

**CYNGOR CYMUNED PENARLAG
HAWARDEN COMMUNITY COUNCIL**



SGJ/H.09.10.2023

4th October 2023

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 9th OCTOBER 2023** at **6.30 P.M AT THE SCOUT H.Q., GLADSTONE PLAYING FIELDS, THE HIGHWAY, HAWARDEN, CH5 3DN.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

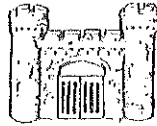
Yours sincerely

Mrs Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

SWYDDEBYDD Y CYNGOR
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692
COUNCIL OFFICES
113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692
Epost/Email: mail@hawardencommunitycouncil.gov.uk
www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

9th October 2023

A G E N D A

6.30 p.m.

COUNCIL MEETING:

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting of the council held on 11th September 2023, copy attached.

4. MATTERS ARISING FROM THE MINUTES:

5. HYNET UPDATE:

To provide an update on any developments with the Hynet project and consider the Heads of Terms for Vicker's Close, if received.

6. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

7. POLICE MATTERS:

To consider any matters of concern.

8. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern with John Griffiths, Senior Highways Officer, who may be in attendance.

9. LIGHTING FAULTS:

To raise any lighting issues.

10. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

11. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of October.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

(iii) To note any planning appeals.

(iv) To note the attached planning decisions for October.

COMMUNITY AND ENVIRONMENT COMMITTEE:

12. VACANCY FOR A GOVERNOR AT HAWARDEN VILLAGE CHURCH SCHOOL:

A vacancy has arisen for a Governor appointed by the Community Council to the school following a resignation. Members are asked to consider a nomination.

13. NEW COMMUNITY CENTRE AT EWLOE:

To receive a verbal update from the Chairman of the Delivery Team.

14. 2023 REMEMBRANCE SERVICE SUNDAY 12TH NOVEMBER:

To receive a verbal update on the arrangements for the annual Remembrance Service parade and service.

15. DOG CONTROL ORDER ON GLADSTONE PARK:

Report attached.

16. REQUEST FROM HAWARDEN RANGERS TO SITE A COMPOUND AT THE REAR OF THE EXISTING OUTDOOR STAND:

Report attached.

17. ROYAL SOCIETY FOR THE PREVENTION OF ACCIDENTS (ROSPA) ANNUAL INSPECTION OF PLAY AREAS:

Report attached.

18. REQUEST FOR PERMISSION TO USE GLADSTONE PLAYING FIELDS:

A member of the community has requested permission to use a section of the Gladstone Playing Fields on Saturday 1st June, 2024 to organise a community game of rounders for approximately 50 local residents. The event would take place between 11.00 a.m. and 2.00 p.m.

FINANCE COMMITTEE:

19. ACCOUNTS FOR PAYMENT:

To approve the List of Payments for October 2023.

20. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period ending 30th September, *copy to follow*.

21. INCOME AND EXPENDITURE REPORT:

To receive the attached report showing the Council's half yearly income and expenditure position.

22. REVIEW FEES AND CHARGES:

Report attached.

23. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of October and any other relevant matters.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting
held on

11th September 2013

PRESENT: Chair: Councillor Janet Axworthy

Councillors: Joyce Angell, Helen Brown, Gillian Brockley, Bill Cooper, Sarah Hinks, Dave Mackie, Doreen Mackie, Emma Preece, Margaret Redfern, Hayley Selvester, Ralph Small, Raphaëlle Soffe, Sam Swash, Darren Sterry, Richard Taylor, Linda Thomas and Ant Turton

Officers: Mrs Sharron Jones, Clerk & Financial Officer
Miss Georgey Griffiths, Administrative Officer

Also present: 1 member of the public
John Griffiths, Senior Highways Officer

67/23 PRESENTATION:

Kate Tyndall attended the meeting as she had been recognised as one of the Community Volunteers who had received an award in May 2023, but had been unable to attend the Annual Meeting. The Chairman presented her with her certificate and thanked her for her excellent work as a volunteer with Hawarden Park cricket club. Members echoed these sentiments.

68/23 APOLOGIES FOR ABSENCE:

Apologies for absence had been received and accepted for Councillors Lesley Evans (work) and Dale Selvester (work).

69/23 DECLARATIONS OF INTEREST:

There were none.

16 Chairman's signature: _____

70/23 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous hybrid meeting of the Council held on 10th July 2023 be approved as a correct record.

71/23 MATTERS ARISING FROM THE MINUTES:

The Chairman referred to page 2 of the minutes regarding the Councillor vacancy in Hawarden - Mancot and advised that a casual vacancy had been advertised with a deadline of Friday 22nd September 2023.

72/23 HYNET UPDATE:

The Chairman advised members that she had recently met with colleagues from Hynet. Following the hearings in the Summer the Hynet representatives had shared some key dates about the next stages.

Hynet had been aware that the Council wanted the offer for Vicars Close to be revised, however they were still awaiting confirmation from the Estate Office.

A member mentioned that following some research, there appeared to be a drinking spout on Holywell Road. The drinking spring dated back to 1888 and it was requested that Hynet be informed of this to ensure that it would not be affected by the proposals as it was a significantly important landmark.

IT WAS RESOLVED: that the issue be raised with Hynet for reassurance and responsibility.

73/23 CHAIRMAN'S REMARKS:

The 20mph limit would be introduced across Wales with effect from 17th September 2023.

The Chairman had recently attended the Flintshire County Council Chairman's Civic Service on 23rd July at St. Cynfarch and Cyngar Church in Hope.

The Chairman welcomed Georgey Griffiths to her first meeting of the council. George had recently been appointed as the new Assistant Clerk.

A recess meeting had been held on 25th August 2023 for planning and financial matters.

A dog charity fun day had been held on Sunday 10th September 2023 which the Chairman had attended along with Councillor Ant Turton.

IT WAS RESOLVED: to receive and note the Chairman's update.

STAFFING AND GENERAL PURPOSES COMMITTEE:

74/23 POLICE MATTERS:

There had been no direct contact from the Police. Nothing to be reported.

IT WAS RESOLVED: that there were no outstanding issues.

75/23 HIGHWAYS/STREETSCENE MATTERS:

John Griffiths had been welcomed to the meeting and members raised the following issues with him:

- The road onto Wood Lane: lots of debris and sand had been left by Welsh Water; John advised that he would pass this on to Welsh Water.
- Openreach had completed work after 10:30 p.m. on The Highway between numbers 120 and 112; when approached they said they had been instructed to do so by Flintshire County Council to avoid the disruption of day time traffic.

