

CYNGOR CYMUNED PENARLÂG
HAWARDEN COMMUNITY COUNCIL



SGJ/H.14.09.2026

9th September 2026

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 14th September 2026** at **6.30 P.M AT THE SCOUT H.Q., GLADSTONE PLAYING FIELDS, THE HIGHWAY, HAWARDEN, CH5 3DN.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Ms Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES
Clerc a Swydddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR

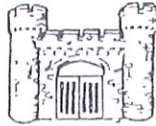
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

COUNCIL OFFICES

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www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

14th September 2026

A G E N D A

6.30 p.m.

COUNCIL MEETING:

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting of the council held on 13th July 2026, copy attached.

4. MATTERS ARISING FROM THE MINUTES:

5. CHAIRMAN'S REMARKS:

6. COMMUNITY PLACE PLAN:

Report attached following previous Council resolutions to consider the creation of a Community Place Plan; £20,000 has been provided within the current 2026-27 budget for this purpose. Members are asked to consider and review the attached report.

Members are also invited to attend a be-spoke training session by Planning Aid Wales that will require all members to attend at a date to be agreed this evening.

STAFFING AND GENERAL PURPOSES COMMITTEE:

7. REVIEW OF FLINTSHIRE COUNTY COUNCIL'S STATEMENT OF LICENSING POLICY:

Flintshire County Council are reviewing its Statement of Licensing Policy, which sets out how it regulates and licences businesses that sell or supply alcohol, provide entertainment or late-night refreshment in the County.

The Statement of Licensing Policy must be reviewed every five years and the review includes a statutory consultation process. The current document is shown here:

<https://www.flintshire.gov.uk/en/PDFFiles/Licensing/Statement-of-Licensing-Policy.pdf>

If you would like to take part in the consultation, please review the draft policy and changes summary, and email any responses to licensing@flintshire.gov.uk before **Friday 18th September 2026.**

CONSULTATION:

<https://www.flintshire.gov.uk/en/Resident/Consultation-and-Engagement/Open/Licensing-Policy-Consultation.aspx>



8. ACTIVE TRAVEL NETWORK MAP STATUTORY CONSULTATION:

Report attached.

9. “HAVE YOUR SAY ON FUTURE BUS SERVICES IN NORTH WALES”:

Report attached.

10. COUNTY FORUM MEETING AND DRAFT COMMUNITY CHARTER:

Flintshire County Council has agreed to re-establish the County Forum which a scheduled date of 29th September 2026. FCC has also circulated a copy of the Draft Community Charter which is attached for Members' consideration. The Clerk and Financial Officer has provided comments against the original Charter in red text for ease.

11. LOCAL PLAN SCOPING CONSULTATION – CHESHIRE WEST AND CHESTER COUNCIL (CW&CC):

The Community Council has been invited, as a consultee, to review this consultation. A new Local Plan for Cheshire West and Chester will replace the policies in the current Local Plan and will also cover minerals and waste.

The new Local Plan will guide decisions about how land is used and developed. For example, it will help decide where new homes and jobs could go and how the environment could be protected.

As required by the [regulations](#), CW&CC published a formal [notice of intention to commence Local Plan preparation](#) and [Local Plan timetable](#) on 12 June 2026.

The next stage is a scoping consultation, to seek views on what the new Local Plan should contain, and how future consultation and engagement should be carried out.

Views are invited on the scoping consultation until **5pm on 28 September 2026**.

This is a short, early-stage consultation designed to help us identify the main issues and priorities for the new Local Plan. As more detailed proposals are developed, there will be further opportunities to comment.

Full details of the consultation and how to respond are available on our [Local Plan scoping consultation](#) webpage.

Printed copies of the scoping consultation can also be viewed at the following Council offices: The Portal, Wellington Road, Ellesmere Port, CH65 0BA and Wyvern House, The Drumber, Winsford, CW7 1AH, during normal office hours, and we have also published a formal [notice of scoping consultation](#) as required by the regulations.

If you need help with responding to the consultation, please contact the Planning Policy team by email at:
planningpolicy@cheshirewestandchester.gov.uk

We will keep you informed of all future stages of the Local Plan, unless you tell us otherwise.

