CYNGOR CYMUNED PENARLÂG
HAWARDEN COMMUNITY COUNCIL

SGJ/H.09.11.2026

3rd November 2026

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 09th NOVEMBER 2026** at **6.30 P.M AT THE SCOUT H.Q., GLADSTONE PLAYING FIELDS, THE HIGHWAY, HAWARDEN, CH5 3DN.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Ms Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion *With Compliments*

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol *Clerk & Financial Officer*

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SWYDDFEYDD Y CYNGOR
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HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

9th November 2026

AGENDA

6.30 p.m.

COUNCIL MEETING:

1. **APOLOGIES FOR ABSENCE:**

2. **DECLARATIONS OF INTEREST:**

   To receive any declarations of interests from Members.

3. **MINUTES OF THE PREVIOUS MEETING:**

   To receive and approve the minutes of the previous meeting of the Council held on 19th October 2026, copy attached.

4. **MATTERS ARISING FROM THE MINUTES:**

5. **COUNCILLOR VACANCY FOR THE ASTON WARD:**

   To receive a verbal update from the Clerk and Financial Officer.

6. **JOINT MAINTENANCE COMMITTEE MINUTES:**

   To receive the Joint Maintenance Committee minutes, copy attached.

7. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

8. TRAINING PLAN UPDATE:

Report attached.

9. POLICE MATTERS:

To consider any matters of concern.

10. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern with John Griffiths, Senior Highways Officer, who may be in attendance.

11. LIGHTING FAULTS:

To raise any lighting issues.

12. STREET LIGHTING STOCK:

Report attached.

13. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

14. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

(i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

(ii) To consider the planning applications received to date for the month of November.

Members are asked to view the applications on-line prior to the meeting via
http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx

(iii) To note any planning appeals.

(iv) To note the attached planning decisions for November.

COMMUNITY AND ENVIRONMENT COMMITTEE:

15. HYNET CARBON CAPTURE PROJECT:

To receive a verbal update.

FINANCE COMMITTEE:

16. REQUEST TO CONSIDER ANNUAL FINANCIAL SUPPORT:

Report attached.

17. ACCOUNTS FOR PAYMENT:

To approve the list of payments for November 2026, copy attached.

18. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period ending 31st October 2026, copy attached.

19. SMALL GRANTS SCHEME:

To consider the following applications for the Small Grants Scheme:

- Gladstone Bowling Club
- Hawarden Rangers
- P.E.T Food Bank

A confidential pack of grant applications will be emailed separately to all members as they contain confidential information.

20. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the months of October and November.

HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting
held on
19th October 2026

PRESENT: Chairman: Councillor Bill Cooper

Councillors: Joyce Angell, Janet Axworthy, Gillian Brockley, Helen Brown, Michael Crockford, Liz Kennedy, Dave Mackie, Doreen Mackie, Emma Preece, Colin Randerson, Ralph Small, Darren Sterry, Sam Swash, Ant Turton and Connor Wynne.

Officers: Ms Sharron Jones, Clerk & Financial Officer
Miss Georgey Griffiths, Assistant Clerk

Also present:

COUNCIL MEETING:

90/26 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Wendy Harrison, Stephen Lancashire and Margaret Redfern.

91/26 DECLARATIONS OF INTEREST:

Councillor Sam Swash declared an interest in Item 11 – Planning Applications and duly completed his Declaration of Interest form.

Councillor Colin Randerson declared an interest in Item 11 – Planning Applications and duly completed his Declaration of Interest form.

92/26 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the council held on 14th September 2026 be approved as a correct record.

 Chairman's signature: _____

93/26 MATTERS ARISING FROM THE MINUTES:

A member asked for an update on paragraph 86/26 regarding the Lease of Aston Bowling Club and the Clerk and Financial Officer confirmed that she had emailed for an update and had, to date, not received a response from the Council's Solicitors.

94/26 CHAIRMAN'S REMARKS:

The Chairman started by congratulating the Clerk and Financial Officer as she had been voted in as President Elect for the Society of Local Council Clerks. He said that she had worked very hard and had been extremely proud of her and that she had been an asset to the Community Council and the community of Hawarden in receiving this accolade. Members collectively commended the Clerk.

The Chairman provided an update of his engagements during the previous month including his attendance, with the Clerk and Financial Officer, Assistant Clerk and other members, to visit the Hawarden Cricket and Football club which had been an impressive visit. The work that the volunteers had undertaken for this the club had been amazing and it had been a great project that worked well for the local community.

He had attended the Holywell Civic Service and a recent visit to St. Deiniol's Library, with the Clerk and Financial Officer. They had met the Reverend Doctor Andrea Russell and had been provided with a tour of the library and a discussion about the future of the library and how the library wished to work closer with the community and the Community Council. It had become apparent during the meeting that funding for the library relied heavily on grant funding and fund raising and not, as had been believer, via funding direct from the Gladstone Estate, together with rental income for rooms.