John explained that if work due to be carried out clashed with other works on that network, then Openreach had to delay and return at a later day. They are never told to continue work after dark. John would speak to his colleague in Street Works.

- A resident had requested a tidy up on Hampton Avenue, Mancot. John confirmed it had already been sprayed and once the weeds had died they would be cleared. John had spoken to the resident and they had been content with the work that had and would be carried out.
- Hawarden Way footpath on the right-hand side needed repair as it had been reported that elderly residents had tripped on the pavement. John confirmed that he was aware of the pavement surface, but due to it being a large job, as both sides needed to be resurfaced, the job had been allocated to the Capital Works Team.
- The issues of flooding due to a water burst at the top of Wood Lane, junction with the B5125, had been resolved.

Members thanked John for his attendance and for dealing with these issues. Members of the Carnival Committee thanked him for sorting the traffic cones for The Highway on carnival day.

IT WAS RESOLVED: to note the updates and action as required.

76/23 LIGHTING FAULTS:

There were none.

77/23 NORTH WALES FIRE AND RESCUE AUTHORITY: PUBLIC CONSULTATION:

The Chairman said that a quiet demonstration would take place outside the fire station in Queensferry to protest about the changes included within the consultation. There would be a representative from the Community Council at this protest.

Flintshire had one of the biggest industrial areas in North Wales on the Deeside strip and more housing had been planned which raised concerns around the fire station being closed down or capacity reduced.

A member attended the presentation that had been shared in County Hall regarding the above. The reduction in the coverage being provided from the Deeside Fire Station was the main concern. The current arrangements stem from the second world war and are no longer fit for purpose.

There are 36 retained stations throughout North Wales with a building and a fire engine which are manned on a voluntary basis. To be able to man the fire station, the person had to live or work within 5 minutes of the fire station. The proposals included the option to extend this to 8 minutes which would be threat to life.

Out of the 36 stations, on average only two and a half are able to respond to a call out. The consultation proposed a 20-minute response time. Two stations are retained in Buckley and Mold and it is believed a person could travel from Deeside to either of the stations in 20 minutes. However, the new 20 mph speed limits may affect this.

IT WAS RESOLVED: that a group of members meet to go through the on-line consultation and complete a response on behalf of the Community Council. Councillors Angell, Axworthy, Brockley, Redfern, D. Selvester and Thomas volunteered.

78/23 LETTERS FROM THE STANDARDS COMMITTEE:

Two letters had been received from the Standards Committee for sharing with members. A member referred to the first letter not being relevant to the Community Council as a member of the Standards Committee had not attended a meeting of the Community Council until this evening and asked if an action plan needed to be drawn up?

The Clerk and Financial Officer explained that the Standards Committee had representatives that attend all Town and Community Councils and collectively feedback to the Standards Committee. The letters are then sent a result of that feedback and all Community and Town Councils are encouraged to note the useful comments shared.

The member advised that he had accessed the web link and he would share with the Clerk and Financial Officer.

IT WAS RESOLVED: to receive and note the contents of the two letters received.

79/23 MEMBERS INFORMATION ITEMS:

A Member asked if the Cenotaph could be cleared of old wreaths in readiness for the 2023 Remembrance Day.

A Member asked for an update on the gate in Mancot which required replacement. The Clerk and Financial Officer confirmed that the gate had been on the work list but that it was not considered a priority and would be completed in due course.

IT WAS RESOLVED: to note the updates.

PLANNING COMMITTEE:

80/23 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

(b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

COMMUNITY AND ENVIRONMENT COMMITTEE:

81/23: NEW COMMUNITY CENTRE AT EWLOE:

The Chairman advised there had been no progress as the Delivery Team awaited plans from the Architect.

IT WAS RESOLVED: to note the update.

82/23 VICARS CLOSE PLAY AREA – RENEWAL OF LEASE, TERMS OF LEASE AND APPOINTMENT OF SOLICITORS:

The Clerk and Financial Officer informed members that the original lease had been drafted over 40 years ago and required updating. It included a yearly fee of £50.00 which had been payable by half yearly payments. However, the Community Council had paid £25.00 per annum to date as invoiced by the Hawarden Estate Office.

The Hawarden Estate office had asked the council to consider an increase in the rent from £25.00 to £250.00 per annum. Members expressed their concern that this was too expensive and a big increase from the original payment of £25.00.

The Community Council would be responsible for the cost of Solicitors to re-draft the lease and members asked that the maximum term be requested.

Members asked to review the contents of the lease prior to any contact being made with the Hawarden Estate Office.

IT WAS RESOLVED: that the Council appoint Solicitors to redraft the lease, decline the increase in rent of £250.00 and ensure the maximum term of lease possible.

83/23 GLASDSTONE PLAYING FIELDS - RENEWAL OF FOOTBALL LEASE, TERMS OF LEASE AND APPOINTMENT OF SOLICITORS:

The Clerk and Financial Officer referred members to previous council reports and minutes dating back to 2015 when it had been agreed to draw up a formal lease with Hawarden Rangers Football Club. Due to the lack of availability of Solicitors this had been outstanding for some time.

The terms of lease had been shared with members. A Member asked why the Council maintained the exterior of the building on the playing field if it is leased to Hawarden Rangers? Another member referred to the 2015 discussion when it had been agreed that the Community Council maintain the exterior so that no changes could be made to it.

The Chairman stated that there needed to be a legal form of words with Hawarden Rangers as soon as possible.

Members raised a few questions to which the Clerk and Financial Officer advised that once the new lease had been drawn up by Solicitors, a report would be submitted to this committee for members to approve the contents of the lease.

IT WAS RESOLVED: that Solicitors be requested to draft a new lease for members consideration and that the Community Council meets the cost, as originally agreed in 2015.

84/23 TREE POLICY AND TREE INSPECTION SYSTEM:

The Chairman expressed her gratitude to the Council's previous employee, Fran Griffiths, who had compiled this report prior to her departure and acknowledged the comprehensive work involved.

The Chairman suggested that a clause be added about the replacement of trees if required.

The Clerk and Financial Officer confirmed that the County Council's Arboriculturalist had reviewed and commented on the Tree Policy.

IT WAS RESOLVED: to approve the policy with the additional clause to replace any trees if removed.

23 Chairman's Signature _____

FINANCE COMMITTEE:

85/23 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £73,793.42 for August and £27,355.07 for September be approved.

