



SGJ/H.09.03.2026

4th March 2026

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 9th March 2026 at 6.30 P.M.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

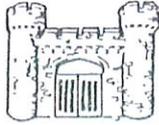
Yours sincerely

Ms Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

• • •
SWYDDFEYDD Y CYNGOR
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692
COUNCIL OFFICES
113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692
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www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

9th February 2026

A G E N D A

6.30 p.m.

COUNCIL MEETING:

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the meeting of the council held on 09th February 2026, copy attached.

4. MATTERS ARISING FROM THE MINUTES:

5. VACANCY IN HAWARDEN - MANCOT WARD:

To receive a verbal update from the Clerk and Financial Officer.

6. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

7. POLICE MATTERS:

To consider any matters of concern.

8. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern for onward submission to John Griffiths, Senior Highways Officer.

9. LIGHTING FAULTS:

To raise any lighting issues.

10. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

11. CONSULTATION ON DRAFT PLANNING ENFORCEMENT POLICY 2026:

Report attached.

12. COMMUNITY REVIEW 2025 – DRAFT PROPOSALS:

Report attached.

13. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of February.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

(iii) To note any planning appeals.

(iv) To note the attached planning decisions for February.

COMMUNITY AND ENVIRONMENT COMMITTEE:

14. HYPNET/VICKER'S CLOSE:

To receive any relevant updates.

FINANCE COMMITTEE:

15. SMALL GRANTS SCHEME APPLICATIONS:

To consider applications for the Small Grants Scheme - *as at the time of the publication of the agenda, no applications have been received.*

16. ACCOUNTS FOR PAYMENT:

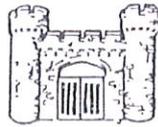
To approve the attached list of payments for March, copy attached.

17. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of March and any other relevant matters.

18. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period ending 28th February, *copies to follow.*



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting

held on

09th February 2026

PRESENT: **Chairman:** Vice Chairman Bill Cooper

Councillors: Joyce Angell, Janet Axworthy, Gillian Brockley, Bill Cooper, Michael Crockford, Dave Mackie, Doreen Mackie, Emma Preece, Colin Randerson, Margaret Redfern, Ralph Small, Linda Thomas, Ant Turton, and Connor Wynne.

Officers: Sharron Jones, Clerk & Financial Officer
Georgey Griffiths, Assistant Clerk

Youth Representatives: Callum Hodgson, Hawarden High School

159/25 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Sarah Hinks, Liz Kennedy, Stephen Lancashire, Darren Sterry and Sam Swash.

Apologies also received from Joshua Stott, Community Youth Representative.

160/25 DECLARATIONS OF INTEREST:

There were none.

161/25 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Council held on 12th January 2026 be approved as a correct record.

162/25 MATTERS ARISING FROM THE MINUTES:

There were none.

58 Chairman's signature: _____

163/25 JOINT SERVICES COMMITTEE:

IT WAS RESOLVED: that the minutes of the Joint Services Committee be received and noted.

164/25 VACANCY IN HAWARDEN - MANCOT WARD:

The Clerk and Financial Officer said that the casual vacancy poster had been advertised with a deadline of 17th February. If there was no call for a by-election, then a co-option poster would be added with new deadlines.

IT WAS RESOLVED: to note the update.

165/25 CHAIRMAN'S REMARKS:

The Chairman said he would attend the Charity evenings for Flintshire County Council and Mold Town Council on the 6th March and 11th April, respectively.

STAFFING AND GENERAL PURPOSES COMMITTEE:

166/25 POLICE MATTERS:

The Clerk and Financial Officer had been in contact with PCSO Kayleigh Chilton who had advised that her shifts had changed which meant that she would no longer be able to attend the Council meetings. However, Kayleigh had offered to deal with issues via email.

The Chairman had reported an issue about alleged drug dealing within his ward and horse and carriages charging down The Highway, Hawarden for Kayleigh to investigate.

IT WAS RESOLVED: to note this information.