12. POLICE MATTERS:

To consider any matters of concern.

13. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern for reporting to John Griffiths, Senior Highways Officer, Flintshire County Council.

14. LIGHTING FAULTS:

To raise any lighting issues.

15. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

16. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of September and review the Recess applications for August.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for September and August Recess.

COMMUNITY AND ENVIRONMENT COMMITTEE:

17. ROYAL SOCIETY FOR THE PREVENTION OF ACCIDENTS (ROSPA), PLAY AREA INSPECTIONS 2026:

To receive a verbal report from the Clerk and Financial Officer.

18. SUMMER PLAYScheme UPDATE 2026:

The Summer Playscheme Programme concluded on Friday, 28 August, and the team is now busy collating and reviewing all of the information gathered throughout the summer. This includes attendance statistics, feedback from children and adults, and the daily reports completed by our teams. This information will help us provide each Town and Community Council with a detailed report on how the playschemes in your area have performed this year and the impact of your funding on local children, families and communities.

With over 30 individual reports to prepare, this process does take some time, and we greatly appreciate your patience while we ensure that the information provided to you is thorough, accurate and meaningful.

We aim to have the following information sent to you no later than mid-October:

- Your individual Summer Playscheme report
- Relevant invoices
- Our proposed plan and associated costs for the 2027–2030 Playscheme Programme

The 2027–2030 information will support your Council's forward planning and provide details of the proposed programme and funding requirements for the coming years.

Thank you for your continued support and investment in the Playscheme Programme. Your funding enables us to provide valuable play opportunities for children within your communities, and we look forward to sharing the outcomes from this summer with you shortly.

Diolch yn fawr for your continued support.

19. RENEWAL OF LEASE OF LAND FOR ASTON COMMUNITY CENTRE:

The current lease expired on 30 November 2025. Flintshire County Council, under Section 25 of the Landlord & Tenant Act 1954 are required to renew the lease.

The expired lease was for a period of 35 years. Flintshire County Council as landlord offers a new term of 35 years from 1st December 2025 with other terms to broadly remain as per the existing lease, apart from the rent

With regard to the rent, the current rent is £1,360 p.a. which was fixed in 2012. Based on comparable evidence it is proposed to increase the rent to £2,400 per annum from the commencement date. There will also be rent reviews every 5 years and they will be linked to the RPI index increase over the preceding 5-year period.

20. LEASE FOR ASTON BOWLING CLUB:

The Clerk and Financial Officer will provide a verbal update.

FINANCE COMMITTEE:

21. ALLOTMENT FEES:

To review the annual Allotment fees for 2026-2027, copy attached. The costs are usually increased in line with inflation and the proposed fees are attached for Members' consideration.

22. ACCOUNTS FOR PAYMENT:

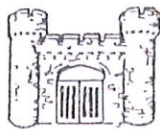
To approve the attached list of payments for August Recess and September 2026, copies attached.

23. BANK RECONCILIATION:

To receive the bank reconciliation statements for the periods ending 31st July and 31st August 2026, copies attached.

24. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the months of August and September.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting

held on

13th July 2026

PRESENT: Chairman: Councillor Bill Cooper

Councillors: Joyce Angell, Janet Axworthy, Gillian Brockley, Michael Crockford, Wendy Harrison, Dave Mackie, Doreen Mackie, Emma Preece, Colin Randerson, Margaret Redfern, Ralph Small, Darren Sterry, Sam Swash, Linda Thomas and Ant Turton.

Officers: Mrs Sharron Jones, Clerk & Financial Officer
Miss Georgey Griffiths, Administrative Officer

Also present: One member of the public.

COUNCIL MEETING:

48/26 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Helen Brown, Liz Kennedy, Stephen Lancashire, Sam Swash, Connor Wynne and Callum Hodgson, Youth Representative – Hawarden High School

49/26 DECLARATIONS OF INTEREST:

There were none.

50/26 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the council held on 15th June 2026 be approved as a correct record.

51/26 MATTERS ARISING FROM THE MINUTES:

None.