86/23 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ending 31st July 2023 be received and the bank reconciliation for the period ending 31st August 2023 be emailed to members.

87/23 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer reported that the Joint Maintenance contribution for August 2023 had been £12,643.05 and £11,351.03 for September 2023.

IT WAS RESOLVED: to note the Joint Maintenance contributions for August and September as above.

Hawarden Community Council
Planning Committee
11 September 2023

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	HCC DECISION
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1.	COU/000706/23 Ward: Hawarden Aston	Change the use from barbers into cafe/deli.	23 , Aston Park Road, Shotton	No objections
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Accounts for Payment

Sep-23

Ref:	Method	Item	Cost
H/23/140	DD	IData - CCTV - August	£46.20
H/23/141	0734(SJ)	Queensferry Service Station - fuel for mowers	£83.00
H/23/142	BACS	Bewcraft Signs - Honours boards x 3	£126.00
H/23/143	BACS	Thorncliffe - tarmac/tape/crusher run	£251.25
H/23/144	BACS	FG - mileage - Feb '21 - July '23	£151.70
H/23/145	BACS	One Voice Wales - Creating a community place plan	£60.00
H/23/146	BACS	Canda Copying Ltd - Meter Reading	£185.41
H/23/147	BACS	Canda Copying Ltd - Rental of Ricoh IMC3000	163.06
H/23/148	BACS	Air Liquide - High pressure cylinder rental	17.76
H/23/149	BACS	HW Oultram & Co - fuel	436.71
H/23/150	BACS	HW Oultram & Co - fuel - CW	211.68
H/23/151	BACS	HMRC - salaries September 2023	£5,225.92
H/23/152	BACS	Clwyd Pension Fund - salaries September 2023	£5,527.58
H/23/153	BACS	Lloyds Bank - salaries September 2023	£13,706.12
H/23/154	BACS	Microshade - September	£115.10
H/23/155	BACS	FG Support	£140.00
H/23/156	BACS	Walker Fire - Safety Solutions	£903.08
H/23/157	BACS	Stamps - Agenda / minutes	£4.50
		TOTAL	£27,355.07

Chair of Finance:

Chair of Council:

The image shows two handwritten signatures in black ink. The top signature is written over the 'Chair of Finance:' label, and the bottom signature is written over the 'Chair of Council:' label. The signatures are cursive and somewhat stylized.

Hawarden Community Council
 Planning Committee
 09th October 2023

ITEM 11(ii)

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000836/23 Ward: Hawarden Mancot	Increase already approved rear single storey extension in depth by 1.00m to 5.025mm	38, Park Avenue, Hawarden	Awaiting Case Officer
2.	ADV/000819/23 Ward: Hawarden Mancot	Non illuminated fascia sign , internally illuminated green cross projection sign & 2no wall mounted signs	8, The Highway, Hawarden	S. Connah
3.	FUL/000828/23 Ward: Hawarden Aston	Garage & storage side extension , balcony to 1st floor room	POND COTTAGE, The Barnyard, Hawarden	Awaiting Case Officer
4.	COU/000816/23 Ward: Hawarden Aston	Change of use of land to a traveller's caravan site consisting of 1 no. mobile home, 1 no. touring caravan, car parking, landscaping, and associated works.	Land off Church Lane, Aston Hill, Ewloe	J. Beattie
5.	DET/000884/23 Ward: Hawarden Aston	Application for Approval of Details Reserved by Condition No. 9, Planning Ref: APP/A6835/A/20/3245090 The development proposed is the demolition of the monastery buildings, St Damiens Lodge and associated outbuildings and the redevelopment of the site with 15 houses	Poor Clare Colettine Monastery, Upper Aston Hall Lane, Hawarden	Awaiting Case Officer
5.	FUL/000869/23 Ward: Hawarden Aston	Proposed Extension to the front, side and rear with the enlargement of the roof to accommodate attic bedroom, bathroom and office. To also change the external appearance of the walls from red brick to render	36 , Braeside Avenue, Hawarden	Awaiting Case Officer

6.	FUL/000864/23 Ward: Hawarden Ewloe	First floor extension over garage to provide improved bedroom accommodation and study	24 Longfellow Avenue Hawarden	Awaiting Case Officer
7.	FUL/000865/23 Ward: Hawarden Ewloe	Erection of 2 no. detached dwellings	Lyndhurst, Old Mold Road, Ewloe	Awaiting Case Officer

ITEM 11
(iv)

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
COMMUNITY COUNCIL**

Planning Application Number	Proposal	Address	Decision
FUL/000529/23 Ward: Hawarden Ewloe	Application for Removal or Variation of Condition No. 2, Ref: 061660	DANUM LEA, Mold Road, Ewloe Green	Approved Delegated Officer 06.09.2023
FUL/000730/23 Ward Hawarden Mancot:	Rear extension/ conversion of outbuilding/ new conservatory/ solar panels/replacement boundary fence/ Replacement of windows & frames	12, The Highway, Hawarden	Refused Delegated – Officer 26.09.2023

ITEM 15

RA Wilson
Operations Manager
Hawarden Rangers FC
September 20th 2023

Hawarden Community Council
Council Officers
113 The Highway
Hawarden, Flintshire,
CH5 3DN

Subject: Introduction of Dog Control Order for Gladstone Park, Hawarden, Flintshire

Dear Members of the Hawarden Community Council,

I am writing on behalf of Hawarden Rangers FC to urgently request the introduction of a Dog Control Order for Gladstone Park in Hawarden, Flintshire. Recent incidents of dog faeces on the playing fields have raised serious concerns regarding the health and safety of both children and adults who utilise the park for exercise and recreational activities.

The club has witnessed numerous instances of dog faeces left on the playing fields, posing a significant health risk to our community members. We believe that the introduction of a Dog Control Order, accompanied by a Fixed Penalty of £75 for individuals found in violation, will serve as a deterrent and help maintain a clean and safe environment for all park users.

To support our case, we are prepared to provide photographic evidence of the dog faeces left on the playing fields. These images will highlight the severity of the issue and emphasize the urgent need for action.

It is important to note that Hawarden Rangers FC is not advocating for a blanket ban on people exercising their dogs in Gladstone Park. Rather, we are requesting the support and enforcement of the current requirement for dog owners to walk their pets on a lead. This measure will significantly reduce the risk of dog faeces contamination and ensure the well-being of all park users.

By implementing a Dog Control Order, we can create a safer and more enjoyable environment for everyone in our community. We kindly request that the Hawarden Community Council takes this matter into consideration and initiates the necessary steps to introduce the Dog Control Order for Gladstone Park.