On the 30th September, he had attended the One Voice Wales Innovative Practice Conference with the Clerk and Financial Officer and the Chairman of Broughton and Bretton Community Council which had been a very informative and interesting event.

Earlier in the day, he had attended the Place Plan Training provided online by One Voice Wales with the Clerk and Financial Officer and other Councillors.

 Chairman's signature: _____

He expressed his disappointed that not all members had attended as he felt that this would be an extremely relevant project for the Community, however, he also recognised the need for the absence of some members.

The Chairman advised members of a diary marker for his Chairman's Christmas Dinner on Tuesday 15th December; venue to be confirmed.

STAFFING AND GENERAL PURPOSES COMMITTEE:

95/26 CHESHIRE WEST AND CHESTER COUNCIL NEW LOCAL PLAN – ADDITIONAL 'CALL SITES':

IT WAS RESOLVED: that the information be noted.

96/26 POLICE MATTERS:

Members had no issues to report.

97/26 HIGHWAYS/STREETSCENE MATTERS:

The following matters had been raised to be forwarded to the County Council's Senior Highways Officer, John Griffiths:

i. The lack of road markings in the area and faded markings had not been visible to road users. The zigzag lines on the road outside the St. Davids Hotel, where the coaches stop, required marking.

ii. Additional road markings had been required around the mini roundabouts by St. David's Hotel.

iii. Old road markings required improving along the B5125, on the junctions, on the slips and outside the schools in the area as they had become virtually non-existent.

iv. Yowley Road towards the end on the left there had been a pile up of mud that required attention.

 Chairman's signature: _____

v. Cottage Lane road had been closed for the gas pipeline and new road markings had been done; however only the letter 'L' in the word 'SLOW' could be seen and this required attention.

vi. A member asked whether the Lollipop Man, at junction of Gladstone Way and Cross Tree Lane, could be moved to the junction at Cross Tree Lane and Ash Lane. A formal crossing had been installed at the junction of Cross Tree Lane and Gladstone Way and he felt that the Lollipop Man would be better placed at the junction of Cross Tree Lane and Ash Lane as children used this regularly as a route to school.

vii. A member asked whether a 20mph sign could be added to Gladstone Way.

viii. The paths need a clean-up/tidy in the area. One path on the edge of Mancot on Manor Lane that goes up to the roundabout, the tarmac can no longer be seen due to weeds.

ix. The road markings off the big roundabout at St. Davids Hotel required clearer road markings as guidance for drivers as it had been felt that the current marking had been confusing for drivers.

x. A member requested a copy of the Safety Audit that Streetscene had apparently recently completed, when mentioned by another member.

IT WAS RESOLVED: that the above issues be reported to John Griffiths, Senior Streetscene Highways Officer.

98/26 LIGHTING FAULTS:

There were no faults to report.

99/26 MEMBERS INFORMATION ITEMS:

Members thanked the Maintenance Team for installing the lamp column poppies in advance of the 2026 Remembrance Day.

 Chairman's signature: _____

A member referred to the Chairman's comments earlier in the meeting about the success of the Hawarden Park Cricket Club.
He advised members that he would like to submit a report to the next meeting of the Community County for consideration of an annual grant to the Cricket Club.

He said that this proposal would relate to the Cricket Club and not the Football club whilst recognising that they operated from the same location, they had been two separate Clubs with separate accounts.

***PLANNING COMMITTEE*:**

100/26 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:
That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

(b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

(c) That the planning decisions be noted.

(d) The planning appeal updated had been noted.

 Chairman's signature: _____

COMMUNITY AND ENVIRONMENT COMMITTEE:

101/26 2026 REMEMBRANCE SERVICE SUNDAY 8TH NOVEMBER:

The Clerk and Financial Officer outlined the arrangements for the forthcoming Remembrance Parade and Service. She referred to the changes during the previous year to safeguard the children that had been welcomed.

The Vice-Chairman would attend the Shotton Town Council Remembrance service as is usual practice.

IT WAS RESOLVED: that the information be noted.

102/26 2026 ANNUAL SUMMER PLAY SCHEMES:

The Clerk and Financial Officer had shared the latest reports that evidenced the success of the Summer playschemes within the community. They had been very well attended and positive feedback from children and parents had been received.

IT WAS RESOLVED: that the information be noted.

103/26 REQUEST FROM WELSH WATER TO REMOVE & DEMOLISH THE BUS STOP AT OLD ASTON HILL.

Welsh Water had had to demolish the old bus stop on the Old Aston Hill due to the leak. It had been confirmed that the bus stop had no longer been in use.

