

HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

12th January 2026

A G E N D A

6.30 p.m.

COUNCIL MEETING:

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the meeting of the council held on 8th December 2025, copy attached.

4. MATTERS ARISING FROM THE MINUTES:

5. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

6. POLICE MATTERS:

To consider any matters of concern.

7. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern with John Griffiths who might be in attendance.

8. LIGHTING FAULTS:

To raise any lighting issues.

9. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

10. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of January.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.

- (iv) To note the attached planning decisions for January.

COMMUNITY AND ENVIRONMENT COMMITTEE:

11. NEW COMMUNITY CENTRE AT EWLOE:

To receive a verbal update from the Chairman of the Delivery Team.

12. HYNET/VICKER'S CLOSE:

To receive any relevant updates.

FINANCE COMMITTEE:

13. SMALL GRANTS SCHEME APPLICATION:

To consider the following application for the Small Grants Scheme:

Riverlink Donkey Sanctuary – copy to be emailed separately to members.

14. ACCOUNTS FOR PAYMENT:

To approve the attached list of payments for January, copy attached.

15. DRAFT BUDGET 2026-27 AND PRECEPT DEMAND:

Report attached for consideration.

16. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of January and any other relevant matters.

17. BANK RECONCILIATION:

To receive the bank reconciliation statements for the period ending 31st December, *copy to follow*.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting

held on

8th December 2025

PRESENT: Chairman: Councillor Darren Sterry

Councillors: Joyce Angell, Janet Axworthy, Gillian Brockley, Helen Brown, Michael Crockford, Liz Kennedy, Stephen Lancashire, Dave Mackie, Doreen Mackie, Emma Preece, Colin Randerson, Ralph Small, Sam Swash, Linda Thomas and Connor Wynne.

Officers: Sharron Jones, Clerk & Financial Officer
Georgey Griffiths, Assistant Clerk

Youth Representatives: Callum Hodgson, Hawarden High School

123/25 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Bill Cooper, Sarah Hinks, Margaret Redfern and Ant Turton.

Joshua Stott had also issued his apologies.

124/25 DECLARATIONS OF INTEREST:

Councillor Darren Sterry declared an interest in a planning application and Councillor Connor Wynne confirmed that he had both a personal and prejudicial interest in the Ewloe Planning item but had received a dispensation from the County Council's Standards Committee.

Both Councillors completed the appropriate forms.

125/25 PRESENTATION:

Joshua Stott had been unable to attend the meeting, the presentation of his RYLA certificate would take place the following evening at the Chairman's Christmas Dinner.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Council held on 10th November 2025 be approved as a correct record.

126/25 MATTERS ARISING FROM THE MINUTES:

A councillor asked whether the bench had been purchased for Aston and the Clerk and Financial Officer confirmed that it had been received. A member for Shotton Town Council commented that the issue about additional members of staff had been discussed at a recent meeting of the Town Council where it had been agreed that, if such new appointment were to be made, it would be under the management of Hawarden Community Council and subject to the usual SLA arrangements.

127/25 JOINT MAINTENANCE COMMITTEE:

IT WAS RESOLVED: (i) to note the minutes of the meeting held on 24th November 2025 and (ii) to note that any reference to additional members of staff should be dealt with firstly by the Council's HR Committee with a recommendation to full council for consideration.

128/25 EXTERNAL AUDIT 2024-25:

IT WAS RESOLVED: to receive and accept the report from the Council's External Auditor whilst noting that the recommendation appeared to contradict what was written in the guidance provided.

129/25 DEMOCRACY AND BOUNDARY COMMISSION CYMRU – REMUNERATION SCHEME:

The Clerk and Financial Officer outlined the salient points of the Draft Annual Report and its impact on the Community Council. Mandatory member payments had to be made to all members, unless they declined this in writing. Payments would not be made to Cabinet members at the principal authority, as per the guidance.

IT WAS RESOLVED: to note the report and its recommendations and impact on the Council's budget.

130/25 CHAIRMAN'S REMARKS:

The Chairman had recently attended the RYLA presentation at St. Deiniol's Library with Councillor Janet Axworthy. The event had been enjoyable but Joshua Stott had been unable to attend to receive his certificate.

The Vice-Chairman, Councillor Bill Cooper, had attended the Mayor of Saltney's Civic Service on Sunday 23rd November, together with the Clerk and Financial Officer

The Chairman thanked Councillor Axworthy for the purchase of mince pies, on his behalf, for the meeting.