52/26 CHAIRMAN'S REMARKS:

The Chairman welcomed Ellie Wiles to the meeting who had earlier in the day commenced one week work experience in the Office from Hawarden High School; this had been applauded by all members.

The Chairman had recently attended several events, including the One Voice Wales Conference on 1st July together with the Clerk and Financial Officer and the Chairman of Broughton and Bretton Community Council. They had received a number of informative presentations from the Bio-Diversity Team, Unity Trust, the Chief Executive of One Voice Wales and the National Lottery.

On 3rd July he had attended the North Wales Coast Rail Meeting and had learned that there would be no new trains until 2035 due to funding but that a project including the installation of 'safe places' within stations together with improved signals would be commenced.

He attended the Founders Day at the Gladstone Library on 6th July which had been a very enjoyable and informative event together with attendance at the Hawarden High School Excellence Awards evening on the 10th, along with Governors and the Clerk and Financial Officer.

On Saturday 11th July he had been involved in the annual carnival along with other members and members of staff. The day had been a great success and he thanked everyone involved in such a successful event.

The Chairman would be in attendance at the annual meeting of the North and Mid Wales Association on Friday at Shrewsbury on the 17th.

He also advised that he had received a congratulatory letter from Sam Rowlands, newly elected Member of the Senedd and that he would be arrange either a presentation to council or a 121 meeting.

STAFFING AND GENERAL PURPOSES COMMITTEE:

**53/26 DEMOCRACY AND BOUNDARY COMMISSION (DBCC)
ATTITUDE SURVEY:**

IT WAS RESOLVED: that the Clerk and Financial Officer complete the survey on behalf of the Council but that individual members also complete the survey.

54/26 PUBLIC SPACE PROTECTION ORDER:

IT WAS RESOLVED: that the Public Space Protection Orders for alcohol and Dog Fouling be approved subject to the exclusion of the Gladstone Playing Fields as previously requested.

55/26 POLICE MATTERS:

The following matters had been raised to be forwarded to the PCSO, Kayleigh Chilton:

- i. There had been reports from residents on May Hay Lane that potential drug dealing had been apparent late at night. Cars had been seen together with other activities along the lane during the early hours of the morning.
- ii. Vehicles continued to speed down the Aston Hill and did not appear to adhere to the speed limit.
- iii. Speeding vehicles at Cross Tree Lane turning into Ash Tree Lane. The speeding appeared to be worse since the introduction of the 20mph speed limit.

IT WAS RESOLVED: that the reports be emailed to PCSO Kayleigh Chilton.

56/26 HIGHWAYS/STREETSCENE MATTERS:

The following matters had been raised to be forwarded to the County Council's Senior Highways Officer, John Griffiths:

- I. The hedge on Old Aston Hill had still not been cut and was very overgrown; reported several times.
- II. The alleyway between Ewloe Green CP School and May Hey Lane was overgrown and required cutting back.
- III. The grass verges on Green Lane had not been cut recently and required attention as they had affected visibility.
- IV. The hedge that backed onto the main road on May Hey Lane was overgrown. Streetscene had said previously that this was a private road but the road is a public right of way.
- V. There had been a small sink hole in Mancot that had been reported and fenced off requiring remedial works.
- VI. The Castle Green development had put advertising signs up on the highway that need to be removed as permission had not been granted.
- VII. A map has appeared on google maps that identified the layby on the B5125 as a car park for the Ewloe Castle and Wepre Park and this was incorrect and required amending.

IT WAS RESOLVED: that the above issues be reported to John Griffiths, Senior Streetscene Highways Officer

57/26 LIGHTING FAULTS:

The Chairman said that a street light was out at Greenville Avenue.

58/26 MEMBERS INFORMATION ITEMS:

There were no updates.

PLANNING COMMITTEE:

59/26 PLANNING APPLICATIONS AND DECISIONS:

A member referred to the Planning Appeal on Church Lane and that a few members had attended the appeal hearing the previous week but that the matter had been handed to the Planning Inspector.