167/25 HIGHWAYS/STREETSCENE MATTERS:

The following matters were raised to be forwarded to the County Council's Senior Highways Officer, John Griffiths:

- The black bollards that had been placed on the grass verge to stop people parking at Fieldside looked unsightly and members requested their removal. (John already aware).
- The ongoing issue on Old Aston Hill with people parking on the blind bend had worsened due to the lane closure on the St. David's roundabout.
- Speed limit signage on the St. David's roundabout is missing. There were no speed indications now that the works had been carried out.
- A member asked for an update on the cutting of the hedge on Wood Lane that met Level Road; it is overgrown and obstructing traffic.
- There remained road signs indicating road works although the works had been completed; they required removal.

A member added that Flintshire County Council had an "app" that all residents and members could download to report any issues. Once logged a reference number would be provided to assist any follow up queries. The member said she would share this with all members.

IT WAS RESOLVED: that the above issues be reported to John Griffiths, Senior Streetscene Highways Officer .

168/25 LIGHTING FAULTS:

There were none.

IT WAS RESOLVED: to note the update.

169/25 MEMBERS INFORMATION ITEMS:

A member asked if a letter could be issued to Daleside Nursery requesting them to cut back the hedge that bordered Cottage Lane as it had caused an obstruction.

IT WAS RESOLVED: that John Griffiths be requested to send a letter.

170/25 PROPOSED STREET NAMING AND NUMBERING, NEW DEVELOPMENT OFF GLADSTONE WAY, HAWARDEN:

The developer had suggested names for the new development off Gladstone Way, Mancot – Hawarden. Members felt that some of the names had been inappropriate and suggested a number of alternatives to recognise local residents, long serving public figures and well known female figures that had contributed to the local area.

It was agreed that the Mancot members meet to review the list and come up with alternative suggestions.

IT WAS RESOLVED: that Mancot members meet to discuss their recommended options to forward to Flintshire County Council.

171/25 SECTION 6 – BIODIVERSITY ANNUAL REPORT:

The Clerk and Financial Officer advised that a report was tabled on an annual basis, but that it was a legal requirement to produce a three year plan explaining what the Council had done, what had been learned and what would be improved in relation to Biodiversity, as part of the section 6 duty of the Environment (Wales) Act.

She encouraged members to attend the Biodiversity Training available via One Voice Wales and asked for a member (s) to consider becoming a Biodiversity Champion.

IT WAS RESOLVED: (i) to receive and accept the report, (ii) to appoint Councillor Bill Cooper as a Biodiversity Champion; and (iii) if any other member had been interested then they should email the Clerk and Financial Officer.

61 Chairman's signature: _____

PLANNING COMMITTEE:

172/25 PLANNING APPLICATIONS AND DECISIONS:

The Chairman provided an update on planning application numbers LDC/001064/25 (*approved on 20th January 2026*) and OUT/001010/25 – James Beattie, Planning Officer had advised that this application bordered both Hawarden Community Council and Broughton and Bretton Community Council.

Broughton and Bretton Community Council had drafted a very good objection letter and it had been suggested that Hawarden Community Council provide a similar objection and provide support to Broughton and Bretton Community Council's objection.

IT WAS RESOLVED:

- (a) County Council Members:
That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.
- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.
- (e) That Councillor Wynne write an objection letter, on behalf of the Council, to support Broughton and Bretton Community Council with the objection to Planning Application LDC/001064/25

62 Chairman's signature: _____

COMMUNITY AND ENVIRONMENT COMMITTEE:

173/25 HYNET/VICKER'S CLOSE:

The Chairman shared that there had been no update direct but that there would be a Community Information Event held at Sandycroft Community Centre on Tuesday 17th February 2026 between 4:00pm and 7:00pm.

A member added that the Hynet Project had large vehicles travelling along Church Lane that had blocked the roads and restricted elderly residents from parking outside their own properties. The vehicles had also caused damage to the roads due to their size.

IT WAS RESOLVED: to note the information and share the council's concerns with Hynet.

FINANCE COMMITTEE:

174/25 SMALL GRANTS SCHEME APPLICATION:

An application had been received for a small grant application from the Donkey Sanctuary for new mats for the donkeys. The work currently being undertaken by Hynet had exacerbated the issues experienced at the park.

Members discussed the application but noted that the organisation had successfully organised a GoFundMe page which had recently raised a substantial amount of money.

IT WAS RESOLVED: (i) that on this occasion the application be declined, but that the organisation be encouraged to apply for future funding where appropriate; and (ii) that for future grant applications, the accounts be not circulated to all Members and the Clerk and Financial Officer be requested to provide a verbal summary during the consideration of any applications.