However members referred to the need to implement further noise deterrent measures along this road for the neighbouring houses. A member asked if appropriate fencing could be erected in place of the bus stop to alleviate the noise.

The Clerk and Financial Officer said she would contact Flintshire County and Welsh Water to request reimbursement for this works and determine proposals for the installation of new noise deterrent options.

IT WAS RESOLVED: that the Clerk and Financial Officer request reimbursement work for this area from the relevant authority.

 Chairman's signature: _____

FINANCE COMMITTEE:

104/26 INCOME AND EXPENDITURE REPORT:

The Clerk and Financial Officer had circulated a report to members to outline the council's mid-year financial position.

IT WAS RESOLVED: that the report be received and approved.

105/26 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £38,868.08 for October, be approved.

106/26 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ending 30th September be emailed to members in due course.

107/26 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer informed members that the Service Level Agreement details for October would be shared at the next meeting.

 Chairman's signature: _____

Hawarden Community Council
Planning Committee
19th October 2026

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
1.	LDP/000783/26 Ward: Aston	Lawful Development certificate for proposed garage conversion to a micro-scale meal preparation business	9, Ash View, Aston, Deeside, CH5 1BL	**Reg Date** 01.10.2026 **Target Date** 26.11.2026 **Officer** Jon Williams **No Objections**
2.	FUL/000811/26 Ward: Ewloe	Demolition of the existing Church Stake Centre. Construction of a new Stake Centre with associated parking and landscaping.	Church of Jesus Christ Latter Day Saints, St David's Park Spine Road, Ewloe CH5 3XP	**Reg Date** 30.09.2026 **Target Date** 25.11.2026 **Officer** Stef Connah **No Objections**
3.	FUL/000802/26 Ward: Aston	Rear two storey extension	17, Blackbrook Avenue, Hawarden, Deeside, CH5 3HJ	**Reg Date** 28.09.2026 **Target Date** 23.11.2026 **Officer** Jon Williams **No Objections**
4.	FUL/000686/26 Ward: Ewloe	Erection of a single-storey rear extension and two-storey rear extension, the conversion of part of the existing building into a restaurant, the retention of a reduced Post Office, and the creation of three two-bedroom flats.	EWLOE POST OFFICE, The Highway, Hawarden, Deeside, CH5 3DN	**Reg Date** 24.09.2026 **Target Date** 19.11.2026 **Officer** James Beattie

				No Objections However members did raise concerns around parking capacity
5.	TCA/000790/26 Ward: Mancot	The client has a large magnolia situated at the front of the property that is growing into phone wires and into the property, it is also encroaching onto the street. I propose to reduce the height of the tree to below the phone wires, approximately 1-2m to previous reduction points (to the top of the upstairs windows) and spread by 1-2m to keep the tree contained and to prevent future damage from passing vehicles. Works will be carried out to BS3998.	2, CHURCH COTTAGE, Rectory Lane, Hawarden, Deeside, CH5 3NN	**Reg Date** 22.09.2026 **Target Date** 03.11.2026 **Officer** Alexander Wilkinson **No Objections**
6.	DET/000792/26 Ward: Mancot	Application for Approval of Details reserved by Condition 25 following planning permission Ref:FUL/000237/26	Land at Gladstone Way and Ash Lane, Hawarden, Deeside, CH5 3HE	**Reg Date** 22.09.2026 **Target Date** 17.11.2026 **Officer** James Beattie **OBJECT** Due to mine shaft report
7.	FUL/000772/26 Ward: Ewloe	Erection of a single-storey ground-level extension (requiring removal of existing prefabricated garage). To be built to a high level of sustainability and energy efficiency.	106, Wood Lane, Hawarden, Deeside, CH5 3JE	**Reg Date** 14.09.2026 **Target Date** 09.11.2026 **Officer** Stef Connah **No Objections**
8.	FUL/000734/26 Ward: Ewloe	To remove a 4.4 meter long section of existing garden wall which is set back 2.5 meters from the pavement across a grass verge, and to replace it with a new garden wall immediately next to the pavement, within our property boundary.	2, St Andrews Close, Hawarden, Deeside, CH5 3QQ	**Reg Date** 10.09.2026 **Target Date** 05.11.2026 **Officer** Stef Connah **No Objections**

9.	OUT/000828/26 Ward: Mancot	Development of a multi-use community sports facility to host a female football club and provide a second cricket field to the current cricket club. There will also be a car parking area for 38 cars. The field will accommodate a full size FAW regulation sized football pitch and a cricket pitch with an outer field.	Land adj. Hawarden Cricket Club, Moor Lane, Hawarden, CH5 3PQ	**Reg Date** 07.10.2026 **Target Date** 02.12.2026 **Officer** James Beattie **No Objections**
10.	FUL/000835/26 Ward: Ewloe	Retrospective change of use of a small area of land to residential curtilage, together with the associated boundary fencing	3, Maes Pinwydd, Ewloe, Deeside, CH5 3XQ	**Reg Date** 12.10.2026 **Target Date** 08.12.2026 **Officer** Barbara Kinnear **No Objections**