We understand that FCC are the authorising authority and ask for your assistance in progressing this matter. . We look forward to your positive response and the opportunity to work together in making Gladstone Park a cleaner and healthier space for all.

Sincerely,
Bob Wilson Operations Manager (Volunteer)
Hawarden Rangers FC

RA Wilson
Operations Manager
Hawarden Rangers FC
September 20th 2023

Hawarden Community Council
Council Officers
113 The Highway
Hawarden, Flintshire,
CH5 3DN

Title: The Case for a Secure Compound for Mobile Dugouts: Enhancing Safety and Convenience

Introduction:

Hawarden Rangers FC strives on ensuring the safety and convenience of players, coaches, and officials, which is of paramount importance. One area we have concerns about is the positioning and storage of our mobile dugouts. This paper argues for the installation of a secure compound at the rear of a supporters stand, away from the local community's view, but adjacent to the playing pitch where the regulatory requirement for the dugouts to be positioned. By doing so, we can eliminate the health and safety concerns associated with moving heavy dugouts from an alternative, inconvenient, and difficult-to-access storage unit. This proposal aims to enhance the overall experience and safety of all involved in the sporting activities by installing a secure compound directly behind and attached to the current stand. The compound will be attached and run parallel to the rear of the current stand. It will have a gate at each end so that the dugouts can be rolled into position with the minimum of effort and inconvenience. It will be green in colour to blend in with the surroundings and will sit out of direct sight from the front of the stand.

Dimensions:

Length of compound: 13 meters

Width of compound: 3 meters

Height of compound 2.5 meters

The necessity and benefit for such a compound is:

I. Improved Safety Measures:

A. Eliminating Health Risks: Moving heavy dugouts from a distant storage unit poses significant risk of injury to individuals involved in the process. By having a secure compound near the football field, the need for frequent and strenuous manual labour is eliminated, reducing the risk of injuries such as strains, sprains, finger trapping and back problems.

B. Enhanced inclement weather protection: In the event of inclement weather quick access to mobile dugouts is crucial. Placing them in a secure compound near the field ensures that they are readily available, allowing for swift placement and removal when required.

II. Convenience and Efficiency:

A. Streamlined Positioning: The proximity of the secure compound to the football field allows for easier and more efficient positioning of the mobile dugouts. Coaches and officials can effortlessly move the dugouts to the desired locations, saving time and effort that would otherwise be wasted in transporting them from a remote storage unit.

B. Accessibility for Maintenance: Placing the mobile dugouts in a secure compound near the sports stand ensures easy access for maintenance and repairs. This proximity allows for prompt attention to any issues that may arise, ensuring that the dugouts are always in optimal condition for use.

C. Currently players need to arrive early to position the dugouts, as the current storage unit does not allow for the mobile wheels to be attached due to height restrictions. A different and rather cumbersome methodology is executed when moving the dugouts. This is due to necessity to remove their wheels to fit in the storage container due to the roof meaning there is a height restriction. This by its nature is a physical challenge beyond some people and requires numerous fit and strong individuals. Should the dugouts be stored in the alternative compound they can have their wheels reattached and it then becomes a one or two person job easily carried out by volunteers who by their nature are often from the retired community who would be available and physically capable of pushing them into position as it will be a much easier task.

III. Community Considerations:

A. Aesthetics and Visual Appeal: By locating the secure compound at the rear of the sports stand, out of sight from the local community, we address any potential concerns regarding the visual impact of the compound. This ensures that the compound does not disrupt the overall aesthetics of the community while still providing the necessary functionality.

Conclusion:

The installation of a secure compound at the rear of a sports stand, away from the local community's view, to house mobile dugouts is a practical and beneficial solution. By eliminating health and safety concerns associated with moving heavy dugouts, we enhance the overall safety of players, coaches, and officials. The contribution of volunteers is enhanced, as they will be able to take responsibility for this currently heavy-duty task. Additionally, the convenience and efficiency gained from having the dugouts in close proximity to the field improve the overall sporting experience. Considering the community's perspective, locating the compound out of sight ensures minimal visual impact. Ultimately, this proposal aims to create a safer, more convenient, and harmonious environment for all stakeholders involved in sporting activities at the ground. Should this proposal be approved Hawarden Rangers FC will ensure the responsibility for insuring the compound and stand rest with them and will work with an insurance company to cover all perceived risks.

NB: The introduction of the compound will not replace the necessity for the current storage unit which will still be required to house football posts when out of season.

Pic 1 Rear of Stand Pic 2 Side of Stand. Pic 3 Side of Stand





Bob Wilson
Hawarden Rangers FC.

ROSPA PLAY SAFETY INSPECTION 2023

ACTION PLAN - HAWARDEN

PLAY AREA	EQUIPMENT	DESCRIPTION	FINDING NOTES	RISK LEVEL	TASK
1.	Circular Drive	Swing – Cantilever	support components should be dismantled and inspected accordingly.	Medium	Refer to manufacturer's instructions on a regular basis
		Maintenance Finding	it is considered that the runway will have insufficient ground clearance under seat.	Medium	Modify to 350mm clearance under load
		Carousel – Bowl	Bearings require service	Medium	Service the bearings
2.	Gladstone Playing Fields Play Area	Minor issues, mostly low risk, to be prepared or monitored			
3.	Gladstone Gate Park	Skate driveway with curb	Issue with surfacing of skate driveway	High	Check surfacing
		Grind rail	Grind rail has opened end causing a protrusion the user can ride into	High	Refer to manufacturer for comments

17 May 17

ROSPA PLAY SAFETY INSPECTION 2023

ACTION PLAN - HAWARDEN

4.	Yowley Road	Cableway	Chain cover prevent a thorough inspection of all chain links. Rusting in places Obstacle in the falling place or minimum space Chain wear Dry bearings Rusting in places Loose in ground Fixtures loose or missing Bearings require service	<p>Replaced</p> <p>New fitted</p> <p>Replaced</p> <p>Natural movement</p> <p>Tightened to extent</p>	Medium	<p>Dismantle and inspect regularly using manufacturers guide</p> <p>Descale</p> <p>Eliminate hazard</p> <p>Monitor for further deterioration</p> <p>Treat with oil / grease / silicon</p> <p>De-scale & repaint</p> <p>Reset when necessary</p> <p>Tighten / replace</p> <p>Service the bearings</p>
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ROSPA PLAY SAFETY INSPECTION 2023