175/25 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £60,213.62 for February, be approved.

176/25 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer stated that the Service Level Agreement cost for February had been £20,220,06.

She advised members that she had recently obtained her BA (Hons) Degree in Community Governance with a 2.1 and thanked members for all their support during her six years of study; Members congratulated the Clerk and Financial Officer on such an achievement and provided a round of applause.

The Clerk advised members of ongoing operational issues with Lloyds bank, for information.

177/25 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliations for January and February be received and approved.

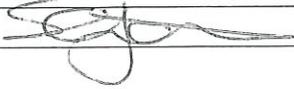
Hawarden Community Council
 Planning Committee
 09th February 2026

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000058/26 Ward: Mancot	EXTENSION AND INTERNAL ALTERATIONS TO 21 HIGH PARK	21, High Park, Hawarden, Deeside, CH5 3EF	29.01.2026 Barbara Kinnear No Objections
2.	FUL/000080/26 Ward: Ewloe	Extension and alterations to garage to provide home office in roofspace	3, Fron Heulog, Deeside, Ewloe, CH5 3GG	29.01.2026 Barbara Kinnear No Objections
3.	FUL/000075/26 Ward: Aston	Building above an existing utility room to add an en-suite accessible from main bedroom	6, Cambrian Way, Ewloe, Deeside, CH5 3RE	28.01.2026 Barbara Kinnear No Objections
4.	FUL/000039/26 Ward: Mancot	Demolition of Existing Outrigger and Erection of Two Storey Side and Rear Extensions.	81, The Highway, Hawarden, Deeside, CH5 3DL	21.01.2026 Barbara Kinnear No Objections
5.	FUL/000006/26	Extensions to dwelling comprising single storey porch to front and two storey extension to rear	6, Crossways, Mancot, Deeside, CH5 2AN	09.01.2026 Barbara Kinnear No Objections
6.				
7.				
8.				

