

CYNGOR CYMUNED PENARLAG
HAWARDEN COMMUNITY COUNCIL



SGJ/H.14.07.2025

8th July 2025

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 14th July 2025** at **6.00 P.M AT THE SCOUT H.Q., GLADSTONE PLAYING FIELDS, THE HIGHWAY, HAWARDEN, CH5 3DN.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Mrs Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

SWYDDFEYDD Y CYNGOR

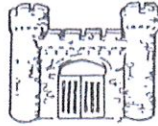
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

COUNCIL OFFICES

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www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

14TH July 2025

A G E N D A

6.00 p.m.

PRESENTATION:

1. HYNET:

To receive an update from colleagues at Hynet, together with their Contractors, following concerns recently raised by residents.

COUNCIL MEETING:

2. APOLOGIES FOR ABSENCE:

3. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting of the council held on 9th June 2025, copy attached.

5. MATTERS ARISING FROM THE MINUTES:

6. VACANCIES IN HAWARDEN – MANCOT WARD:

To receive an update from the Clerk and Financial Officer.

7. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

8. POLICE MATTERS:

To consider any matters of concern.

9. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern for reporting to John Griffiths, Senior Highways Officer, Flintshire County Council.

10. LIGHTING FAULTS:

To raise any lighting issues.

11. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

12. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of June.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for June.

COMMUNITY AND ENVIRONMENT COMMITTEE:

13. NEW COMMUNITY CENTRE AT EWLOE:

To receive a verbal update from the Chairman of the Delivery Team.

14. ADDITIONAL SCHOOL SIGNAGE:

With reference to minute number, 221/24, April 2025 a further update will be shared with members for consideration and approval.

FINANCE COMMITTEE:

15. ACCOUNTS FOR PAYMENT:

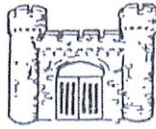
To approve the attached list of payments for July 2025.

16. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period ending 30th June, 2025, copy attached.

17. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of July and any other relevant matters.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting

held on

09th June 2025

PRESENT: Chairman: Councillor Darren Sterry

Councillors: Joyce Angell, Janet Axworthy, Helen Brown, Bill Cooper, Michael Crockford, Dave Mackie, Doreen Mackie, Emma Preece, Colin Randerson, Margaret Redfern, Hayley Selvester, Ralph Small, Sam Swash, Ant Turton and Connor Wynne.

Officers: Mrs Sharron Jones, Clerk & Financial Officer

Other: Elizabeth Kennedy
Joshua Stott & Callum Hodgson, Hawarden High School Youth Representatives
PCSO Kayleigh Chilton & her colleague.

23/25 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Sarah Hinks and Linda Thomas.

24/25 DECLARATIONS OF INTEREST:

There were none.

25/25 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Council held on 12th May 2025 be approved as a correct record.

26/25 MATTERS ARISING FROM THE MINUTES:

There were none.

07 Chairman's signature: _____

27/25 VACANCIES IN HAWARDEN – MANCOT AND ASTON WARDS:

Elizabeth Kennedy had expressed an interest in the vacancy in the Hawarden – Mancot ward. The Chairman welcomed Elizabeth to the meeting and invited her to introduce herself. Elizabeth outlined her family background and work experience including teaching in Manchester City and working on the Manchester and Chester Benches. She had recently retired and wished to give something back to the community.

A member asked Elizabeth if she had been a member of a particular party to which she replied that she had been independent.

IT WAS RESOLVED: that Councillor Elizabeth Kennedy be co-opted as a Community Councillor for the Hawarden – Mancot ward.

The Chairman and members duly congratulated Elizabeth upon her appointment and welcomed her to the meeting. An induction would be arranged in due course and Elizabeth would sign her Declaration of Acceptance of Office form.

28/25 INTERNAL AUDIT 2024-2025:

IT WAS RESOLVED: that the Internal Auditor's report for 2024-25 be received and the actions noted and approved.

29/25 ANNUAL RETURN 2024-2025

IT WAS RESOLVED: that the Annual Return 2024-25 including the governance statements be approved, subject to the amendment notified by the Internal Auditor.

30/25 ANNUAL REPORT 2024-2025:

IT WAS RESOLVED: that the Annual Report 2024-25 be approved and added to the Council's social media platforms.

