planning Committee 12 December 2022



Planning Applications for consideration:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
				,

1.	000604 Ward: Hawarden Ewloe	Change of use to a mixed use of dwelling house and child minding business	The Hawthornes, Mold Road, Ewloe Green	J Perkins
2.	000669 Ward: Hawarden Mancot	Application for Approval of Details Reserved by Conditions 3,4,5,6 & 7 (App Ref 063222 - Conversion of one detached dwelling into 2 dwellings)	27, Gladstone Way, Hawarden	L Pinches
3.	000732 Ward: Hawarden Aston	Proposed single story extension to provide ground floor sleeping facilities for disabled resident	13, Courtland Drive, Aston	N Drury
4.	000665 Ward: Hawarden Aston	To Regularise and Retain the Erection of a Detached Garage to the South of the Stables and other Existing External/Internal Alterations to the Listed Stables, the installation of a new window in the South Stable Elevation and the construction of a linking Structure between the main former Stable Building and the Annex to the West.	Castle Hill Stables, Stamford Way, Ewloe	S Connah

Hawarden Community Council Planning Committee – 12th December 2022



PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN COMMUNITY COUNCIL

Planning Application Number	Proposal	Address	Decision
000543 Ward: Hawarden Aston	Demolition of single storey outrigger and extension to replace with single and two storey extension together with attic conversion.	The Cottage, Ferry Hill, Old Aston Hill, Ewloe	Approved Delegated Officer 25.11.22
000390 Ward: Hawarden Aston	Construction of single storey rear extension	101 Overlea Drive Hawarden	Approved Delegated Officer 22.11.22
000387 Ward: Hawarden Aston	Continuation of the existing use of Castle Hill Stables for a mixed use of single dwellinghouse and for a business enterprise of dog grooming, dog day care and overnight boarding and as a base for dog walking.	Castle Hill Stables Stamford Way Ewloe	Approved Delegated Officer 17.11.22
000162 Ward: Hawarden Mancot	Conversion of Stuart House into 4 self contained apartments and change of use of rear garage and barn into dwellings. Demolition of external WC and outhouse and small brick/stone diliapidated roof-less store.	Stuart House, 34, Glynne Way, Hawarden	REFUSED 15.11.22
064240 Ward: Hawarden	Listed Building - Repairs to masonry, relaying of the roof covering, repair and re-pointing, and renewing flashing of chimneys, redecorating of windows, rainwater goods, and doors, and the replacement of two inappropriate uPVC windows. Internal ventilation within the	42 Glynne Way Hawarden	Approved Delegated Officer 25.11.22

Hawarden Community Council Planning Committee – 12th December 2022

PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN COMMUNITY COUNCIL

roof space is also	
proposed to improve the	
energy performance.	