Accounts for Payment					
Oct-26				£34,345.52	
Ref:	Method	Item	Cost	Net Cost	VAT
H/26/243	DD	Ruby Energy - Office Gas - 01st August - 01st September	£38.90	£37.05	£1.85
H/26/244	DD	Ruby Energy - Office Electric - 13th August - 13th September	£117.01	£111.44	£5.57
H/26/245	DD	Welsh Water - Office Bill - Sept	£36.14	£36.14	£0.00
H/26/246	DD	Flotek - Mobile Phones - Sept	£36.00	£30.00	£6.00
H/26/247	BACS	H W Oultram - Vehicle Fuel - Sept- LGX - Litter Collector	£212.73	£178.31	£34.42
H/26/248	BACS	H W Oultram - Vehicle Fuel - Sept- KXD - Tractor	£589.82	£503.38	£95.44
H/26/249	BACS	H W Oultram - Vehicle Fuel - Sept- Cans - Unleaded	£66.68	£55.89	£10.79
H/26/250	BACS	H W Oultram - Vehicle Fuel - Sept- / KKL - Van	£190.06	£159.31	£30.75
H/26/251	DD	One Com - Wifi / Phones - Office - August	£242.41	£202.01	£40.40
H/26/252	DD	Microshade - Hosted Services - Sept	£150.22	£125.18	£25.04
H/26/253	DD	Idata - CCTV - Sept	£57.98	£48.32	£9.66
H/26/254	DD	Scottish Power - Pavillion Electric - 25th August - 25th Sept	£190.11	£181.58	£8.53
H/26/255	DD	SSE Energy - Street Lighting - August	£2,656.27	£2,213.56	£442.71
H/26/256	BACS	Lloyd's Bank - Salaries -Oct	£16,106.22	£16,106.22	£0.00
H/26/257	BACS	Clwyd Pension Fund - Salaries - Oct	£2,304.94	£2,304.94	£0.00
H/26/258	BACS	HMRC - Salaries - Oct	£6,556.85	£6,556.85	£0.00
H/26/259	BACS	B L Motor Repairs - New Cambelt Fitted / Pump / Fan Belt / Anti-Freeze changed & Parts -LGX	£380.00	£380.00	£0.00
H/26/260	BACS	Thorncliffe - J Hook Ratchet Straps / Flat Bar x 2 / Swarfega / Steel Cutting	£82.09	£68.41	£13.68
H/26/261	BACS	Tyson's Sales & Services Ltd - New Cam Pallet Forks	£720.00	£600.00	£120.00
H/26/262	BACS	The Cleaning Duo - Office Clean - September	£40.00	£40.00	£0.00
H/26/263	BACS	Play & Leisure - Seasaw Mechanism - Circular Drive	£382.80	£319.00	£63.80
/264	BACS	MJ Bespoke Fabrications - Repairs to Height Barrier - GPF Car Park	£894.00	£745.00	£149.00
H/26/265	BACS	Blachere - New Christmas Lights	£1,608.48	£1,340.40	£268.08
H/26/266	BACS	Snowdonia Fire Protection - Fire Extinguishers Service	£307.20	£256.00	£51.20
H/26/267	BACS	Vision ICT - Data Backup - Dec 26-Dec 27	£144.00	£120.00	£24.00
H/26/268	CRD 0734	Post Office - 4 x 2nd Class Stamps - Remembrance Day Letters	£3.64	£3.64	£0.00
H/26/269	BACS	The Rotary Club - RYLA Awards - Student payment	£350.00	£350.00	£0.00
H/26/270	BACS	Vision ICT - Website Hosting & Support - 2027	£658.31	£548.59	£109.72
H/26/271	BACS	SLCC - National Conference - Clerk & FO	£635.00	£550.00	£85.00
H/26/272	BACS	Thorncliffe - Cement / Building Sand - Depot	£127.62	£106.35	£21.27
H/26/273	CRD 0734	Ebay - Engine Oil - 20Ltr	£67.95	£67.95	£0.00
H/26/274	CRD 8919	Charlies - Primer / Spray Paint / Bathroom Cleaner / Fairy Lquid - Depot supplies	£27.53	£22.96	£4.57
H/26/275	BACS	Viking - Office Paper / Scissors	£150.59	£125.49	£25.10
H/26/276	BACS	Gallagher Insurance - Fleet Insurance	£2,736.53	£2,736.53	£0.00
		TOTAL:	£38,868.08	£37,230.50	£1,646.58
	CHAIRMAN:				
	CHAIR OF FINANCE				
	CLERK & FO:				