Accounts for Payment					
Feb-26					
Ref:	Method	Item	Cost	Net Cost	VAT
H/25/316	DD	Scottish Power Pavillion - Nov / Dec	£128.42	£102.42	£26.00
H/25/317	BACS	Done N Dusted - Office Clean - Jan	£35.00	£35.00	£0.00
H/25/318	BACS	Canda Copying - Photocopier Useage - Dec	£594.60	£495.50	£99.10
H/25/319	BACS	Canda Copying - Photocopier Rental - Dec	£147.48	£122.90	£24.58
H/25/320	BACS	Sealand Motor Company - MOT's 2025 - KKL/PZH/LGX	£135.00	£135.00	£0.00
H/25/321	CRD 0734	DVLA - Vehicle Tax - YX19 KKL	£345.00	£345.00	£0.00
H/25/322	BACS	Viking - Office Stationery	£55.95	£46.62	£9.33
H/25/323	CRD 0734	LVW Deeside - Metal Socket & Plug	£11.81	£9.84	£1.97
H/25/324	CRD 0734	Amazon - HP Laptop Mouse	£14.19	£11.82	£2.37
H/25/325	CRD 0734	Amazon - Laptop Bag	£22.24	£18.53	£3.71
H/25/326	CRD 0734	Amazon - Laptop Keyboard and Mouse	£41.24	£34.36	£6.88
H/25/327	CRD 0734	Amazon - Laptop Bag	£18.24	£15.20	£3.04
H/25/328	CRD 0734	Cash from Ewloe cash point (£70.00) for 2 x new vehicle ramps (M. Sanders) and office refreshments (£3 to top up petty cash balance)	£70.00	£70.00	
H/25/329	DD	ldata - CCTV	£53.74	£44.78	£8.96
H/25/330	CRD 0734	Ebay - Car Seat Covers - Litter Collectors Vehicle	£16.49	£16.49	£0.00
H/25/331	BACS	Trebor Jones & Son Ltd - Loader Brackers / Spool Valves Fitted to Tractor	£8,760.00	£7,300.00	£1,460.00
H/25/332	BACS	SLCC - Practitioners Conference Jan 2026	£445.00	£385.00	£60.00
H/25/333	CRD 0734	Cromwell - Maintenance Officer Working Boots	£43.74	£36.45	£7.29
H/25/334	CRD 0734	World of Power - 2 x Lawnmower Blades	£70.10	£64.25	£12.85
H/25/335	CRD 1030	Graham's Machinery - Maintenance Officer Coverall	£30.00	£25.00	£5.00
H/25/336	DD	Ruby Energy - Electric - Office - 13th Dec - 13th Jan	£160.54	£152.90	£7.64
H/25/337	DD	Onecome - Wifi / Phone Line - December	£217.02	£180.85	£36.17
H/25/338	BACS	Peninsula - Service & Parts - Cherry Picker (Ford Flat Bed)	£270.00	£270.00	£0.00
H/25/339	CRD 0734	Charlies - Blue Roll / Screen Wash / Hi-Viz	£22.47	£18.73	£3.74
H/25/340	CRD 0734	B&Q - Concrete Mixer / 2 x Wood Saw - TBR	£302.00	£302.00	£0.00
H/25/341	CRD 0734	Ebay - 4 x Air Filters	£31.88	£26.56	£5.32
H/25/342	DD	SSE Energy - Street Lighting - Aug / September	£5,748.72	£4,790.60	£958.12
H/25/343	DD	SSE Energy - Street Lighting - October	£3,767.11	£3,077.10	£690.01
H/25/344	DD	SSE Energy - Street Lighting - November	£4,128.80	£3,372.31	£688.13
H/25/345	DD	SSE Energy - Street Lighting - December	£4,547.32	£3,714.03	£757.89
H/25/346	CRD 0734	Event Brite - Training - Cllr Cooper - Planning	£53.00	£53.00	£0.00
H/25/347	CRD 0735	Event Brite - Training -Clerk- Planning	£53.00	£53.00	£0.00
H/25/348	BACS	HW Oultram - Vehicle Fuel -December - LGX	£229.27	£192.17	£37.10
H/25/349	BACS	HW Oultram - Vehicle Fuel -December - Vans	£116.27	£97.46	£18.81
H/25/350	DD	Welsh Water - Office Water - January	£34.02	£34.02	£0.00
H/25/351	BACS	Microshade - Hosted Services	£157.42	£131.18	£26.24
H/25/352	DD	Flotek - Mobile Phones - January	£40.51	£33.76	£6.75
H/25/353	BACS	Lloyd's Bank - February Salaries	£15,572.31	£15,572.31	£0.00
H/25/354	BACS	HMRC - February Salaries	£6,504.84	£6,504.84	£0.00
H/25/355	BACS	Clwyd Pension Fund - February Salaries	£6,261.00	£6,261.00	£0.00
H/25/356	CRD 0734	Charlies - Brackets for Shelves in Depot	£5.96	£4.96	£1.00
H/25/357	CRD 0734	Car & Commercial Autocare - Vehicle Repair - KKL	£951.92	£793.27	£158.65
		TOTAL	£60,213.62	£54,950.21	£5,126.65

	Chairman:	<i>in copy</i>			
	Chair of Finance:				
	Clerk & FO:				

Planning Enforcement Policy Consultation – Flintshire County Council

Flintshire County Council is undertaking a public consultation on its Draft Planning Enforcement Policy (January 2026).

Planning enforcement plays an important role in maintaining confidence in the planning system, protecting the built and natural environment, and ensuring development takes place in accordance with planning legislation and policy. The Draft Policy sets out how the Council will investigate alleged breaches of planning control, how cases will be prioritised, and the range of actions that may be taken where it is considered expedient to do so.

The Council is seeking views from residents, Town and Community Councils, businesses, developers, and other interested stakeholders on the Draft Policy before it is finalised.

Please note that this consultation is about the Draft Planning Enforcement Policy, not about individual enforcement cases.

How to Respond

Comments are invited primarily via the Council's online consultation questionnaire, which can be accessed using the following link:

<https://www.flintshire.gov.uk/en/Resident/Consultation-and-Engagement/Open/Draft-Planning-Enforcement-Policy-2026.aspx>

The consultation should take approximately **10–15 minutes** to complete. You do not have to answer every question.