	Accounts for Payment							
	Dec-22							
Ref:	Method	ltem	Cost					
H/22/269	DD	BES - Electricity Oct/Nov	£260.02					
H/22/270	DD	Scottish Power - Pavilion/Depot - November	£102.00					
H/22/271	DD	Onecom - Broadband + L/L - November	£107.90					
H/22/272	0726(SJ)	GSF Car Parts - Parts cherry picker	£88.63					
H/22/273	0726(SJ)	Euro Carparts - Cherry picker service	£212.97					
H/22/274	DD	Air Liquide - Cylinder rental	£17.76					
H/22/275	BACS	HAGS - Parts cable way - Yowley Road	£132.00					
H/22/276	BACS	Scottish Power - Service transfer, Leaches Lane	£321.91					
H/22/277	BACS	I Data - CCTV Pavilion to GPF	£882.43					
H/22/278	BACS	I Data - CCTV Aston Park shops	£864.31					
H/22/279	BACS	I Data - CCTV Council Offices	£1,264.87					
H/22/280	BACS	Smith of Derby - Old Police Station Clock	£285.60					
H/22/281	BACS	MMA - Cllr. M. Redfern	£120.00					
H/22/282	BACS	I. Gibbons - Remembrance Day support	£100.00					
H/22/283	CASH	RBL - Remembrance Day donation	£100.00					
H/22/284	BACS	Cllr. R. Small - Mandatory Chair's allowance	£1,200.00					
H/22/285	BACS	HMRC - Mandatory Chair's Allowance	£300.00					
H/22/286	BACS	HMRC - MMA - Cllr M Redfern	£30.00					
H/22/287	BACS	Hawarden Estates - xmas trees	£1,960.00					
H/22/288	BACS	S. Jones - Mileage SLCC Conference 2/3 Nov	£113.40					
H/22/289	DD	SSE - unmetered supplies - October	£2,943.81					
H/22/290	1022(FG)	Bargain Hunt Ltd - blue centrefeed rolls	£7.59					
H/22/291	1022(FG)	Earth Anchors - 3 x waste bin liners	£224.34					
H/22/292	DD	Dwr Cymru - 113 The Highway - November	£24.18					
H/22/293	DD	BES - Gas - November	£102.00					
H/22/294	BACS	Viking - stationery	£59.76					
H/22/295	BACS	OVW - training course Cllr. L. Evans	£55.00					
H/22/296	BACS	Brookes & Sons (Tarpaulins) 2 x road signs	£139.44					
H/22/297	BACS	David Hughes - hedge cutting	£876.00					
H/22/298	BACS	William Hall & co - rental Trueman's Hill	£0.25					
H/22/299	BACS	Crown Fuels - coal - depot	£540.00					
H/22/300	1022(FG)	SLCC - Proffesional Annual membership	£610.00					

H/22/301	BACS	Tutorcare - online training x 8	£720.00
H/22/302	BACS	Griffiths Hire - hire nifty lift - Shotton xmas	£453.60
H/22/303	BACS	Candy Copying - rental of photocopier	£163.06
H/22/304	BACS	Candy Copying - photocopies	£502.44
H/22/306	BACS9	Lloyds Bank - Salaries December	£18,090.16
H/22/307	BACS	Clwyd Pension Fund - Salaries December	£7,281.77
H/22/308	BACS	HMRC - Salaries December	£8,246.82
H/22/309	BACS	Microshade - December	£106.20
H/22/310	BACS	H W Oultram - fuel November	£583.66
H/22/311	BACS	Tutorcare - emergency First Aid course	£714.00
h/22/312	BACS	Vision ICT - domain name-Feb '23 - Jan '25	£78.00
			£50,985.88

TOTAL:

Chair of Finance:

Chair of Council:

Gareth Owens LL.B Barrister/Bargyfreithiwr Chief Officer (Governance) Prif Swyddog (Llywodraethu)



All Town and Community Clerks

Sent via e mail

Your Ref/Eich Cyl

Our Ref/Ein Cyf

GO/MG/TC

Date/Dyddiad

6th December 2023

Ask for/Gofynner am

Gareth Owens

Direct Dial/Rhif Union

01352 702344

E-mail/E-bost

gareth.legal@flintshire.gov.uk

All Town and Community Clerks

Visits to Town and Community Councils

This is my second update regarding the visits by the Independent Members of the Standards Committee to Town/Community Council meetings to observe practice and gain an understanding of how local Council business is conducted.

The findings from five further visits undertaken in October and November were reported to the Committee on the 5th December and I am writing with feedback to all Town/Community Councils to give assurance on good practice and procedures.

As in the case of the last reported visits, the Independent Members agreed that these had been positive experiences and praised the level of commitment and contributions by those in attendance. The Independent Members were impressed that all meetings were well chaired and ably supported by clerks. They also noted that as a matter of good practice Declarations of Interest were standing items on all agendas.

Amongst the findings were some procedural points that may be of general interest and assistance to all Councils. Some of these points were identified in respect of the last five visits:

In each case we have seen that there is an item printed on the agenda for declaring interests. It is however good practice to verbally invite a declaration as well when that item is reached on the agenda. Members should also be mindful to declare any interests if they arise unexpectedly during the meeting.