The hearing had been quite lengthy with the Inspector visiting the site and a resident who is adjacent to the site. The applicant had a strong Barrister and the Inspector had been correctly unbiased and listened to the views expressed by everyone present. An update would be awaited and likely to be in the Autumn.

IT WAS RESOLVED:

- (a) County Council Members:
That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.
- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) The planning appeal updated had been noted.

COMMUNITY AND ENVIRONMENT COMMITTEE:

60/26 SUMMER PLAYScheme 2026:

IT WAS RESOLVED: to share the Play Scheme poster on the Council's website and social media for the arrangements this Summer.

61/26 INTERNATIONAL DAY FOR OLDER PEOPLE:

IT WAS RESOLVED: that those members wishing to attend to inform the Clerk and Financial Officer.

FINANCE COMMITTEE:

62/26 GRANT APPLICATION – FLINTSHIRE COMMUNITY GARDEN:

IT WAS RESOLVED: that the request for a grant be declined as the application form and attachments had not provided sufficient information to benefit the residents of Hawarden.

63/26 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £51,302.58 for July, be approved.

64/26 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ending 30th June be emailed to members.

65/26 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer informed members that the Service Level Agreement for July had been £14,949.86.

IT WAS RESOLVED: to note the information.

Hawarden Community Council
Planning Committee
13TH July 2026

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000574/26 Ward: Mancot	Build new orangery extension to rear of property	14, Sunnyside, Mancot, Deeside, CH5 2BE	Reg Date 03.07.2026 Target Date 28.08.2026 Officer Barbara Kinnear No Objections
2.	ADV/000560/26 Ward: Mancot	New non-illuminated fascia and 4no new existing glazing panes to be applied externally with digitally printed vinyl.	8, The Highway, Hawarden, Deeside, CH5 3DH	Reg Date 30.06.2026 Target Date 25.08.2026 Officer Stef Connah No Objections
3.	LDP/000511/26 Ward: Ewloe	Loft conversion within permitted development rights	1, THE GABLES, Station Lane, Hawarden, Deeside, CH5 3EG	Reg Date 15.06.2026 Target Date 10.08.2026 Officer Jon Williams Information Only
4.	FUL/000525/26 Ward: Aston	Replace previous rear extension and form new porch	10, Upper Aston Hall Lane, Hawarden, CH5 3EN	Reg Date 17.06.2026 Target Date 12.08.2026 Officer Alison Dean No Objections