ACTION PLAN - HAWARDEN

	Vickers Close	Gates	Mechanism needs adjustment	FCC responsibility	Medium	Adjust
5.		<p>Gates</p> <p>Multiplay – with ladder – overhead</p> <p>Swing – Junior – 1 bay 2 seat</p>	<p>Surface uneven</p> <p>Graffiti on the unit</p> <p>Debris on surface</p> <p>Swing seat damaged</p>	<p>FCC responsibility</p> <p>Removed</p> <p>Removed</p>	<p>Medium</p> <p>Medium</p> <p>Medium</p> <p>Medium</p> <p>Medium</p>	<p>Level</p> <p>Remove</p> <p>Sweep away debris</p> <p>Monitor & replace when hard material exposed</p>
6.	Trueman's Playing Fields	Mound	High risk area fenced and signed appropriate to requirement / vegetation obstructing sign or causing hazard		High	Monitor unauthorised access / remove obstruction
7.	Mancot Lane	<p>Combination Goal</p> <p>Swing – junior – 2 bay 4 seat</p>	<p>Paintwork in poor conditions / corrosion</p> <p>Chain wear</p> <p>Swing seat damage</p>	<p>Repaint</p> <p>Monitor</p> <p>Replaced</p>	<p>Medium</p> <p>Medium</p> <p>Medium</p>	<p>De-scale to good base material & coat with lead free paint / repairs may be necessary where corrosion is severe</p> <p>Monitor for further deterioration & replace before 40% wear</p> <p>Replace all seats</p>

ROSPA PLAY SAFETY INSPECTION 2023

ACTION PLAN - HAWARDEN

		Swing – Toddler – 1 bay 2 seat	Chain wear	New chains to fit	Medium	Monitor for further deterioration
8.	Gary Speed Play Area	Cableway	Chain wear	Removed – waiting for parts	Medium	Monitor for further deterioration
		Carousel – Hanging	Chain wear	Replaced	Medium	Monitor for further deterioration
		Carousel – Supernova	Chain cover inspections	Replaced u-bolts	Medium	Dismantle / inspect accordingly
			Parts missing	To fit	Medium	Replace rubber protective finger guard
		Multiplay – Toddler	Shrinkage / separation of the surface		Medium	Allow grass to establish in the gap
		Swing – junior – 1 bay 2 seat	Chain wear	Replaced	Medium	Monitor for further deterioration & replace before 40% wear
			Swing seat damaged / bending	Replaced	Medium	Replace seat
		Swing – Toddler – 1 bay 2 seat	Algae growth giving slippery fingers /	Monitor	Medium	

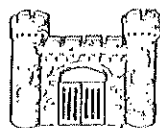
ROSPA PLAY SAFETY INSPECTION 2023

ACTION PLAN - HAWARDEN

		Chain wear /	Monitor	Medium	Power washing recommended
		Corrosion in cradle seat top frame Gaps opened between tiles	Replaced	Medium	Monitor for further deterioration & replace before 40% wear
				Medium	Investigate & replace as necessary Re-glue & fill gaps where necessary

ITEM 19

Accounts for Payment			
Oct-23			
Ref:	Method	Item	Cost
H/23/158	BC -1030	Mold Tyres - puncture repair on tractor	£36.00
H/23/159	BACS	Countrywise Fleet Insurance	£2,688.42
H/23/160	BACS	William Hall & Co - Allotment rent	£500.00
H/23/161	BACS	Onecom Services - Broadband / Voice	£127.27
H/23/162	BACS	Land at Plough Lane	£35.00
H/23/163	BACS	Ewloe Play area - Land at Circular Drive	£10.00
H/23/164	BACS	Done N Dusted - Office Clean	£35.00
H/23/165	CARD 0734	Tutor Care - Online Training (Georgey)	£90.00
H/23/166	BACS	HAGS - cableway & carriage (play area)	£687.60
H/23/167	ACC 4324	Gamlins - Football Lease	£500.00
H/23/168	BACS	GL Jones - cradle chains / shackle	£108.00
H/23/169	BACS	GL Jones - play ground parts	£199.73
H/23/170	BACS	GL Jones - play ground parts	£82.22
H/23/171	DD	EE Phone bill	£68.39
H/23/172	FG 1030	Amazon / weedkiller/spray paint/chain links	£91.50
H/23/173	BACS	Lite LTD - Christmas light repairs	£574.80
H/23/174	FG 1030	Charlies - paint / silver aero / silicone	£25.47
H/23/175	SG 0734	2 x tyres - YK19 XXL	£184.00
H/23/176	FG 1030	Post Office - Stamps	£14.80
H/23/177	BACS	Clwyd Welding Services - front cover lens/filter/pre filters	£63.08
H/23/178	BACS	IDATA - CCTV	£46.20
H/23/179	BACS	Clwyd Welding Services - Studlock	£32.24
H/23/180	BACS	Vision ICT - Data backup	£144.00
H/23/181	DD	Air Liquide - cylinder rental	£17.76
H/23/182	BACS	Signet (gatemaster) motor assembly	£215.33
H/23/183	BACS	Lloyds Bank - Salaries - October 2023	£13,524.73
H/23/184	BACS	HMRC - October 2023	£5,407.31
H/23/185	BACS	Clwyd Pension Fund - October 2023	£1,285.88
TOTAL			£26,794.73



**CYNGOR CYMUNED PENARLÂG
HAWARDEN COMMUNITY COUNCIL**

9th OCTOBER 2023

AGENDA ITEM NO: 21

INCOME AND EXPENDITURE REPORT

1.0 INTRODUCTION:

1.1 The purpose of this report and attached summary is to inform the Council of the Income and Expenditure received and incurred by the Council during the first half of the financial year 2023-24.

2.0 BACKGROUND:

2.1 Income of £215,608 has been received to date which, in the main, relates to the first two instalments of a three staged payment of the Council's Annual Precept. In the second half of the year a further £101,299 will be received via the final precept payment on 31 December 2023.

2.2 The current position of the Council's income and expenditure is shown on the attached summary at Appendix 1.

3.0 CONSIDERATIONS:

3.1 Staffing: Annual mandatory training has been provided to all members of staff. With the appointment of a new Assistant Clerk in September, there will be further training needs met.

The current contractual national pay award for 2023-24 is still being negotiated.

There has been a credit of £23,600 on the Clwyd Pension Fund due to the actuarial valuation undertaken at the beginning of the financial year. This has resulted in the Employer's pension costs not having to be paid during the first six months of the year showing a significant variance in the budget. (Codes 4102 and 4112 refers.)