It is good practice for agenda items to be specific, and it is also clearer to members in advance of a meeting where an interest may arise. However, where agendas contain a general item such as for members to raise any issues, it may assist if such matters were raised with the Chair and Clerk in advance of the meeting in order to



County Hall, Mold. CH7 6NB www.flintshire.gov.uk Neuadd y Sir, Yr Wyddgrug. CH7 6NB www.siryfflint.gov.uk assist with identifying any potential interests that may arise under the Code of Conduct.

As a matter of good practice, where Council's discuss grants that have been allocated by the Council it may assist to be clear about the amounts granted. There is an exemption within the Code which allows Town and Community Councils to vote on grants below £500 in value and requires them to declare only a personal interest. Being clear about the value of the grant also makes it clear whether this exemption will apply.

The Committee hopes that this feedback is useful and wishes to acknowledge the dedication and good work undertaken by Town/Community Councillors in their voluntary roles.

Yours sincerely

Gareth Owens

Chief Officer Governance



HAWARDEN COMMUNITY COUNCIL CYNGOR CYMUNED PENARLAG 12TH DECEMBER 2022 AGENDA ITEM NO: 16

INCOME AND EXPENDITURE REPORT

1.0 INTRODUCTION:

1.1 The purpose of this report and attached summary is to inform the Council of the Income and Expenditure received and incurred by the Council up to the period ending 30th November 2022.

2.0 BACKGROUND:

- 2.1 Income of £189,789 has been received to date which, in the main, relates to the first two instalments of a three staged payment of the Council's Annual Precept. At the end of December, a further £92,182 will be received via the final precept payment on 31 December 2022.
- 2.2 The current position of the Council's income and expenditure is shown on the attached summary.

3.0 CONSIDERATIONS:

The following notes provide explanations for each of the various budget headings and anticipated variances at this stage of the financial year.

3.1 General:

Legal Fees: Legal advice is still awaited in relation to the Herbert Gladstone Trust which includes the Gladstone Playing Fields and the Lodge.

Elections and Members Training: The cost of the Local Government elections in May 2017 has been paid at £5,363.93 which is considerably less than budgeted for due to the number of uncontested seats. Some Members have already taken up additional training and more training might be evident due to the number of new members on the council.

Council Website: The council's website has recently been updated.

3.2 Community Funding:

Play Schemes: The full amount has been paid for at a cost of £6,160.

Voluntary Organisations: The Council did not issue any grants during the November meeting but applications will be requested for consideration at the March 2023 meeting. Members might also wish to set some budget aside for grants for the King's Coronation in June 2023, similar to the Jubilee Grants of £55 each to local community groups in May of this year?

Community/Village Halls: all 2022-23 grants have been paid and no further expenditure is anticipated.

Christmas Lighting: no new Christmas lights have been purchased this year but repairs have been carried out and an invoice is awaited.

Youth Support: The Council has paid the bursary awards in full this year with Councillor Janet Axworthy transferring her mandatory allowance of £150 to the scheme. An amount of £500 is still to be paid as one of the Bursary students delayed his year of study but has subsequently requested that he receive his bursary this year. The Council annually supports the RYLA scheme in the sum of £325.

3.3 Open Spaces:

Bowling Greens: Part of the bowling green rent has been received with the outstanding £200 received but yet to be banked.

Tennis Courts: The tennis courts have been re-painted and cleaned at a cost of £3,900 that included an amount unpaid for the previous year.

Football Licences: the football licences have been paid in full. Hawarden Rangers also contributed £1,666 towards the cost of the delivery and purchase of new goals.

3.4 Public Lighting: This budget is 190.9% overspent at this juncture due to the energy crisis as previously reported. However due to the number of LEDs that have been replaced the predicted overspend is less than that projected in March.

Three service transfers have been completed this week and the invoice is awaited.

- 3.5. Allotments: Invoices have recently been issued.
- **3.6 Holding Account**: There has been no call for the use of the contingency to date.

3.7 Ear Marked Reserves:

The Council holds the ear marked reserves as attached at appendix 2.

4.0 RECOMMENDATION:

The Council is asked to note and approve the contents of this report.