31/25 CHAIRMAN'S REMARKS:

The Chairman referred to an email he had received from '*Volunteering Matters*' about a service they provide for older people living in the Hawarden community. The Charity had asked if they could attend a future Council meeting to outline what the Charity does. This was agreed.

The Chairman and members had received an update from Hynet, via email, that had been presented at the meeting. It had been agreed that both Hynet and the Contractors be invited to the July Council Meeting to address concerns raised within the community.

STAFFING AND GENERAL PURPOSES COMMITTEE:

32/25 COMMUNITY REVIEW QUESTIONNAIRE:

Members had been asked to reconsider its response to the questionnaire that had been circulated in October 2023.

A member commented that he had spoken to residents that live on the end of Liverpool Road who had indicated their wish to remain within the Hawarden community. Another member commented that he felt the existing ward of Hawarden should be revisited as opposed to the current seven member wards.

IT WAS RESOLVED: that the comments be notified to Flintshire County Council.

33/25 POLICE MATTERS:

PCSO Kayleigh Chilton reported that the electric scooters continued to be a nuisance to the public and that last month 28 had been seized.

IT WAS RESOLVED: to note the update.

34/25 HIGHWAYS/STREETSCENE MATTERS:

Members reported the following issues to be forwarded to the County Council's Senior Highways Officer, John Griffiths:

- The hedge on Old Aston Hill had been trimmed up to shoulder height which had an overhang which residents had to avoid;
- Hawarden High School and Upper Aston Hall required tidying up along the kerbside.
- The footpath at the end of Church Lane and the little gate that provided access to the barn had been blocked and people had to walk around. The Clerk and Financial Officer advised that the Estate Office had confirmed that this had never been a public footpath and had belonged to the home owner. The path had not been closed.
- At the top of Wet Lane there had been a lot of fly tipping.

IT WAS RESOLVED: that the above issues be reported to John Griffiths, Senior Streetscene Highways Officer.

35/25 LIGHTING FAULTS:

No reports.

36/25 MEMBERS INFORMATION ITEMS:

The Clerk and Financial Officer had circulated a poster advertising the 2025 Summer Play Scheme for members' information.

PLANNING COMMITTEE:

37/25 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

COMMUNITY AND ENVIRONMENT COMMITTEE:

38/25 NEW COMMUNITY CENTRE AT EWLOE:

The Chairman of the delivery team said that a full update would be shared with members at the September meeting. A site meeting had taken place on 10th June 2025 with representatives from Scottish Power.

IT WAS RESOLVED: to note the update.

FINANCE COMMITTEE:

39/25 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £47,004.73 for June, be approved.

40/25 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ended 31st May, 2025 be received and approved.

41/25 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer reported that the cost to the council for the Service Level Agreement in June would be shared at the next meeting.

She also referred to the council's previous decision about a Place Plan and suggested that the council receive a presentation from the Clerk to Colwyn Bay following the successful delivery of its plan. Another member referred to refresher training for the newer members.

IT WAS RESOLVED: to note the information and invite the Clerk of Colwyn Bay to attend the council meeting in September or October to discuss the Place Plan.

42/25 GRANT APPLICATIONS:

The Clerk and Financial Officer had asked members whether they wished to continue to accept grant applications in March and November or whether they would be open to discussing applications on an "as and when" submitted basis. Members talked about the advantages and disadvantages of this proposal.

A member referred to the process at a neighbouring Town Council when both of these options had been operational.

IT WAS RESOLVED: that the grant applications continue to be discussed at March and November meetings but if an organisation wished the council to consider a grant outside of this timeframe, due to other grant funding applications, then these could be considered.