STAFFING AND GENERAL PURPOSES COMMITTEE:

131/25 WALES REGIONAL ENERGY STRATEGIC PLANS (RESP):

The Clerk and Financial Officer had circulated the latest consultation on this matter. The deadline for a response had been 16th January, 2026. Some members felt that this did not directly impact the Community Council.

IT WAS RESOLVED: that the Clerk and Financial Officer submit a response on behalf of the Community Council.

132/25 POLICE MATTERS:

There were none.

133/25 HIGHWAYS/STREETSCENE MATTERS:

The following matters were raised, to be forwarded to the County Council's Senior Highways Officer, John Griffiths:

- i. Pedestrian crossing at St. David's roundabout; lack of communication about this work.
- ii. Charging station at St. David's had installed 8 instead of 12 points.
- iii. A Councillor asked about the Traffic Warden on Cross Tree Lane and sought clarification, but members had not been aware of any update.
- iv. Hedge in Aston had still not been cut, despite reminders.

IT WAS RESOLVED: that the above issues be reported to John Griffiths, Senior Streetscene Highways Officer.

134/25 LIGHTING FAULTS:

There were none.

IT WAS RESOLVED: to note the information.

135/25 MEMBERS INFORMATION ITEMS:

There were none.

PLANNING COMMITTEE:

136/25 PLANNING APPLICATIONS AND DECISIONS:

The Clerk and Financial Officer advised members that the Ewloe planning application that had been deferred in November at the County Council's Planning Committee, would be discussed at the Planning Committee in December. Members nominated Councillor Wynne to draft the Community Council's objection response and share with Ewloe members for comments/approval.

48 Chairman's signature: _____

Members had been particularly concerned about a potential conflict of interest with the Chief Officer, Planning and Place Plans, following a recent employment, where he had objected strongly to the development and requested the Clerk and Financial Officer to submit a formal complaint to the County Council's Monitoring Officer about this issue.

Objections about the density of the site and the lack of water drainage capacity had been of particular concern for members, noting that mention had been made to these two matters within the revised report.

Members requested that reassurance had been required about what had changed in this application from November to December.

Members also agreed that an adjoining ward member should make the council's objections known to this development.

Another member asked whether a point of order had been raised and sought clarification on this matter.

IT WAS RESOLVED:

(a) County Council Members:

That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

- (e) That the Clerk and Financial Officer submit a complaint to the County Council's Monitoring Officer about a potential conflict of interest with the Chief Officer, Planning and Place Plans in respect of the Ewloe planning application.
- (f) That Councillor Connor Wynne represent the Community Council at the Planning committee on the 17th December outlining the council's concerns as noted above, particularly, in relation to the water and density issues and the comments made previously by the Chief Officer, Planning and Place Plans.
- (g) That Councillor Helen Brown be nominated as the adjoining ward member to speak against the Ewloe Planning application for the reasons outlined in (f) above.

COMMUNITY AND ENVIRONMENT COMMITTEE:

137/25 HYNET UPDATE:

Officials had contacted the Clerk about a meeting to discuss the play area land at Vicker's Close but this meeting had had to be re-arranged due to annual leave.

IT WAS RESOLVED: to note the information.

FINANCE COMMITTEE:

138/25 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £42,865.65 for December, be approved.

139/25 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ended 30th November 2025, be received and noted.

140/25 INCOME AND EXPENDITURE REPORT:

The Clerk and Financial Officer had circulated a report informing the council of the half-yearly position.

IT WAS RESOLVED: that the report be noted.

141/25 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer stated that the council's contribution to the Service Level Agreement in December amounted to £18,110.98.

The Clerk also confirmed that an amount of £1,900 had been received for the council's old Leyland Tractor that had been declared "surplus to requirements."


The office would be closed during the Christmas period from 12 noon, Tuesday 23rd December until Monday 5th January, 2026.

Hawarden Community Council
Planning Committee
08th December 2025

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	DET/000987/25 Ward: Northop / Ewloe	Application for Approval of Details Reserved by Condition 7, Planning Permission FUL/000809/24	Flintshire Community Northop Hall Community Council	19.11.2025 Robert Mark Harris No Objections
2.				
3.				
4.				
5.				
6.				
7.				