HAWARDEN COMMUNITY COUNCIL

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Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

								
		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Staffing							
	Salaries - Ad	38,153	64,541	26,388		26,388	59.1%	
4102	Superannuation - Ad	12,858	21,076	8,218		8,218	61.0%	
	PAYE - Ad	7,473	9,787	2,314		2,314	76.4%	
	NIC - Ad	9,439	13,369	3,930		3,930	70.6%	
4105	Travelling - Ad	364	750	386		386	48.5%	
4106	Training - Ad	3,682	4,000	318		318	92.1%	
4111	Salaries - Mt	52,561	73,891	21,330		21,330	71.1%	
1112	Superannuation - MT	14,496	24,499	10,003		10,003	59.2%	
1113	PAYE- Mt	6,581	10,261	3,680		3,680	64.1%	
	NIC - Mt	12,022	13,236	1,214		1,214	90.8%	
4115	Travelling - Mt	29	200	171		171	14.4%	
	Training - Mt	2,901	1,500	(1,401)		(1,401)	193.4%	
	Staffing :- Indirect Expenditure	160,559	237,110	76,551	0	76,551	67.7%	0
	Net Expenditure	(160,559)	(237,110)	(76,551)				
200	Premises							
4201	Rates - Ad	3,641	2,362	(1,279)		(1,279)	154.1%	
	Repairs - Ad	0	250	250		250	0.0%	
	Energy - Ad	1,678	1,606	(72)		(72)	104.5%	
	Water - Ad	193	403	210		210	48.0%	
	Insurance - Ad	1,641	2,324	683		683	70.6%	
4206	Fire Protection - Ad	702	120	(582)		(582)	584.9%	
	Rates - Mt	3,745	3,857	112		112	97.1%	
	Repairs - Mt	0	100	100		100	0.0%	
	Energy - Mt	708	2,600	1,892		1,892	27.2%	
	Water - Mt	185	1,275	1,090		1,090	14.5%	
	Insurance - Mt	1,901	2,324	423		423	81.8%	
	Fire Protection - Mt	0	270	270		270	0.0%	
	Depot contingency	63	1,000	937		937	6.3%	
	Premises :- Indirect Expenditure	14,457	18,491	4,034	0	4,034	78.2%	0
	Net Expenditure	(14,457)	(18,491)	(4,034)				
300	Administration							
		26,327	43,687	17,360			60.3%	
1301	Joint Services Ad Contrib							
1301		26,327	43,687	17,360			60.3%	0
	Administration :- Income Telephones Landline/Broadband	26,327 618	43,687 1,800	17,360 1,182		1,182	60.3% 34.3%	

HAWARDEN COMMUNITY COUNCIL

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Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

		Actual Year To Da t e	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4303	Photocopier	574	1,110	536		536	51.7%	
	Stationery	528	750	222		222	70.3%	
	Office Cleaning	180	360	180		180	50.0%	
4306	Health & Safety	0	200	200		200	0.0%	
	Audit	711	600	(111)		(111)	118.4%	
	Administration :- Indirect Expenditure	2,669	5,320	2,652	0	2,652	50.2%	0
	Net Income over Expenditure	23,658	38,367	14,709				
400	Maintenance							
1401	Joint Services Contrib Mt	45,172	94,079	48,907			48.0%	
	Maintenance :- Income	45,172	94,079	48,907			48.0%	C
4401	Vans Fuel	1,258	1,545	287		287	81.4%	
4402	Vans Repairs/MOT	(296)	1,000	1,296		1,296	(29.6%)	
4403	Vans Tyres	0	300	300		300	0.0%	
4404	Vans insurance/Tax	2,011	1,500	(511)		(511)	134.1%	
4411	Tractor Fuel	1,337	1,500	163		163	89.1%	
4412	Tractor Repairs	1,629	1,000	(629)		(629)	162.9%	
4413	Tractor Tyres	28	600	572		572	4.7%	
4414	Tractor Insurance	662	615	(47)		(47)	107.7%	
4421	Trailer Repairs	97	500	403		403	19.4%	
4422	Trailer Tyres	0	50	50		50	0.0%	
4431	Hoist Repair	120	500	380		380	24.0%	
4441	Trailed Mower Repair	140	500	360		360	28.0%	
4443	Handmower Repair	41	300	259		259	13.7%	
4444	Handmower Purchase	0	600	600		600	0.0%	
4445	Herbicide	0	900	900		900	0.0%	
4451	Welding Equipment Repair	0	50	50		50	0.0%	
4452	Welding Equipment Gas	99	209	110		110	47.2%	
4453	Welding Equipment Purchase	0	100	100		100	0.0%	
	Equipment/Tools Repair	553	500	(53)		(53)	110.5%	
4463	Equipment/Tools Purchase	1,638	1,500	(138)		(138)	109.2%	
4471	Skip Hire	350	0	(350)		(350)	0.0%	
4481	Health & Safety Clothing	580	500	(80)		(80)	115.9%	
	Health & Safety Equipment	128	400	272		272	31.9%	
4483	Health & Safety Training	0	500	500		500	0.0%	
4491		344	513	169		169	67.1%	
4495		6,485	16,000	9,515		9,515	40.5%	
4499	Contingency - Mt	23	500	477		477	4.7%	
	Maintenance :- Indirect Expenditure	17,226	32,182	14,956	0	14,956	53.5%	0
	Maintenance :- Intollegt Experience							