43/25 FINANCIAL POLICIES:

IT WAS RESOLVED: that the following policies be approved and adopted:

- i) Policy on income
- ii) Annual Investment Strategy
- iii) Financial Risk Assessment
- iv) Internal Financial Controls
- v) Reserves Policy


Hawarden Community Council
Planning Committee
09th June 2025

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000446/25 Ward: Ewloe	Construction of single storey side extension and dormer window	Glendale, Slack Lane, Drury, Deeside, CH5 3NG	Barbara Kinnear 27.05.2025 No Objections
2.	FUL/000419/25 Ward: Ewloe	The development of 12 Electric Vehicle charging vehicle bays and associated works	ST DAVIDS PARK HOTEL, St Davids Park Spine Road, Ewloe, Deeside, CH5 3YB	Stef Connah 20.05.2025 No Objections
3.	FUL/000435/25 Ward: Mancot	Double-storey side and small rear extension to the property (rear in keeping with current extension.)	23, Kennedy Drive, Hawarden, Deeside, CH5 3HX	Katie Dixon 20.05.2025 No Objections
4.	FUL/000440/25 Ward: Mancot	Demolition of rear single storey extension - Proposed new single storey rear extension, front entrance extension, pitched roof over the flat roof dormer, 1st floor over garage, part garage conversion & widened drive. Permeable surface.	1, Cross Tree Close, Hawarden, Deeside, CH5 3PX	Barbara Kinnear 20.05.2025 very close to conservation area and quite a big extension. No objections subject to consultation with conservation office
5.	FUL/000428/25 Ward: Ewloe	Proposed development of six apartments (4 x 2 bed and 2 x 1 bed) in two blocks in the adjacent garden	Land adj. 1, DOVEY COTTAGES, Mold Road, Ewloe Green, Deeside, CH5 3BB	Alison Dean 19.05.2025 More information needed
6.	FUL/000344/25 Ward: Ewloe	Proposed extension - bedroom with en suite shower room over existing garage	Land to the rear of STUD FARM, Liverpool Road, Buckley, CH7 3LN	Barbara Kinnear 16.05.2025 Actual location plan submitted is out of date and doesn't show two houses that have been built there

				Putting a bathroom over garage but the plans are extremely confusing.
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Accounts for Payment					
Jun-25					
Ref:	Method	Item	Cost	Net Cost	VAT
H/25/30	BACS	Morgans - Anchor Bond/Flap Disc/Metal Cutting Disc	£35.78	£29.82	£5.96
H/25/31	CRD 1030	Charlies - Sink Unblocker	£1.98	£1.66	£0.31
H/25/32	BACS	Tesco - Annual Meeting Refreshments (Refunded to Ass Clerk)	£74.22	£74.22	£0.00
H/25/33	BACS	One Voice Wales - Cllr Crockford - Induction Training	£65.00	£65.00	£0.00
H/25/34	BACS	Microshade - Hosted Services	£125.62	£104.68	£20.94
H/25/35	BACS	iData - CCTV - Replacment of HDD in CCTV System	£216.00	£180.00	£36.00
H/25/36	BACS	Awards Ceremony / Annual Meeting	£225.00	£225.00	£0.00
H/25/37	BACS	Done n Dusted - Office Clean - May	£35.00	£35.00	£0.00
H/25/38	CRD 1030	LVW Group - Transit Van Repair	£396.76	£330.63	£66.13
H/25/39	CRD 1030	Toyota - Vehicle Repair - CU16 LGX	£322.01	£268.34	£53.67
H/25/40	BACS	Clear Councils - Council Insurance - 12 months - 01.06.2025	£3,711.20	£3,711.20	£0.00
H/25/41	BACS	FCC - Car Park Tarmac Repair - Gladstone	£10,260.00	£8,550.00	£1,710.00
H/25/42	DD	Ruby Energy - Electric Bill - Office 13th Apr-13th May	£107.70	£102.57	£5.13
H/25/43	DD	iData - CCTV	£53.74	£44.78	£8.96
H/25/44	DD	Air Liquide - Cylinder Rental - April	£20.27	£16.89	£3.38
H/25/45	DD	SSE Energy - Street Lighting - April	£2,715.81	£2,586.49	£129.32
H/25/46	CRD 1030	LVW Group - Hylux Repair / Maintenance	£155.25	£129.38	£25.87
H/25/47	CRD 1030	LVW Group - CV Boot Kit - KKL / Joint Kit/Coil Spring - Hylux	£89.64	£74.70	£14.94
H/25/48	DD	Flotek - Mobiles - May	£34.51	£28.76	£5.75
H/25/49	BACS	William Hall & Co - Rent - Playing Fields, Vickers Close	£25.00	£25.00	£0.00
H/25/50	BACS	BL Motor Repairs - Repair only - KKL	£40.00	£40.00	£0.00
H/25/51	DD	Scottish Power - Electric - Playing Fields - May	£128.42	£107.02	£21.40
H/25/52	DD	Welsh Water - Office - May	£34.02	£34.02	£0.00
H/25/53	BACS	Canda Copying - Printer Rental	£147.48	£122.90	£24.58
H/25/54	DD	One Com - Phone / Wifi Connectivity - April	£202.68	£168.90	£33.78
H/25/55	DD	EE - Mobile Phone Contracts - May	£29.93	£24.94	£4.99
H/25/56	BACS	DMH Tyres - Tractor Tyre Repair	£90.00	£75.00	£15.00
H/25/57	BACS	Clerk & Financial Officer - Mileage	£184.50	£184.50	£0.00
H/25/58	CRD 1030	Asda - Office Visitor Refreshments	£14.46	£14.46	£0.00
H/25/59	CRD 1030	Charlies - Depot Supplies	£45.26	37.72	£7.54
H/25/60	BACS	Lloyd's Bank - June Salaries	£15,144.84	15144.84	£0.00
H/25/61	BACS	HMRC - June Salaries	£6,205.42	6205.42	£0.00
H/25/62	BACS	Clwyd Pension Fund - June Salaries	£6,067.23	6067.23	£0.00
		TOTAL	£47,004.73	£44,811.07	£2,193.65
	Chairman:				
	Chair of finance:				