Accounts for Payment					
Jul-26					
Ref:	Method	Item	Cost	Net Cost	VAT
H/26/111	DD	Ruby Energy - Office Gas - 1st May - 1st June	£151.39	£144.18	£7.21
H/26/112	DD	Ruby Energy - Office Electric - 13th May- 13th June	£119.63	£113.93	£5.70
H/26/113	DD	Welsh Water - Office Bill - June	£36.14	£36.14	£0.00
H/26/114	DD	Flotek - Mobile Phones - June	£36.00	£30.00	£6.00
H/26/115	BACS	H W Oultram - Vehicle Fuel - June- LGX	£224.85	£188.47	£36.38
H/26/116	BACS	H W Oultram - Vehicle Fuel - June- KYD / KKL	£441.07	£369.70	£71.37
H/26/117	DD	One Com - Wifi / Phones - Office - May	£232.87	£194.06	£38.81
H/26/118	BACS	Microshade - Hosted Services - June	£157.42	£131.18	£26.24
H/26/119	DD	Idata - CCTV - June	£57.98	£48.32	£9.66
H/26/120	DD	Scottish Power - Pavillion Electric - 25th April - 27th May	System error on SP- Invoice unavailable		
H/26/121	DD	SSE Energy - Street Lighting - May	£2,231.89	£1,859.91	£371.98
H/26/122	BACS	Lloyd's Bank - Salaries -July	£15,556.12	£15,556.12	£0.00
H/26/123	BACS	Clwyd Pension Fund - Salaries - July	£2,243.79	£2,243.79	£0.00
H/26/124	BACS	HMRC - Salaries - July	£6,489.98	£6,489.98	£0.00
H/26/125	BACS	R S Training - Defib - Gladstone Playing Fields	£1,500.00	£1,500.00	£0.00
H/26/126	BACS	FCC - Rent - Mancot Playing Fields	£30.00	£30.00	£0.00
H/26/127	BACS	First Aid UK - First Aid Supplies - Depot - Plaster Dispenser / Plasters / Adhesive Plaster	£109.08	£90.90	£18.18
H/26/128	BACS	Tofco - Street Lighting Supplies	£1,269.60	£1,058.00	£211.60
H/26/129	CRD 0734	First Aid UK - First Aid Supplies - Depot - Eyewash Pods / Splinter Remove / Microporous Tape	£146.92	£122.43	£24.49
H/26/130	CRD 0734	Dynamix - Concrete - Office Shed Floor	£240.00	£200.00	£40.00
H/26/131	CRD 0734	ARCO - Hand Wash - Depot	£44.77	£37.31	£7.46
H/26/132	BACS	R S Training - Defib - Batteries / Pads - Mancot / Aston	£700.00	£700.00	£0.00
H/26/133	BACS	BL Motor Repairs - Repairs to Ford Transit - YX19 KKL	£64.75	£64.75	£0.00
H/26/134	BACS	JDH Business Serviced - Year End Internal Audit - 2025/26	£568.80	£474.00	£94.80
H/26/135	BACS	Thornccliffe - Crusher Run	£76.80	£64.00	£12.80
H/26/136	BACS	Co-Op - Flowers - Volunteer Award	£10.00	£10.00	£0.00
H/26/137	BACS	Viking - Office Bookcase	£53.99	£44.99	£9.00
H/26/138	CRD 8919	ASDA - Bug Killer Bat - Depot	£9.99	£8.32	£1.67
H/26/139	CRD 8919	Co-Op - Batteries - Depot	£5.95	£5.95	£0.00
H/26/140	CRD 5814	Buckley Coatings - Acrylic - TBR - STC	£64.80	£54.00	£10.80
H/26/141	CRD 0734	DVLA - Vehicle Tax - CU16 LGX	£360.00	£360.00	£0.00
H/26/142	CRD 5814	Charlies - Kitchen Supplies - Office (sponges / Scourer / Cloths)	£5.56	£4.65	£0.91
H/26/143	BACS	ROSPA - Play Safety - Play Area Inspections	£1,645.20	£1,371.00	£274.20
H/26/144	BACS	Protech Supplies - Welding Helmet	£47.76	£39.80	£7.96
H/26/145	BACS	Viking - Office Stationery	£191.89	£159.90	£31.99
H/26/146	BACS	Chairs / Clerk - Subsistence for Conference - TBR - BBCC	£76.80	£64.00	£12.80
H/26/147	CRD 8919	Charlies - Steering Wheel Glove / Disinfectant	£9.98	£8.32	£1.66
H/26/148	CRD 5814	Buckley Coatings - Acrylic - Vickers Close	£32.40	£27.00	£5.40
H/26/149	BACS	Vikings - Desk Fan	£23.99	£19.99	£4.00
H/26/150	CRD 0734	Amazon - Gazebo	£44.33	£36.94	£7.39
H/26/151	CRD 0734	Amazon - 2 x Gate Springs	£21.98	£18.32	£3.66
H/26/152	CRD 0734	Amazon - Metal Penny Washers	£18.98	£15.82	£3.16
H/26/153	BACS	Viking - Laminating Pouches x 2	£52.72	£43.93	£8.79
H/26/154	BACS	Audit Wales - Audit Fees 24/25	£200.00	£200.00	£0.00
H/26/155	BACS	Audit Wales - Audit Fees 23/24	£931.43	£931.43	£0.00
H/26/156	CRD 8919	Charlies - Polo Shirts x 2 - Maintenance Officer	£19.98	£16.66	£3.32
H/26/157	BACS	Play & Leisure - Installation of cone climber / Resurfacing / Groundworks	£14,745.00	£12,287.50	£2,457.50

	TOTAL:		£51,302.58	£47,475.69 £3,826.89
	Chairman:	<i>L. Leaper</i>		
	Chair of Finance:			
	Clerk & FO:	<i>[Signature]</i>		