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05/12/2022

HAWARDEN COMMUNITY COUNCIL

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Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EM
500	General							
1501	Precept	184,365	276,547	92,182			66.7%	
1502	Bank Interest - Instant Acc	20	14	(6)			145.6%	
1503	Bank Interest = 30 Day	86	23	(63)			373.6%	
1506	Miscellaneous Income	5,318	10,000	4,682			53.2%	
	General :- Income	189,789	286,584	96,795			66.2%	
4501	IT Systems Maintenance & Subs	1,950	2,100	151		151	92.8%	
	Conferences	875	1,000	125		125	87.5%	
	Insurance	0	2,690	2,690		2,690	0.0%	
	Audit	(1,200)	577	1,777		1,777	(208.0%)	
	Mandatory Member Allowances	930	3,650	2,720		2,720	25.5%	
	Petty Cash	0	100	100		100	0.0%	
	Legal Fees	2,613	1,600	(1,013)		(1,013)	163.3%	
	Miscellaneous - Gen	7	500	493		493	1.4%	
4509	Welsh Language Policy	0	50	50		50	0.0%	
	Council Chamber	362	500	138		138	72.3%	
4511	Chairman's Fund	628	400	(228)		(228)	157.0%	
4512	Elections & Member Training	5,719	12,562	6,843		6,843	45.5%	
	Website (LG (Dem)(Wales) Act	1,204	2,500	1,296		1,296	48.2%	
	General :- Indirect Expenditure	13,087	28,229	15,142	0	15,142	46.4%	
	Net Income over Expenditure	176,702	258,355	81,653				
600	Community Funding (LG Act 1972							
4601	Summer Playschemes (PWB)	6,160	5,887	(273)		(273)	104.6%	
	Grants to Voluntary Orgs (PWB)	440	1,000	560		560	44.0%	
	Community Centres Annual Grant	6,400	6,400	0		0	100.0%	,
	Festivals	2,823	0	(2,823)		(2,823)	0.0%	,
	Christmas Lighting (LGA1972s13	0	10,000	10,000		10,000	0.0%	1
	Remembrance Sunday & Memorial	317	300	(17)		(17)	105.8%)
	Public Clocks (PCA 1957s2)	0	235	235		235	0.0%	,
	Youth Support PWB	5,850	5,700	(150)		(150)	102.6%)
Co	ommunity Funding (LG Act 1972 :- Indirect Expenditure	21,990	29,522	7,532	0	7,532	74.5%	
	Net Expenditure	(21,990)	(29,522)	(7,532)				
700	Open Spaces							
1701	Bowling Green Rent	300	500	200			60.0%	
	Tennis Court Receipts	200	200	0			100.0%	