Operational Budget:

The following notes provide explanations for each of the various budget headings and anticipated variances at this stage of the financial year.

3.2 General:

Petty Cash: Members will note a reduced spend on petty cash due to an increased use of Business Debit Cards and on-line banking facilities.

Legal Fees: No payments have been made in relation to the renewal of leases but invoices will be expected in due course.

Elections and Members Training: There has been no cost to the council for the casual vacancy in Hawarden – Mancot and the vacancy has been re-advertised. One member has to date attended training.

3.3 Community Funding:

Play Schemes: An invoice for the full amount has not yet been received. Members will recall that the play scheme was extended this year at an additional cost to the council of £3,186 which had not been budgeted for. Retrospective grant funding is being looked into.

Voluntary Organisations: The Council will be awarding grants to community groups at the November and March meetings. However, £440 has already been allocated to the community as part of the Council's decision to award "King's Coronation Grants" of £55 each to 8 local community groups to celebrate His Majesty's Coronation.

Community/Village Halls: all 2020-21 grants are currently being processed.

Christmas Lighting: repairs to current Christmas lighting has been undertaken and an invoice is awaited for £574.80

Youth Support: The cost of the bursary awards this year is £5,770 which is due to be processed. The Council annually supports the RYLA scheme in the sum of £350.

3.4 Open Spaces:

Bowling Greens: Invoices will be issued this month.

Tennis Courts: Invoices will be issued this month.

3.5 Public Lighting: Members will see that the annual budget varies from actual to date. This is mainly due to the work of the Senior Maintenance Officer updating more LEDs as the project continues and working with the utilities broker to ensure that the national grid is updated.

3.6 Holding Account: There has been no call for the use of the contingency to date. However, if the retrospective grant funding requested for the extended Summer Playscheme is unsuccessful then an amount of £3,186 will be used.

3.7 Ear Marked Reserves:

The Council holds ear marked resources as follows:

Code	Budget Heading	Opening Balance £	Closing Balance £
320	Mandatory Members Allowances	2,400	2,400
322	Community Centre, Ewloe	20,000	20,000
323	Aston s106	4,969.50	4,969.50
324	Mancot s106	11,524.00	0
325	Elections	2287.00	2287.00
327	Play Equipment	80,000	80,000
328	Christmas Lighting	10,000	10,000
329	Legal fees	100	100

4.0 RECOMMENDATION:

The Council is asked:

- i) To note and approve the contents of this report;
- ii) To note the potential impact on the budget of the pending 2023-24 contractual pay award which has yet to be determined. However, the underspend on pensions will be more than sufficient to accommodate this.

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Nominal Ledger Details

Nominal A/c 1506 Miscellaneous Income					Annual Budget	0.00
Centre 500 General					Committed Exp	0.00
Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance					0.00	0.00
1	05/04/2023	Pizza	Cashbook	Pizza rental		15.00
1	12/04/2023	Pizza	Cashbook	Pizza rental		15.00
1	19/04/2023	Pizza	Cashbook	Pizza rental		15.00
1	25/04/2023	35.00	Cashbook	Refund fees charged in error		35.00
1	25/04/2023	HMRC Query	Cashbook	Query compensation to HMRC??		28.43
1	26/04/2023	Pizza	Cashbook	Pizza rental		15.00
2	03/05/2023	Pizza	Cashbook	car park rental		15.00
2	10/05/2023	Pizza	Cashbook	car park rental		15.00
2	17/05/2023	Pizza	Cashbook	car park rent		15.00
2	24/05/2023	Pizza	Cashbook	car park rental		15.00
2	31/05/2023	Pizza	Cashbook	car park rental		15.00
3	02/06/2023	B&B Credit	Cashbook	Strobe light refund		74.99
3	07/06/2023	Pizza	Cashbook	Car park rental		15.00
3	09/06/2023	Pizza	Cashbook	Car park rental		15.00
3	14/06/2023	Refund	Cashbook	Wrong ac used to pay B&B SLA		8,605.40
3	14/06/2023	Refund	Cashbook	Wrong account used		19.11
3	19/06/2023	Ins Claim	Cashbook	Gladstone PF damage to barrier		216.35
3	21/06/2023	Pizza	Cashbook	Car park rental		15.00
3	23/06/2023	B&B Repay	Cashbook	repayment for OVW conf Cilir VG		95.00
3	28/06/2023	Pizza	Cashbook	Car park rental		15.00
3	30/06/2023	Fest repay	Cashbook	refund for fest expenses		28.15
4	05/07/2023	Pizza	Cashbook	car park rental		15.00
4	06/07/2023	Refund	Cashbook	Refund		415.66
4	12/07/2023	FCC	Cashbook	Env Health stall/dog bags		20.00
4	12/07/2023	Pizza	Cashbook	Car park rental		15.00
4	19/07/2023	Pizza	Cashbook	Car park rental		15.00
4	26/07/2023	Pizza	Cashbook	Car park rental		15.00
5	02/08/2023	Pizza	Cashbook	Car park rent		15.00
5	09/08/2023	Pizza	Cashbook	Car park rental		15.00
5	09/08/2023	Int	Cashbook	Int		136.77
5	09/08/2023	Chair's Ac	Cashbook	Flowers for Fran correction		6.67
5	16/08/2023	Pizza	Cashbook	Car park rental		15.00
5	23/08/2023	Pizza	Cashbook	Car park rental		15.00
5	25/08/2023	CADW	Cashbook	CADW grant money tbc		2,000.00
5	30/08/2023	Pizza	Cashbook	Car Park rental		15.00
Account Totals					0.00	12,011.53
Net Balance Month 7						12,011.53