If you are unable to respond via the online survey, comments may alternatively be submitted in writing by email to planningdc@flintshire.gov.uk or to Development Management, Ty Dewi Sant, St David's Park, Ewloe, Flintshire, CH5 3FF. **Please do not reply to this email address.**

Please clearly reference "Draft Planning Enforcement Policy Consultation" in any correspondence.

The Draft Planning Enforcement Policy is available to view at:

[https://www.flintshire.gov.uk/en/Resident/Planning/Enforcement-\(unauthorised-development\).aspx](https://www.flintshire.gov.uk/en/Resident/Planning/Enforcement-(unauthorised-development).aspx)

All comments received will be considered and used to inform the final version of the Planning Enforcement Policy, which will be reported to the Council for approval.

Thank you for taking the time to participate in this consultation.

Flintshire County Council is collecting this information as part of a public consultation on the Draft Planning Enforcement Policy.

- Responses will be used to help inform the final version of the Policy and may be summarised in reports to Council or Committees.
- Responses may be published in an anonymised form.
- We will not publish your name or contact details.

- Data will be processed in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Providing personal data is optional. Any personal data you choose to provide will be held securely and will not be used for any purpose other than this consultation

The consultation closes on **9 MARCH 2026**

Matthew Parry-Davies

**Rheolwr Datblygu | Service Manager - Development
Gwasanaeth Datblygu | Development Service
Lle a Thwf | Place and Growth
Cyngor Sir Y Fflint | Flintshire County Council**

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<http://www.twitter.com/csyfflint> | <http://www.twitter.com/flintshirecc>

**Community Reviews under the Local
Government (Democracy) (Wales) Act
2025 – Draft Proposals**

Foreword

Draft Proposals for the Communities of Flintshire County Council

This report presents our draft proposals for the communities within the county of Flintshire. The review has been carried out in accordance with the Local Government (Democracy) (Wales) Act 2013 and the Council's Terms of Reference.

Fairness is a central principle embedded in the legislation and has guided the Council throughout this process. In line with our statutory obligations, we have also considered future developments and obtained five-year electorate projections.

In formulating these proposals, we have taken into account local connections and the views of those advocating for the retention of existing boundaries. Every representation submitted has been carefully reviewed. However, these considerations have had to be balanced against other statutory factors and constraints, particularly the need to ensure that communities continue to reflect local identities and support effective and convenient local governance. Where changes to community or ward boundaries are proposed, the Council has also considered the importance of electoral parity and democratic fairness for all electors.

We appreciate the contributions made by town and community councils, as well as all individuals and organisations who submitted representations. We welcome any feedback or views you may wish to share on these draft proposals.

1. Summary of Draft Proposals

- 1.1 As a principal council, Flintshire County Council is undertaking Community Reviews under sections 25 and 31 of the Local Government (Democracy) (Wales) Act 2013 (“the Act”). The Terms of Reference for the review can be found on the Council’s website.
- 1.2 Flintshire has considered whether it needs to make revisions to the structure of communities and community wards to ensure that
- i. local identities are preserved and
 - ii. the arrangements continue to support effective and convenient local governance across the principal council area.
- 1.3 The Council has proposed amendments to the boundaries of two town council wards within the town of Connah’s Quay, and would like to receive further observations on proposals made by Cilcain Community Council and Penyffordd Community Council.
- 1.4 The Council has also proposed amendments to the electoral arrangements (i.e. the number of councillors per ward) for Flint Town Council, Hawarden Community Council and Sealand Community Council and would like to receive further observations in respect of the different options identified for Bagillt Community Council and Saltney Town Council.

2. Council Size

- 2.1 The table below sets out the Town/Community Council size ratio of councillors to electors to be used as a flexible guide:

Electorate	Suggested Councillor Allocation	Electorate	Suggested Councillor Allocation
0 -299	7	2000 – 3999	13
300 – 499	8	4000 – 5999	14
500 – 749	9	6000 – 8999	15
750 – 999	10	9000 – 11,999	16
1000 – 1499	11	12,000 +	17 - 20
1500 – 1999	12		

3. Undertaking the Review

3.1 Flintshire County Council has conducted a wide consultation:

- Seeking the opinions and recommendations of town and community councils, Members of Flintshire County Council, Members of Parliament, Members of the Senedd and members of the public.
- Flintshire County Council has promoted this review via the Council website, and has also provided all Town and Community clerks with the relevant public notices to advertise the review within local communities.

