



**HAWARDEN COMMUNITY COUNCIL**  
Minutes of the Virtual Annual Meeting  
held on  
**10 MAY 2021**

**PRESENT:** Chair: Councillor Helen Brown

**Councillors:** Joyce Angell, Janet Axworthy, Bob Connah, Cheryl Carver, Clive Carver, Lowri Earith, George Hardcastle, Dave Mackie, Dan Preece, Emma Preece, Ryan O’Gorman, Ralph Small, Darren Sterry, Sam Swash, Richard Taylor and Ant Turton.

**Officers:** Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Admin Assistant

**Also present:** 5 members of the public and Andrew Nuttall representing The Leader.

*The Clerk and Financial Officer reminded Members of the public not to record or take photographs of the meeting and for members of the public to ensure that their cameras had been turned off and microphones muted.*

**162/20 APPOINTMENT OF CHAIR 2021/2022:**

The previous past Chairman invited nominations for the position of Chair for the Municipal Year 2021/2021. It was noted that in accordance with the Council’s adopted policy of seniority that Councillor Helen Brown, the current Vice Chair, had been the agreed nominee.

A member stated that in view of the forthcoming mediation session, recent abusive messages on social media and incidents occurring during and after recent virtual meetings, he proposed that Councillor Clive Carver be nominated for the position of Chair. On being put to a vote, this motion had not been carried.

On being put to a vote, Councillor Helen Brown, was duly elected Chair of Hawarden Community Council for the Municipal Year 2021/2022.

Councillors Dan Preece, Emma Preece and Sam Swash requested that their names be recorded as having voted against the nomination of Councillor Helen Brown.

Councillors Dan Preece, Emma Preece, Sam Swash and Richard Taylor left the meeting at approximately 6.40pm.

Councillor Helen Brown duly completed her Declaration of Acceptance of Office form and showed it to all members at the virtual meeting.

Councillor Helen Brown thanked Members for supporting her nomination and for having confidence in her. She thanked Councillor George Hardcastle for his hard work and his ability to work with new technology in chairing meetings over the past sixteen months. She hoped that Hawarden Community Council would work collectively together and went on to confirm that over the past year she had worked voluntarily with several charities and wished to nominate Deeside Community Hospital as her charity of the year. She outlined some ideas for fundraising during her term of office and requested members to support this.

**IT WAS RESOLVED:** that Councillor Helen Brown be duly elected as Chair of the council for the municipal year 2021-22 and that her nominated charity would be the Deeside Community Hospital.

#### **163/20 APPOINTMENT OF VICE-CHAIR OF 2021/2022**

It was proposed that in accordance with the Council's adopted policy of seniority Councillor Ralph Small be the agreed nominee for Vice-Chairman.

On being put to a vote, Councillor Ralph Small, was duly elected Vice Chair of Hawarden Community Council for the Municipal Year 2021/2022.

Councillor Ralph Small duly completed his Declaration of Acceptance of Office form, showed it to all members at the virtual meeting and thanked members for supporting his nomination.

**IT WAS RESOLVED:** that Councillor Ralph Small be duly elected as Chair of the Council for the municipal year 2021-22

#### **164/20 APOLOGIES FOR ABSENCE:**

An apology for absence had been received from Councillor Gillian Brockley.

Councillors Ve Amos and Sarah Hinks had been unable to access the meeting due to Information Technology difficulties.

#### **165/20 DECLARATIONS OF INTEREST:**

There were no Declarations of Interest.

**166/20 RETIRING CHAIR'S REMARKS:**

Councillor Hardcastle thanked all members and chairs of committees for their hard work during the last two years and hoped that all members could work together in the forthcoming year.

He thanked Councillor Helen Brown for all her help and support over the past two years and thanked Sharron Jones and Fran Griffiths for their hard work during the past two years which had been challenging due to the Covid-19 pandemic.

**167/20 MINUTES OF THE PREVIOUS MEETING:**

A member commented that he had been disappointed that recorded vote lists and minutes had been publicised on social media prior to receiving council approval at its next meeting.

**IT WAS RESOLVED:** that the minutes of the previous virtual meeting of the Council held on 12<sup>th</sup> April 2021 be approved as a correct record, save and except that in relation to minute number 152/20 Councillor Bob Connah had been incorrectly listed as Councillor Bob Carver in the recorded vote list.

**168/20 MATTERS ARISING FROM THE MINUTES:**

There were no matters arising.

**169/20 MEMBERS' CODE OF CONDUCT:**

**IT WAS RESOLVED:** to approve the adherence to the model Code of Conduct.

**170/20 STANDING ORDERS:**

A member advised that page 9, item 39 (f), the word 'question' should be amended to read 'motion' as quoted throughout the Standing Orders.

**IT WAS RESOLVED:** to abide by the council's standing orders noting the amendment above.

**171/20 FINANCIAL REGULATIONS AND EXPENDITURE POLICY:**

**IT WAS RESOLVED:** to agree to abide by the Council's Financial Regulations and Expenditure Policy.

**172/20 APPOINTMENT OF STANDING COMMITTEES:**

**IT WAS RESOLVED:** to approve the six standing committees for the Municipal Year 2021/2022 as follows:

Staffing and General Purposes  
Lighting  
Playing Fields  
Planning  
Community and Environment  
Finance

**173/20 APPOINTMENT OF CHAIRS OF COMMITTEES:**

**IT WAS RESOLVED:** to appoint the Chairs of the council's standing committees for the Municipal Year as follows:

Staffing and General Purposes – Councillor Darren Sterry  
Lighting – Councillor Clive Carver  
Playing Fields – Councillor Lowri Earith  
Planning – Councillor Joyce Angell  
Community and Environment – Councillor Ant Turton  
Finance – Councillor Dave Mackie

**174/20 ADOPTION OF ANNUAL REPORT:**

**IT WAS RESOLVED:** to adopt the Council's 2021 Annual Report.

**175/20 REPRESENTATION ON OUTSIDE BODIES:**

**IT WAS RESOLVED:** to agree the Council's representation on outside bodies as appended.

**176/20 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised that the cost to the council for the joint maintenance agreement for May would be shared at the council meeting in June.

**177/20 DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2021/2022:**

**IT WAS RESOLVED:** to approve the dates and times of meetings for the Municipal Year 2021/2022 as listed on the agenda.

**178/20 ACCOUNTS FOR PAYMENT:**

**IT WAS RESOLVED:** that the list of payments in the sum of £32,213.11 for May be approved.

**179/20 PLANNING APPLICATIONS AND DECISIONS:**

**IT WAS RESOLVED:**

(a) *County Council Members:*

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

(b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

(c) That the planning decisions be noted.

Members commented that they could not make decisions on some planning applications as the details had not been available on the County Council's website. A Councillor said that was a Planning Strategy Group meeting on 13<sup>th</sup> May and that he would raise this issue with the Planning Officer on behalf of the Community Council.