

HAWARDEN COMMUNITY COUNCIL

Minutes of the Meeting of the **STAFF AND GENERAL PURPOSES COMMITTEE** held on 15TH JANUARY 2018

PRESENT: Chair: Councillor Kevin Jones

Councillors: As per Council Meeting

Officers: Mrs S G Jones, Clerk & Financial Officer
Fran Griffiths, Administrative Assistant

381/17 APOLOGIES FOR ABSENCE:

As per Council meeting.

382/17 DECLARATIONS OF INTEREST:

There were none.

383/17 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Committee held on 18th December 2017 be received as a true record and signed by the Chair.

384/17 MATTERS ARISING FROM THE MINUTES:

In relation to minute number 331/17, Councillor George Hardcastle thanked the Clerk for her communication with Hawarden High School and for the prompt and full response subsequently received from the Headteacher.

385/17 POLICE MATTERS:

PCSO Steph Jones and PCSO Andrea Ellis had been welcomed to the meeting. PCSO Andrea Ellis went on to outline the advantages of installing a Metal Mickey camera within the Hawarden Community area. 'Metal Mickeys' are cameras which can be movable or static and are located in areas where persistent anti-social behaviour is experienced. The cameras cost in the region of £2000 which includes the cost of a laptop and a 24 hour surveillance that is not monitored but recorded and reviewed if an incident occurs. PCSO Ellis stated that, from her own experience, following the installation of a camera in an area where she had previously worked, incidents of anti-social behaviour had been drastically reduced.

PCSO Jones confirmed that some of the recent incidents that had been reported within the community had not been able to be progressed due to a lack of evidence. The installation of a Metal Mickey at these locations could have been useful in securing convictions. Members agreed that the quality of the images viewed from the camera had been excellent.

The Chair thanked PCSO Ellis for her presentation and she duly left the meeting.

PCSO Jones provided an update on the various incidents within the community. She advised that the traffic survey had been completed outside St David's Park Hotel and a report submitted to 'Go Safe'. A further survey would now be instigated in Lower Aston Hall Lane as previously requested by members.

PCSO Jones advised that there would be a 'drop in' session for residents to discuss concerns and/or seek advice at Ewloe Post Office café on Wednesday 7th February between 10am and 11.30am. Further sessions would be arranged and confirmed in due course.

In response to a question, PCSO Jones advised that the Hawarden and Ewloe wards came under the boundary of South Flintshire and had been represented by herself but that Aston and Mancot wards came under North Flintshire. She would liaise with the North Flintshire representative about producing a joint report and future attendance at Council.

Following a discussion, Members asked the Clerk to review the CCTV provision across the various locations.

IT WAS RESOLVED THAT: the updates be noted and consideration be given to the provision of a Metal Mickey for the Community Council.

386/17 HIGHWAYS ISSUES:

John Griffiths, Senior Maintenance Officer, Flintshire County Council had been welcomed to the meeting and provided the following updates:

- The cost of H bars is £15 per metre.
- The issue of the refuse truck accessing Groom Lane had been resolved.
- The Safer Route to School bid for Cross Tree Lane had been submitted to the County Council (which had been mentioned earlier in the evening); and
- The road at the development site on Green Hill Avenue would be re-surfaced in due course.

Members raised the following items:

- Members wished to record their appreciation to Streetscene colleagues for their recent efforts with the removal of snow and provision of road grit; it was mentioned however that there appeared to be a lack of grit on some of the primary roads in Aston;
- Drains had been blocked in Ewloe and on The Highway, Hawarden;
- Sporadic re-cycling and no refuse collections in Stamford Way and Wood Lane area since 21st December;
- Assisted refuse collection by the Chemist, The Highway, Hawarden – black bins collected, but not re-cycling;

- White lines at junction Alderberry Estate with Wood Lane had faded;
- Overflowing drain on public right of way top of Overlea Drive leading towards Bennetts Lane; and
- Excess water on the road in area of Hawarden Memorial.

IT WAS RESOLVED THAT: the updates be noted and issues reported be actioned accordingly.

397/17 CLERK'S REPORT:

The Clerk advised that in order to satisfy the provisions of the new General Data Protection Regulations that would come into force in May 2018 draft budgetary provision had been included in the draft budget (for consideration at the Finance Committee later in the evening) for the provision of the following:

- An increase in the Council's cyber liability insurance to £250,000 to protect against data breach or hackers at a cost of £56.00;
- A quote of £1,500 had been received from Microshade (a company specialising in storing Town and Community Council data on the Cloud, to allow them to encrypt and store our data); and
- To employ the services of David Bridge, specialist consultant in Data Protection for an annual fee of £200.

The Clerk also advised that:

- Members of the Standards Committee from Flintshire County Council would attend a meeting of the Community Council sometime during the year to "observe" proceedings.
- The Clerk sought permission to attend the Practitioners Conference in Kenilworth as part of her continued professional development; this was agreed.
- As requested, the Clerk had secured a price to install an ANPR (Automatic Number Plate Recognition) Camera at Gladstone Playing Fields at a cost of £900.
- The Council had been asked to sign a petition instigated by Bridgend for the Coalition of Disabled People. This would operate in a similar way to the Food Hygiene Certificate with premises being awarded an Access Certificate similar to the Food Hygiene Certification in premises; Members requested that this item be deferred for further consideration.

IT WAS RESOLVED THAT:

- i) that the Clerk increase the Council's cyber liability insurance as outlined and employ the services of David Bridge but that two further quotes for the storage and encryption of data be obtained.
- ii) that the Clerk go ahead with the purchase of an ANPR.

388/17 COMMUNITY YOUTH REPRESENTATIVE REPORT:

There was no update.

112 Chair's signature: _____

389/17 MEMBERS INFORMATION ITEMS:

Councillor Ralph Small said that Deeside Round Table had money available that could help towards the purchase of a defibrillator.

IT WAS RESOLVED: that the Clerk write to Deeside Round Table to request a financial contribution.

113 Chair's signature: _____