HAWARDEN COMMUNITY COUNCIL

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Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

								
		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EM
1704	Football Licences	(1,017)	920	1,937			(110.5%)	
	Open Spaces :- Income	(517)	1,620	2,137			(31.9%)	
4700	Bowling Greens	700	700	0		0	100.0%	
4701	Land Rents - OS	80	120	40		40	66.7%	
4702	Repairs & Maintenance -OS	0	500	500		500	0.0%	
4703	Painting	0	250	250		250	0.0%	
4704	Play Areas & Equipment	4,772	10,000	5,228		5,228	47.7%	
4705	Pavilion	0	200	200		200	0.0%	
4707	Lodge	36	100	64		64	36.3%	
4708	Tennis Courts	3,900	2,500	(1,400)		(1,400)	156.0%	
4709	Skateboard Park	0	250	250		250	0.0%	
	Open Spaces :- Indirect Expenditure	9,488	14,620	5,132	0	5,132	64.9%	
	Net Income over Expenditure	(10,005)	(13,000)	(2,995)				
800	Highways/Verges							
4801	Lengthsman	21,477	32,476	10,999		10,999	66.1%	
4802	Lengthsman Supplies	3,356	2,000	(1,356)		(1,356)	167.8%	
4803	Planting & Maintenance -H&V	0	200	200		200	0.0%	
4804	Litter Bins (Litter Act 1983ss	0	600	600		600	0.0%	
4808	Miscellaneous - H&V	0	100	100		100	0.0%	
4809	CCTV (LG&Rating Act 1997s31)	656	2,000	1,344		1,344	32.8%	
	Highways/Verges :- Indirect Expenditure	25,489	37,376	11,887	0	11,887	68.2%	
	Net Expenditure	(25,489)	(37,376)	(11,887)				
900	Public Lighting							
4901	Electricity - PL	24,815	13,000	(11,815)		(11,815)	190.9%	
4904	Connections/Transfers	537	2,000	1,463		1,463	26.8%	
4905	Replacements	0	800	800		800	0.0%	
	Public Lighting :- Indirect Expenditure	25,351	15,800	(9,551)	0	(9,551)	160.5%	
	Net Expenditure	(25,351)	(15,800)	9,551				
1000	Allotments (SH&AAct1908s23)							
11001	Allotment Rents Received	33	3,180	3,147			1.0%	
	Allotments (SH&AAct1908s23) :- Income	33	3,180	3,147			1.0%	
41001	Allotments	691	500	(191)		(191)	138.2%	
	Allotments (SH&AAct1908s23) :- Indirect Expenditure	691	500	(191)	0	(191)	138.2%	
	Net Income over Expenditure	(658)	2,680	3,338				
		,		·				

HAWARDEN COMMUNITY COUNCIL

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Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1110 Holding Accour 41105 Contingency	<u>nt</u>	0	10,000	10,000		10,000	0.0%	
Holding Accor	unt :- Indirect Expenditure	0	10,000	10,000	0	10,000	0.0%	0
	Net Expenditure	0	(10,000)	(10,000)				
	Grand Totals:- Income	260,804	429,150	168,346			60.8%	
	Expenditure	291,007	429,150	138,143	0	138,143	67.8%	
Net Inc	ome over Expenditure	(30,203)	0	30,203				
Movement	to/(from) Gen Reserve	(30,203)						

HAWARDEN COMMUNITY COUNCIL

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Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR - Mandatory Member Allowan	2,400.00		2,400.00
321	EMR - Summer Play Scheme	0.00		0.00
322	EMR - Comm Centre, Ewloe	20,000.00		20,000.00
323	EMR Aston s106	4,969.50		4,969.50
324	EMR - Mancot s106	1,524.00		1,524.00
325	EMR - Elections	2,287.00		2,287.00
326	EMR - CCTV	1,403.00		1,403.00
327	EMR - Play Equip/Areas	80,000.00		80,000.00
328	EMR - Christmas Lighting	10,000.00		10,000.00
329	EMR - Legal fees	1,600.00		1,600.00
		124,183.50	0.00	124,183.50