Stakeholders:

Residents of Flintshire

Town and Community Councils

Flintshire County Council Members

Becky Gittins, MP

Mark Tami, MP

Jack Sargeant, MS

Hannah Blythyn, MS

Llyr Gruffydd, MS

Mark Isherwood, MS

Samuel Rowlands, MS

Carolyn Thomas, MS

3.2 The Council agreed the terms of reference to govern the review on 2 July 2025.

4. Consideration of Submissions

4.1 Submissions were received from:

- 28 Town and Community Councils
- 4 Town and Community Councillors
- 20 Members of the public
- 1 Local Political Party

4.2 All representations are published on the Council's website.

Community Council electoral arrangements

The Council proposes no change to the Community Council's electoral arrangements.

Proposed Name

The Council proposes to retain the English town name of Halkyn and the Welsh town name of Helygain.

5.13 Hawarden Community Council

The current community arrangements in Hawarden consist of three wards: Aston, Ewloe and Mancot. The community has a total electorate of 11,200 and is represented by 21 community councillors. The electorate per ward and the number of councillors are as follows:

Community Ward	Electorate	5 year projected Electorate	Number of Councillors
Aston	3,291	3,317	7
Ewloe	4,476	4,983	7
Mancot	3,433	3,928	7
Total	11,200	12,228	21

Representations

The Council received three representations concerning the community of Hawarden. One from the Community Council, one from a Community Councillor and one from a member of the public. The representations are published on the Council's website.

Community ward boundary proposals

The Council proposes no changes to the community ward boundary.

Community Council electoral arrangements

The Council proposes amendments to the Community Councils electoral arrangements as follows –

Community Ward	Electorate	5 year projected Electorate	Number of Councillors
Aston	3,291	3,317	6
Ewloe	4,476	4,983	7
Mancot	3,433	3,928	7
Total	11,200	12,228	20

The number of councillors was increased following the last Flintshire electoral review by the DBCC. This would be in line with the suggested and maximum allocation for the total electorate.

Proposed Name

The Council proposes to retain the English community name of Hawarden and the Welsh community name of Penarlâg.

5.14 Higher Kinnerton Community Council

The community has a total electorate of 1,459 and is represented by 9 community councillors. The electorate and the number of councillors are as follows:

Community	Electorate	5 year projected Electorate	Number of Councillors
Higher Kinnerton	1,459	1,472	9
Total	1,459	1,472	9

Representations

The Council received one representation concerning the community of Higher Kinnerton. This was from the Community Council. The representation is published on the Council's website.

Community ward boundary proposals

The Council proposes no changes to the community ward boundary.

Community Council electoral arrangements

The Council proposes no change to the Community Council's electoral arrangements.

Proposed Name

The Council proposes to retain the English community name of Higher Kinnerton and the Welsh community name of Kinnerton Uchaf.

5.15 Holywell Town Council

The current town arrangements in Holywell consist of four wards: Central, East, Greenfield and West. The town has a total electorate of 6,851 and is represented by 15 town councillors. The electorate per ward and the number of councillors are as follows:

Town Ward	Electorate	5 year projected Electorate	Number of Councillors
Central	1,574	1,705	3
East	1,427	1,463	3
Greenfield	2,009	2,045	5
West	1,841	1,976	4
Total	6,851	7,189	15

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
 COMMUNITY COUNCIL**

	Planning Application Number	Proposal	Address	Decision
1.	FUL/000075/26 Ward: Aston	Building above an existing utility room to add an en-suite accessible from main bedroom	6, Cambrian Way, Ewloe, Deeside, CH5 3RE	Approved 26.02.2026 Barbara Kinnear
2.	FUL/000006/26 Ward: Aston	Extensions to dwelling comprising single storey porch to front and two storey extension to rear	6, Crossways, Mancot, Deeside, CH5 2AN	Approved 26.02.2026 Barbara Kinnear
3.	ADV/000752/25 Ward: Mancot	Advertisement Consent for 3 signs and 1 swinging sign	School Hall, Church Lane, Hawarden, Deeside, CH5 3LT	Approved 13.02.2026 Alison Dean
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ITEM
13 (ii)

