



HAWARDEN COMMUNITY COUNCIL

HYBRID ANNUAL MEETING

15TH MAY 2023

DECISIONS

PRESENT: Chair: Councillor Janet Axworthy

Councillors: Joyce Angell, Gillian Brockley, Helen Brown, Billy Cooper, Martin Davey, Lesley Evans, Sarah Hinks, Dave Mackie, Doreen Mackie, Emma Preece, Margaret Redfern, Ralph Small, Raphaëlle Soffe, Darren Sterry, Sam Swash, Richard Taylor and Linda Thomas

Officers: Mrs Sharron Jones, Clerk & Financial Officer
Fran Griffiths, Admin Assistant

Also present: One member of the public

1. **APPOINTMENT OF CHAIRMAN 2023/2024:**

Councillor Janet Axworthy appointed as Chairman.

2. **APPOINTMENT OF VICE-CHAIRMAN 2023/2024:**

Councillor Joyce Angell appointed as Vice-Chairman.

3. **APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillors Dale Selvester (work), Hayley Selvester (work) and Ant Turton (work).

4. **DECLARATIONS OF INTEREST:**

There were none.

5. **RETIRING CHAIRMAN'S REMARKS:**

Councillor Ralph Small provided a short speech on his past year as Chairman particularly thanking Sharron Jones, Fran Griffiths and the Chairmen of the relevant committees for their help and support during his period of tenure.

6. **MINUTES OF THE PREVIOUS MEETING:**

Approved with a couple of typos.

7. **MATTERS ARISING FROM MINUTES:**

The Clerk and Financial Officer outlined a few updates for members.

8. **2022-2023 ANNUAL REPORT:**

Approved with some amendments and additions.

9. **GENERAL POWER OF COMPETENCE:**

The Council agreed to resolve to become a council with the General Power of Competence as it satisfied the three qualifying criteria.

10. **MEMBERS' CODE OF CONDUCT:**

Approved with Councillor Richard Taylor abstaining.

11. **STANDING ORDERS:**

Approved with Councillor Richard Taylor abstaining.

12. EXPENDITURE POLICY AND FINANCIAL REGULATIONS:

Expenditure Policy - Approved with Councillor Richard Taylor abstaining.

Financial Regulations - Approved with Councillor Richard Taylor abstaining.

13. LOCAL RESOLUTION PROTOCOL:

Approved with Councillor Richard Taylor abstaining.

14. SCHEME OF DELEGATION:

Approved with Councillor Richard Taylor abstaining.

15. APPOINTMENT OF STANDING COMMITTEES:

Agreed to designate the standing committees of the Council for the municipal year 2023/24 as follows:

- Staffing and General Purposes, including Lighting
- Planning
- Community and Environment including Playing Fields
- Finance

16. APPOINTMENT OF CHAIRS OF COMMITTEES:

Councillor Joyce Angell appointed Chairman of Staffing and General Purposes, including Lighting.

Councillor Darren Sterry appointed as Chairman of Planning.

Councillor Billy Cooper appointed as Chairman of Communication and Environment including Playing Fields.

17. APPOINTMENT OF PERSONNEL SUB-COMMITTEE:

Agreed to re-establish the Personnel Sub-Committee comprising seven members. Terms of Reference agreed. Members elected to the Personnel Committee are:

Councillors Joyce Angell, Janet Axworthy, Helen Brown, Dave Mackie, Ralph Small, Darren Sterry and Sam Swash.

18. EWLOE COMMUNITY CENTRE TASK AND FINISH GROUP TERMS OF REFERENCE:

Agreed that the discussions at the Task and Finish group would remain confidential. Any decisions required will be taken by full council.

19. REPRESENTATION ON OUTSIDE BODIES:

Item deferred to June.

20. DATA BREACH NOTIFICATION POLICY:

Data Breach Notification Policy and Risk Assessment approved.

Clarification on Data Controller required.

Training to be sourced.

21. APPOINTMENT OF INTERNAL AUDITOR:

JDH Business Services Ltd approved as Internal Auditor for the financial year 2023/24.

22. CLERK AND FINANCIAL OFFICER'S REPORT:

- (i) The cost to the council for the Joint Maintenance agreement for May is £14,795.44.
- (ii) To agree to Bonni's pizza continuing to trade for a further three-months.
- (iii) Gladstone Playing Fields – request approved subject to receipt of a detailed risk assessment. and
- (iv) Approval of attendance at an LGBT+ event to be held at Hawarden High School on 27th June 2023 to promote the Community Council.

23. DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2023/24:

2023/24 dates approved as follows:

12 June 2023
10 July 2023
11 September 2023
09 October 2023
13 November 2023
11 December 2023

08 January 2024
12 February 2024
11 March 2024
08 April 2024
13 May 2024

24. **ACCOUNTS FOR PAYMENT:**

Accounts approved.

25. **BANK RECONCILIATION:**

Bank reconciliation approved and noted.

26. **PLANNING APPLICATIONS AND DECISIONS:**

Planning applications approved.
There were no planning appeals.
Decisions noted.