



**COMMUNITY AMENITIES COMMITTEE  
TERMS OF REFERENCE**

1.	The <b>Community and Amenities Committee</b> is constituted as a Standing Committee of Hawarden Community Council and is therefore subject to the Council's Standing Orders and Code of Conduct (which shall be renewed on an annual basis at the Council's Annual General Meeting (AGM) in May).
2.	The Community Amenities Committee has delegated powers to authorise expenditure and consider proposals that fall within its remit.
3.	The Community Amenities Committee has delegated powers to act on and resolve any issues that arise from its remit.
4.	The Community Amenities Committee shall consist of all 20 members of the Community Council as voting members, with at least seven members of the committee constituting a quorum.
5.	The Chairman of the Committee will be elected during the first ordinary meeting of the council in June of the municipal year (following the AGM in May).
6.	There will be no vice-chairman; if the Chairman of the Committee is unable to attend any meeting, the Chairman of the Council shall automatically take the Chair. If he/she is not available, then the first item of business shall be to appoint a Chair.
7.	The Community Amenities Committee shall meet 11 times a year with August as a Recess month.
8.	The Community Amenities Committee shall be administered and managed in accordance with these Terms of Reference.
9.	The Community Amenities Committee's remit shall extend to the following areas: <ul style="list-style-type: none"><li>• Any Street lighting matters, repairs or wider capital projects</li><li>• Regular play area updates, maintenance, repair or capital matters (including section 106 monies)</li><li>• Street furniture updates/requests</li><li>• Changes to national policy legislation that fall under the remit of this Committee</li><li>• Consultation responses in relation to any matter falling under the jurisdiction of this Committee</li><li>• Community events</li><li>• Memorial and remembrance events</li></ul>

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|  | <ul style="list-style-type: none"><li>• Community in Bloom annual competition</li><li>• The Chair of this Committee together with the Chair and Vice-Chairman of the Council shall represent the Council when appointing RYLA candidates, Bursary Students and Community Volunteer Awards</li><li>• Any informative 'Clerk's Report' items that do not require formal approval or a council decision, unless they have been formally listed on the agenda for the meeting</li><li>• Members information items that fall under the remit of this Committee</li></ul> |
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9<sup>th</sup> September 2019