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Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Staffing</u>							
4101 Salaries - Ad	30,411	61,740	31,329		31,329	49.3%	
4102 Superannuation - Ad	4,051	26,039	21,988		21,988	15.6%	
4103 PAYE - Ad	6,097	12,707	6,610		6,610	48.0%	
4104 NIC - Ad	7,099	14,363	7,264		7,264	49.4%	
4105 Travelling - Ad	282	750	468		468	37.6%	
4106 Training - Ad	2,775	4,000	1,225		1,225	69.4%	
4111 Salaries - Mt	39,440	82,512	43,072		43,072	47.8%	
4112 Superannuation - MT	2,802	15,221	12,419		12,419	18.4%	
4113 PAYE- Mt	5,551	11,565	6,014		6,014	48.0%	
4114 NIC - Mt	8,719	20,629	11,910		11,910	42.3%	
4115 Travelling - Mt	90	200	110		110	45.0%	
4116 Training - Mt	760	1,500	740		740	50.7%	
Staffing :- Indirect Expenditure	<u>108,077</u>	<u>251,226</u>	<u>143,149</u>	<u>0</u>	<u>143,149</u>	<u>43.0%</u>	<u>0</u>
Net Expenditure	<u>(108,077)</u>	<u>(251,226)</u>	<u>(143,149)</u>				
<u>200 Premises</u>							
4201 Rates - Ad	2,408	4,040	1,633		1,633	59.6%	
4202 Repairs - Ad	0	250	250		250	0.0%	
4203 Energy - Ad	1,216	2,517	1,301		1,301	48.3%	
4204 Water - Ad	131	200	69		69	65.3%	
4205 Insurance - Ad	1,807	1,810	3		3	99.8%	
4206 Fire Protection - Ad	0	300	300		300	0.0%	
4211 Rates - Mt	3,957	4,157	200		200	95.2%	
4213 Energy - Mt	294	1,360	1,066		1,066	21.6%	
4214 Water - Mt	209	1,000	791		791	20.9%	
4215 Insurance - Mt	1,807	2,110	303		303	85.7%	
4216 Fire Protection - Mt	360	300	(60)		(60)	120.0%	
4217 Depot contingency	1,533	1,000	(533)		(533)	153.3%	
Premises :- Indirect Expenditure	<u>13,721</u>	<u>19,044</u>	<u>5,323</u>	<u>0</u>	<u>5,323</u>	<u>72.1%</u>	<u>0</u>
Net Expenditure	<u>(13,721)</u>	<u>(19,044)</u>	<u>(5,323)</u>				
<u>300 Administration</u>							
1301 Joint Services Ad Contrib	10,507	46,881	36,374			22.4%	
Administration :- Income	<u>10,507</u>	<u>46,881</u>	<u>36,374</u>			<u>22.4%</u>	<u>0</u>
4301 Telephones Landline/Broadband	512	1,000	488		488	51.2%	
4302 Computer	0	500	500		500	0.0%	
4303 Photocopier	617	1,000	383		383	61.7%	

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Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4304 Stationery	194	750	556		556	25.9%	
4305 Office Cleaning	140	420	280		280	33.3%	
4306 Health & Safety	1,090	200	(890)		(890)	545.1%	
4307 Audit	380	600	220		220	63.3%	
Administration :- Indirect Expenditure	<u>2,933</u>	<u>4,470</u>	<u>1,537</u>	<u>0</u>	<u>1,537</u>	<u>65.6%</u>	<u>0</u>
Net Income over Expenditure	<u>7,574</u>	<u>42,411</u>	<u>34,837</u>				
<u>400 Maintenance</u>							
1401 Joint Services Contrib Mt	25,531	85,996	60,465			29.7%	
Maintenance :- Income	<u>25,531</u>	<u>85,996</u>	<u>60,465</u>			<u>29.7%</u>	<u>0</u>
4401 Vans Fuel	559	1,715	1,156		1,156	32.6%	
4402 Vans Repairs/MOT	461	1,000	539		539	46.1%	
4403 Vans Tyres	0	300	300		300	0.0%	
4404 Vans Insurance/Tax	320	2,232	1,912		1,912	14.3%	
4411 Tractor Fuel	1,152	2,000	848		848	57.6%	
4412 Tractor Repairs	827	1,000	173		173	82.7%	
4413 Tractor Tyres	90	600	510		510	15.0%	
4414 Tractor Insurance	0	735	735		735	0.0%	
4421 Trailer Repairs	0	500	500		500	0.0%	
4422 Trailer Tyres	0	50	50		50	0.0%	
4431 Hoist Repair	120	500	380		380	24.0%	
4441 Trailled Mower Repair	0	500	500		500	0.0%	
4443 Handmower Repair	368	300	(68)		(68)	122.8%	
4444 Handmower Purchase	0	600	600		600	0.0%	
4445 Herbicide	535	900	365		365	59.4%	
4451 Welding Equipment Repair	0	50	50		50	0.0%	
4452 Welding Equipment Gas	104	200	96		96	51.8%	
4453 Welding Equipment Purchase	146	100	(46)		(46)	146.1%	
4461 Equipment/Tools Repair	255	500	245		245	51.0%	
4463 Equipment/Tools Purchase	541	1,500	959		959	36.1%	
4471 Skip Hire	0	175	175		175	0.0%	
4481 Health & Safety Clothing	165	600	435		435	27.5%	
4482 Health & Safety Equipment	0	400	400		400	0.0%	
4483 Health & Safety Training	0	1,000	1,000		1,000	0.0%	
4491 Mobile Telephones	285	600	315		315	47.5%	
4495 Lighting Requisites	3,405	15,000	11,595		11,595	22.7%	
4499 Contingency - Mt	0	500	500		500	0.0%	
Maintenance :- Indirect Expenditure	<u>9,333</u>	<u>33,557</u>	<u>24,224</u>	<u>0</u>	<u>24,224</u>	<u>27.8%</u>	<u>0</u>
Net Income over Expenditure	<u>16,198</u>	<u>52,439</u>	<u>36,241</u>				