Hawarden Community Council
 Planning Committee
 09th March 2026

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/001004/25 Ward: Mancot	Change of Use from Offices to Veterinary Practice	PROJECT HOUSE, Chester Road, Sandycroft, Deeside, CH5 2QW	25.02.2026 Stef Connah
2.	FUL/000182/26 Ward: Ewloe / Aston	Proposed Extension & Alterations	8 Grant Drive, Ewloe, CH5 3RR	02.03.2026 Barbara Kinnear
3.	COU/000839/25 Ward: Aston	APPEAL LETTER Appeal Reference Number: CAS-04805-L8X5R1 Change of Use from C3 (Dwelling House) to C4 (House in Multiple Occupation) for 5 occupants. No external or internal changes.	1, Ivy Cottages, Aston Road, Queensferry, Deeside, CH5 1TL	02.03.2026 Stef Connah
4.	FUL/000134/26 Ward: Ewloe	Proposed Development of Four Apartments (2 2 bed and 2 1 bed) in two blocks	Land adj. 1, Dovey Cottages, Mold Road, Ewloe Green, Deeside, CH5 3BB	11.02.2026 Alison Dean
5.	FUL/000112/26 Ward: Aston	Proposed change of use and alterations to existing shop and living accommodation to form a veterinary practice & associated works.	27, Aston Park Food Store, Aston Park Road, Shotton, Deeside, CH5 1UA	12.02.2026 Stef Connah
6.	FUL/000114/26 Ward: Ewloe	Construction of a single-storey driving bay structure measuring 9m wide by 3m deep, providing three individual bays. Each bay will be used for golf practice by club members and for teaching sessions conducted by the club professional.	HAWARDEN GOLF CLUB LTD, Groomsdale Lane, Hawarden, Deeside, CH5 3EH	12.02.2026 Stef Connah
7.	FUL/000113/26 Ward: Mancot	Full planning application for the change of use of a former restaurant (Use Class A3) to a single dwellinghouse (Use Class C3), together with associated internal alterations, demolition of	68, The Highway, Hawarden, CH5 3DH	12.02.2026 Alison Dean

