



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting

held on

13th May 2024

PRESENT: Chairman: Councillor Joyce Angell

Councillors: Janet Axworthy, Gillian Brockley, Helen Brown, Bill Cooper, Sarah Hinks, Dave Mackie, Emma Preece, Ralph Small, Darren Sterry, Sam Swash and Ant Turton

Officers: Mrs Sharron Jones, Clerk & Financial Officer
Miss Georgey Griffiths, Administrative Officer

Also present: one member of the public.

01/24 APPOINTMENT OF CHAIRMAN 2024/2025:

The previous past Chairman invited nominations for the position of Chairman for the Municipal Year 2024/2025. On being put to a vote, Councillor Joyce Angell, was duly elected Chairman of Hawarden Community Council for the Municipal Year 2024/2025.

Councillor Angell duly completed her Declaration of Acceptance of Office form and thanked members for her nomination.

02/24 APPOINTMENT OF VICE-CHAIRMAN 2024/2025:

Councillor Sterry had been nominated and seconded and on being put to the vote, Councillor Sterry was elected as Vice-Chairman for the Municipal Year 2024-25.

Councillor Sterry duly completed his Declaration of Acceptance of Office form and thanked members for his nomination.

01 Chairman's signature: _____

03/24 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Doreen Mackie, Margaret Redfern and Linda Thomas.

04/24 DECLARATIONS OF INTEREST:

There were none.

05/24 RETIRING CHAIRMAN'S REMARKS:

The Chairman wished to acknowledge the tremendous efforts of all employees at Hawarden Community Council and thanked the Chairmen of the various committees who had attended and contributed, in no small way, to every meeting that had been held.

The last year had been an enjoyable year with a large number of events attended and she thanked members for their input with all events, particularly the Hynet hydrogen pipeline and the proposed immigrant camp at Northop Hall. She said that each planning application had presented its own challenges and member input, on behalf of the local community, had been important.

The Chairman also acknowledged the support and effort that the Community Council undertakes within the community whilst recognising the work of the community volunteers and the bursary students; a presentation for which would take place following the annual meeting.

The annual Remembrance Day had been an important day for the Community and the Council and moving forward, the 6th June 2024 would commemorate the 80th anniversary of the D-DAY landings.

The Chairman reiterated her thanks to all elected members and members of staff.

06/24 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the council held on 8th April 2024 be approved as a correct record.

07/24 MATTERS ARISING FROM THE MINUTES:

There were none.

08/24 VACANCIES IN HAWARDEN – MANCOT AND ASTON WARDS:

The Clerk and Financial Officer informed members that there had been some interest from the public about the four vacancies, however due to illness and work commitments, only one member of the public had been able to attend the meeting this evening.

The Clerk and Financial Officer invited Amanda Wormald to introduce herself to members, outline her past employment and indicate why she wished to become a Community Councillor. Amanda had been welcomed by all members.

Amanda outlined her local connection to the community and her work experience. She had been made aware of the vacancy in Aston by Councillor Dave Mackie during a Sunday litter pick that she had undertaken voluntarily on behalf of the community. She had also recently attended an informal induction session with the Clerk and Financial Officer to understand the role of a Community Councillor.

On being put to a vote, Amanda Wormald was co-opted as a Community Councillor for Aston with immediate effect. The Clerk and Financial Officer asked Councillor Wormald to complete her declaration of acceptance of office. This was duly completed and Councillor Wormald had been congratulated.

The Clerk and Financial Officer said that she had created a new poster for the remaining three vacancies in the hope that it would attract more interest from members of the community.

IT WAS RESOLVED: that Councillor Amanda Wormald be elected as Community Councillor for the ward of Aston.

09/24 2023-2024 ANNUAL REPORT:

The Clerk and Financial Officer had compiled the Council's Annual Report for 2023-2024 for members' consideration, amendment or addition. Members commended the Clerk and Financial Officer for the compilation of such a comprehensive report.

IT WAS RESOLVED: that the 2023-24 Annual Report be approved.

10/24 MEMBERS' CODE OF CONDUCT:

IT WAS RESOLVED: to approve the adherence to the model Code of Conduct.

11/24 STANDING ORDERS:

IT WAS RESOLVED: to approve the adherence to the Council's Standing Orders.

12/24 EXPENDITURE POLICY AND FINANCIAL REGULATIONS:

IT WAS RESOLVED: to approve the Council's Expenditure Policy and Financial Regulations.

13/24 SCHEME OF DELEGATION:

IT WAS RESOLVED: to approve the Scheme of Delegation.

14/24 APPOINTMENT OF STANDING COMMITTEES:

IT WAS RESOLVED: to approve the Standing Committees of Staffing and General Purposes (*including lighting*), Planning, Community and Environment (*including playing fields*) and Finance Committees and to continue to run the committees following council meetings on a 'rolling agenda'.

15/24 APPOINTMENT OF CHAIRS OF COMMITTEES:

IT WAS RESOLVED: to appoint the Chairmen for each of the council's standing committees for the municipal year as follows:

Staff and General Purposes Committee – Councillor Ralph Small
Planning Committee – Councillor Darren Sterry
Community and Environment Committee – Councillor Bill Cooper
Finance Committee – Councillor Dave Mackie

16/24 PERSONNEL SUB-COMMITTEE MEMBERSHIP:

IT WAS RESOLVED: that the membership of the Personnel Sub-Committee be retained with Councillors Joyce Angell, Janet Axworthy, Helen Brown, Dave Mackie, Ralph Small, Darren Sterry and Sam Swash.

17/24 REPRESENTATION ON OUTSIDE BODIES:

IT WAS RESOLVED: that Councillors Axworthy, Cooper, Hinks and Wormald be elected to serve on the Community Volunteers, Bursary Awards and RYLA appointments.

18/24 APPOINTMENT OF INTERNAL AUDITOR:

IT WAS RESOLVED: to confirm the appointment of the Council's Internal Auditor, JDH Business Services Ltd for the financial year 2024/25.

19/24 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer had been unable to provide the costs to the council for the Service Level Agreement for May and would report this information to the meeting in June.

She advised that the Community Council had received a free portrait of H.M. King George III that would be erected in the council office.

20/24 DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2024/25:

IT WAS RESOLVED: to approve the dates as follows:

10 th June 2024	13 th January 2025
08 th July 2024	10 th February 2025
09 th September 2024	10 th March 2025
14 th October 2024	14 th April 2025
11 th November 2024	12 th May 2025
09 th December 2024	

The above meetings would commence at 6.30 p.m. It is customary for the Council to go into recess during August, when only urgent business is transacted. For this purpose, the relevant Recess Sub-Committees, *comprising the Chair of Council, the Chair of the relevant Committee and the Clerk and Financial Officer will be held.*

21/24 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £33,233.54 for May, be approved.

22/24 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ended 30th April be submitted to the meeting in June.

23/24 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.
- (e) The Clerk would write to the Planning Department to request that a member of the Community Council speaks at the Planning Committee to discuss the Ewloe and Mancot applications.