Accounts for Payment					
Dec-25					
Ref:	Method	Item	Cost	Net Cost	VAT
H/25/250	BACS	Cherry Orchard Farm - Christmas Trees - TBR	£1,985.00	£1,654.32	£330.68
H/25/251	CRD 1030	ASDA - Office Refreshments	£7.68	£7.68	£0.00
H/25/252	CRD 1031	Screwfix - Tape	£10.59	£8.82	£1.77
H/25/253	CRD 1032	Charlies - Depot / Maintenance Officer Supplies	£95.65	£79.72	£15.93
H/25/254	DD	Ruby Energy - Office Gas - 01.10.2025-01.11.2025	£145.41	£138.49	£6.92
H/25/255	BACS	Hawarden Cricket Club - Grant Funding	£500.00	£500.00	£0.00
H/25/256	DD	Welsh Water - Office Water - November	£34.02	£34.02	£0.00
H/25/257	BACS	H W Oultram - Vehicle Fuel - October - CU16 LGX	£175.09	£146.76	£28.33
H/25/258	BACS	H W Oultram - Vehicle Fuel - October Vans	£639.82	£536.29	£103.53
H/25/259	BACS	Hawarden Ladies & Girls Football - Small Grant	£450.00	£450.00	£0.00
H/25/260	BACS	Penarlag CP School - Small Grant	£500.00	£500.00	£0.00
H/25/261	CASH	Asda Queensferry Cash for RBL and Petty Cash	£230.00	£230.00	£0.00
H/25/262	DC 1030	Asda Kitchen cleaner	£1.88	£1.57	£0.31
H/25/263	BACS	Aston Bowling Club - Small Grant	£500.00	£500.00	£0.00
H/25/264	BACS	RN Williams - new depot stove	£1,988.14	£1,656.78	£331.36
H/25/265	BACS	Flotek New laptops and setup x 2	£2,292.31	£1,910.26	£382.05
H/25/266	DC 1030	Electrifix cable tiles TBR STC & B&B	£23.46	£19.55	£3.91
H/25/267	DD	One Com - telephones/broadband October 2025	£231.36	£192.80	£38.56
H/25/268	DD	Ruby Energy - Electricity - 13.10.25 to 13.11.25	£135.95	£129.48	£6.47
H/25/269	DD	Flotek Mobile	£34.51	£28.76	£5.75
H/25/270	BACS	One Voice Wales Cllr MR Code of Conduct	£65.00	£65.00	£0.00
H/25/271	BACS	SLCC Nat Conference October 2025	£549.60	£480.00	£69.60
H/25/272	BACS	BL Motor Repairs	£216.00	£200.00	£16.00
H/25/273	BACS	Canda Copying - Rental	£147.48	£122.90	£24.58
H/25/274	BACS	Canda Copying - Usage	£173.00	£144.17	£28.83
H/25/275	DC 1030	Charlies - Depot / Maintenance Officer Supplies	£49.98	£8.33	£41.65
H/25/276	BACS	HMRC - December Salaries	£6,494.99	£6,494.99	£0.00
H/25/277	BACS	Lloyds Bank - December Salaries	£15,551.11	£15,551.11	£0.00
H/25/278	BACS	Clwyd Pension Fund	£6,261.01	£6,261.01	£0.00
H/25/279	DC 0734	The Range - Bird Seed B&B CC TBR	£15.69	£15.69	£0.00
H/25/280	BACS	Morgans of Deeside - Bottled gas	£49.98	£47.60	£2.38
H/25/281	DC 0734	NBB Recycled Furniture - new bench Aston	£678.00	£565.00	£113.00
H/25/282	BACS	HW Oultrum - Vans fuel November	£288.80	£242.07	£46.73
H/25/283	BACS	HW Oultrum - Lengthsman Fuel November	£201.23	£168.67	£32.56
H/25/284	BACS	Tutorcare - Emergency First Aid 3 yr renewal	£708.90	£590.75	£118.15
H/25/285	DD	IData CCTV - November	£53.74	£44.78	£8.96
H/25/286	BACS	Air Liquide welding gas November	£20.27	£16.89	£3.38
H/25/287	BACS	FCC - Land rent, Aston CC	£1,360.00	£1,360.00	£0.00
		TOTAL	£42,865.65	£41,104.26	£1,761.39
	Chairman:				
	Chair of Finance:				
	Clerk & RFO:	