Accounts for Payment					
Mar-26					
Ref:	Method	Item	Cost	Net Cost	VAT
H/25/358	BACS	Aston Bowling Club - Annual Grant	£300.00	£300.00	£0.00
H/25/359	BACS	Gladstone Bowling Club - Annual Grant	£200.00	£200.00	£0.00
H/25/360	BACS	Mancot Bowling Club - Annual Grant	£200.00	£200.00	£0.00
H/25/361	BACS	Done N Dusted - Office Clean - Feb	£35.00	£35.00	£0.00
H/25/362	BACS	Snapfast - Street Lighting Supplies / Fixtures - TBR	£6,132.00	£5,110.00	£1,022.00
H/25/363	BACS	Thornccliffe - Flat Bar - HCC / Timber - BBCC Notice Boards - TBR	£110.70	£92.25	£18.45
H/25/364	BACS	Thornccliffe - Steel Cutting Charge	£1.80	£1.50	£0.30
H/25/365	DD	Ruby Energy - Office Gas - 01st Jan - 01st Feb	£248.16	£236.34	£11.82
H/25/366	CRD 0734	Nomix Enviro - Nomix Dual - Weed Killer - 5L x 4	£698.40	£582.00	£116.40
H/25/367	CRD 0734	DVLA - Vehicle Tax - CX13 PZH	£345.00	£345.00	£0.00
H/25/368	CRD 1030	LVW Group - Brake Pad Set - KKL	£26.94	£22.45	£4.49
H/25/369	BACS	Cllr Angell - MMA 2026	£208.00	£208.00	£0.00
H/25/370	BACS	Cllr Axworthy - MMA 2026	£208.00	£208.00	£0.00
H/25/371	BACS	Cllr Cooper - MMA 2026	£208.00	£208.00	£0.00
H/25/372	BACS	Cllr Brockley - MMA 2026	£208.00	£208.00	£0.00
H/25/373	BACS	Cllr Crockford - MMA 2026	£208.00	£208.00	£0.00
H/25/374	BACS	Cllr Hinks - MMA 2026	£208.00	£208.00	£0.00
H/25/375	BACS	Cllr Kennedy - MMA 2026	£190.67	£190.67	£0.00
H/25/376	BACS	Cllr Lancashire - MMA 2026	£173.30	£173.30	£0.00
H/25/377	BACS	Cllr Preece - MMA 2026	£208.00	£208.00	£0.00
H/25/378	BACS	Cllr Redfern - MMA 2026	£208.00	£208.00	£0.00
H/25/379	BACS	Cllr Small - MMA 2026	£208.00	£208.00	£0.00
H/25/380	BACS	Cllr Swash - MMA 2026	£208.00	£208.00	£0.00
H/25/381	BACS	Cllr Thomas - MMA 2026	£208.00	£208.00	£0.00
H/25/382	BACS	Cllr Turton - MMA 2026	£208.00	£208.00	£0.00
H/25/383	BACS	Cllr Wynne - MMA 2026	£208.00	£208.00	£0.00
H/25/384	BACS	MO - Refund for payment - V&M Tyre - Puncture Repair - Tractor	£25.00	£25.00	£0.00
H/25/385	CRD 1030	Chester Tyres - Tyres for Vehicle KKL	£300.00	£250.00	£50.00
H/25/386	CRD 0734	SLCC - Clerk & FO - Graduation Celebration	£30.00	£25.00	£5.00
H/25/387	CRD 1030	Graham's Machinery - Maintenance Materials	£108.06	£90.05	£18.01
H/25/388	CRD 1030	Charlies - Maintenance Materials / M.O Boots	£74.56	£70.48	£4.08
H/25/389	CRD 0734	Tool Den - Impact Drill	£63.31	£52.76	£10.55
H/25/390	BACS	FCC - Aston Easement	£0.25	£0.25	£0.00
H/25/391	BACS	H W Oultram - Vehicel Fuel - KKL/PZH - Jan	£189.21	£158.59	£30.62
H/25/392	BACS	H W Oultram - Vehicel Fuel - LGX - Jan	£210.01	£176.03	£33.98
H/25/393	DD	Flotek - Mobile Phones - February	£34.51	£28.76	£5.75
H/25/394	DD	Onecom - Wifi / Phones - Office - January	£217.02	£180.85	£36.17
H/25/395	BACS	Microshade - Hosted Services - February	£157.42	£131.18	£26.24
H/25/396	DD	Welsh Water - Office Water - February	£34.02	£34.02	£0.00
H/25/397	BACS	Viking - Office Stationery	£110.15	£91.79	£18.36
H/25/398	BACS	Canda Copying - Photocopier Rental / Useage (quarterly bill)	£147.48	£122.90	£24.58
H/25/399	DD	Idata - CCTV - February	£53.74	£44.78	£8.96
H/25/400	CRD 0734	Tool Station - Depot Supplies	£14.49	£12.08	£2.41
H/25/401	BACS	Welsh Water - Gladstone Playing Fields	£179.74	£179.74	£0.00
H/25/402	BACS	Welsh Water - Allotments	£111.49	£111.49	£0.00
H/25/403	BACS	H W Oultram - Vehicle Fuel - LGX - February	£117.43	£94.63	£22.80

H/25/404	BACS	H W Oultram - Vehicle Fuel - KKL / PZH - February	£284.01	£228.86	£55.15
H/25/405	DD	Ruby Energy - Office Electric - 13th Jan - 13th February	£137.99	£131.42	£6.57
H/25/406	DD	SSE Energy - Street Lighting - January	£4,401.19	£3,594.74	£806.45
H/25/407	BACS	Aldercote - 2 x Limit Switch / 2 x Circlip Split Ring	£347.76	£289.80	£57.96
H/25/408	DD	Scottish Power - Pavillion Electric - 08th Jan - 24th February	£190.11	£174.76	£15.35
H/25/409	BACS	Canda Copying - Photocopier Rental / Useage (quarterly bill)	£195.90	£163.25	£32.65
H/25/410	BACS	Lloyd's Bank - Salaries - March	£15,550.71	£15,550.71	£0.00
H/25/411	BACS	Clwyd Pension Fund - Salaries - March	£6,261.00	£6,261.00	£0.00
H/25/412	BACS	HMRC - Salaries - March	£6,495.39	£6,495.39	£0.00
		TOTAL:	£47,407.92	£44,962.82	£2,445.10
	Chairman:				
	Chair of Finance:				
	Clerk & FO:				