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Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 General							
1501 Precept	202,597	303,896	101,299			66.7%	
1502 Bank Interest - Instant Acc	502	35	(467)			1434.9%	
1503 Bank Interest = 30 Day	497	115	(382)			432.5%	
1506 Miscellaneous Income	12,012	0	(12,012)			0.0%	
General :- Income	215,608	304,046	88,438			70.9%	0
4501 IT Systems Maintenance & Subs	483	2,300	1,817		1,817	21.0%	
4502 Conferences	762	1,000	238		238	76.2%	
4504 Audit	(942)	0	942		942	0.0%	
4505 Mandatory Member Allowances	300	2,300	2,000		2,000	13.0%	
4506 Petty Cash	14	100	86		86	13.8%	
4507 Legal Fees	0	2,000	2,000		2,000	0.0%	
4508 Miscellaneous - Gen	0	500	500		500	0.0%	
4509 Welsh Language Policy	0	50	50		50	0.0%	
4510 Council Chamber	105	2,000	1,895		1,895	5.3%	
4511 Chairman's Fund	715	500	(215)		(215)	143.1%	
4512 Elections & Member Training	60	5,000	4,940		4,940	1.2%	
General :- Indirect Expenditure	1,497	15,750	14,253	0	14,253	9.5%	0
Net Income over Expenditure	214,112	288,296	74,184				
600 Community Funding (LG Act 1972)							
4601 Summer Playschemes (PWB)	9,569	6,384	(3,185)		(3,185)	149.9%	
4602 Grants to Voluntary Orgs (PWB)	440	3,000	2,560		2,560	14.7%	
4603 Community Centres Annual Grant	0	6,400	6,400		6,400	0.0%	
4604 Festivals	(59)	0	59		59	0.0%	
4605 Christmas Lighting (LGA1972s13)	0	3,000	3,000		3,000	0.0%	
4606 Remembrance Sunday & Memorial	0	300	300		300	0.0%	
4607 Public Clocks (PCA 1957s2)	0	265	265		265	0.0%	
4608 Youth Support PWB	350	5,700	5,350		5,350	6.1%	
4610 Community Defibrillators	1,020	200	(820)		(820)	509.9%	
Community Funding (LG Act 1972 :- Indirect Expenditure)	11,320	25,249	13,929	0	13,929	44.8%	0
Net Expenditure	(11,320)	(25,249)	(13,929)				
700 Open Spaces							
1701 Bowling Green Rent	0	500	500			0.0%	
1703 Tennis Court Receipts	0	200	200			0.0%	
1704 Football Licences	730	800	70			91.3%	
Open Spaces :- Income	730	1,500	770			48.7%	0

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4700 Bowling Greens	0	700	700		700	0.0%	
4701 Land Rents - OS	35	120	85		85	29.2%	
4702 Repairs & Maintenance -OS	1,250	1,000	(250)		(250)	125.0%	
4703 Painting	0	250	250		250	0.0%	
4704 Play Areas & Equipment	24,413	5,000	(19,413)		(19,413)	488.3%	
4705 Pavilion	2,331	200	(2,131)		(2,131)	1165.5%	
4707 Lodge	0	100	100		100	0.0%	
4708 Tennis Courts	13	2,500	2,488		2,488	0.5%	
4709 Skateboard Park	0	250	250		250	0.0%	
4712 Dog Waste Dispensers	81	0	(81)		(81)	0.0%	
Open Spaces :- Indirect Expenditure	28,123	10,120	(18,003)	0	(18,003)	277.9%	0
Net Income over Expenditure	(27,393)	(8,620)	18,773				
<u>800 Highways/Verges</u>							
4801 Lengthsman	14,570	37,442	22,872		22,872	38.9%	
4802 Lengthsman Supplies	1,589	3,500	1,911		1,911	45.4%	
4803 Planting & Maintenance -H&V	3,150	200	(2,950)		(2,950)	1575.0%	
4804 Litter Bins (Litter Act 1983ss	0	600	600		600	0.0%	
4808 Miscellaneous - H&V	0	100	100		100	0.0%	
4809 CCTV (LG&Rating Act 1997s31)	647	500	(147)		(147)	129.4%	
Highways/Verges :- Indirect Expenditure	19,956	42,342	22,386	0	22,386	47.1%	0
Net Expenditure	(19,956)	(42,342)	(22,386)				
<u>900 Public Lighting</u>							
4901 Electricity - PL	14,643	34,500	19,857		19,857	42.4%	
4904 Connections/Transfers	0	2,000	2,000		2,000	0.0%	
4905 Replacements	0	800	800		800	0.0%	
Public Lighting :- Indirect Expenditure	14,643	37,300	22,657	0	22,657	39.3%	0
Net Expenditure	(14,643)	(37,300)	(22,657)				
<u>1000 Allotments (SH&AAct1908s23)</u>							
11001 Allotment Rents Received	59	3,250	3,191			1.8%	
Allotments (SH&AAct1908s23) :- Income	59	3,250	3,191			1.8%	0
41001 Allotments	586	1,000	414		414	58.6%	
Allotments (SH&AAct1908s23) :- Indirect Expenditure	586	1,000	414	0	414	58.6%	0
Net Income over Expenditure	(527)	2,250	2,777				

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	252,435	441,673	189,238			57.2%	
Expenditure	210,189	440,058	229,869	0	229,869	47.8%	
Net Income over Expenditure	<u>42,246</u>	<u>1,615</u>	<u>(40,631)</u>				
Movement to/(from) Gen Reserve	<u>42,246</u>						

ITEM 22



**HAWARDEN COMMUNITY COUNCIL
CYNGOR CYMUNED PENARLAG**

9th October 2023

1.	Name of Councillor(s)/ Officer	Clerk and Financial Officer
2.	Title of Report	Fees and Charges
3.	Purpose of Report	To review the Council's current fees and charges.
4.	Background to this request	It is good practice to review the Council's fees and charges on an annual basis ready to inform the budget for the following year.
4.1		The council currently has the following fees and charges:
4.2		Bowling Clubs: Aston Bowling Club – a grant of £300 is given to Aston Bowling Club each year and the Bowling Club then pay the council £300. This is an historic arrangement.
4.3		Gladstone Bowling Club – a grant of £200 is given to Gladstone Bowling Club each year and the Bowling club then pay the £300. This is an historic arrangement.
4.4		Mancot Bowling Club – a grant of £200 is awarded each year. This is an historic arrangement. The Bowling Club lease the land from Flintshire County Council.

4.5		Tennis Courts - Hawarden High School pay £200 per year for the use of the tennis courts during school time.
4.6		Grass cutting – Hawarden High School pay £1,600 per year for the council to undertake grass cutting services on the two main sports fields.
4.7		Football licences: the football licences are currently paid at £50 per adult team and £30 per junior/mini team. This is not the cost to parents for their children to play football, this fee relates to the licence fee payable by Hawarden Rangers FC to the Community Council for the lease/hire of the pitches.
4.8		
4.9		Allotments: the fees are usually uplifted by the cost of inflation each year; a copy of the current fees are attached as an appendix to this report.
4.10		Keep fit and other well-being classes: Charged at £50 per year, the same as the Adult Football Team lease.
4.11		Galactico Sport pay £250 as they are a private business.
5.	Financial Implications	The council has limited income streams. Together with the above, the precept and the Service Level Agreement with Broughton and Bretton Community Council and Shotton Town Council, these are the council's only income streams.
6.	Environmental Implications	None directly associated with this report.
7.	Decision sought by Council	To consider the current fees and charges and determine if any of the arrangements require changing.
8.	Equality implications	None directly associated with this report.