



HAWARDEN COMMUNITY COUNCIL
Minutes of the meeting of the
STAFFING AND GENERAL PURPOSES COMMITTEE
held on **10 FEBRUARY 2020**

PRESENT: Chair: Councillor Darren Sterry

Councillors: As per Council Meeting

Officers: As per Council meeting

343/19 APOLOGIES FOR ABSENCE:

As per Council meeting.

344/19 3DECLARATIONS OF INTEREST:

No declarations of interest were made by Members pertaining to the Committee.

345/19 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 13th January 2020 be received as a true record and signed by the Chair.

346/19 MATTERS ARISING FROM THE MINUTES:

There were none

347/19 POLICE MATTERS:

PCSO Steph Jones had been unable to attend the meeting and provided a confidential incident report for Members' information.

Steph had indicated within her report that she would be leaving her post as PCSO in Flintshire South due to a promotion. Members requested that a letter be sent to Steph to congratulate her on her promotion and to thank her for the efficiency with which she had provided support to the Community Council over the last few years.

IT WAS RESOLVED: to note the updates and send a letter of thanks to Steph.

88 Chair's Signature_____

348/19 HIGHWAYS ISSUES:

John Griffiths, Highways Maintenance Supervisor, had been unable to attend the meeting.

Members referred to outstanding work in Mancot where holes had been dug in readiness for speed bumps but the job had not yet completed. There had also been an issue with Satellite Navigation systems following the construction of new houses in Groomscoft, Hawarden.

IT WAS RESOLVED: to note and report the issues.

349/19 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised Members of two reports recently circulated by the Wales Audit Office. A consultation had been launched about the proposed changes to the External Audit Regime with effect from 2020/21, which closed on 18th March. The proposal had been to conduct a robust and detailed transactional audit every three years and a 'limited procedure' audit for the remaining two years. In addition, a press release had been issued about the unacceptable level of qualified or incomplete audits across the sector. Hawarden Community Council did not feature in the latter report.

IT WAS RESOLVED: to note the consultation and press release.

350/19 JOINT SERVICES COMMITTEE:

The minutes of the Joint Services Committee held on 22nd January 2020 had been circulated with the agenda for the meeting.

IT WAS RESOLVED: to receive the minutes.

351/19 ENVIRONMENTAL ACTION PLAN 2020:

The Clerk and Financial Officer had prepared a draft Action Plan to outline the Council's plans and commitments for Climate Change. This had been a requirement of the Environment (Wales) Act 2016 and the Community Council had a duty in relation to biodiversity and resilience of ecosystems.

IT WAS RESOLVED: to receive and accept the action plan.

352/19 AGENDA DESPATCH:

Councillor Richard Taylor had requested that this item be placed on the agenda and he asked whether the agenda could be despatched a week before the meeting date in order to allow members more time to review detailed agendas and reports. Whilst some members were content with the current arrangements, it was agreed to pilot an earlier despatch for three months.

IT WAS RESOLVED: to despatch agenda and reports one week earlier for a trial period of three months.

353/19 MEMBERS' INFORMATION ITEMS:

There were none.