Hawarden Community Council
Planning Committee
14th July 2025

ITEM
12
(1)

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000574/25 Ward: Ewloe	Proposed Single storey rear extension, to provide modern open-plan living accommodation and a recreational leisure area incorporating an indoor swimming pool.	WESTFIELDS, Level Road, Hawarden, Deeside, CH5 3JR	04.07.2025 Stef Connah
2.	FUL/000504/25 Ward: Ewloe	Proposed demolition of existing garage and single storey extension, and erection of new double storey side extension	23, Circular Drive, Ewloe, Deeside, CH5 3DA	12.06.2025 Stef Connah
3.	ADV/000512/25 Ward: Ewloe	2No. Starbucks Pole Signs	STARBUCKS COFFEE, Gateway Services Westbound A55, Northop Hall, CH7 6HB	13.06.2025 Barbara Kinnear
4.	DET/000520/25 Ward: Aston	Application for approval of details reserved by condition 3 following planning permission FUL/000363/25	4, Bryn Drive, Hawarden, Deeside, CH5 3HL	16.06.2025 Stef Connah
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Hawarden Community Council
Planning Committee – 14th July 2025

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
COMMUNITY COUNCIL**

	Planning Application Number	Proposal	Address	Decision
1.	FUL/000344/25 Ward: Ewloe	Proposed extension - bedroom with en suite shower room over existing garage	Land to the rear of STUD FARM, Liverpool Road, Buckley, CH7 3LN	Approved Barbara Kinnear 01.07.2025
2.	FUL/000435/25 Ward: Mancot	Double-storey side and small rear extension to the property	23, Kennedy Drive, Hawarden, Deeside, CH5 3HX	Approved Barbara Kinnear 02.07.2025
3.	FUL/000419/25 Ward: Ewloe	The development of 12 Electric Vehicle charging vehicle bays and associated works	ST DAVIDS PARK HOTEL, St Davids Park Spine Road, Ewloe, Deeside, CH5 3YB	Approved Stef Connah 01.07.2025
4.	COU/000228/25 Ward: Mancot	Retrospective change of use from A2 to beauty salon	Lloyds Tsb Bank Plc, 2, The Highway, Hawarden, Deeside, CH5 3DE	Approved Stef Connah 27.06.2025
5.	LDP/000356/25 Ward: Aston	Application for a Lawful Development Certificate for a single storey rear extension	5, Ash View, Aston, Deeside, CH5 1BL	Approved Jon Williams 10.06.2025
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Accounts for Payment					
Jul-25					
Ref:	Method	Item	Cost	Net Cost	VAT
H/25/63	DD	Ruby Energy - Gas - Office - May 2025	£119.51	£113.82	£5.69
H/25/64	BACS	HAGS - Play Area parts	£350.54	£292.12	£58.42
H/25/65	CRD 1030	Charlies - Anti Freeze / Cable Ties (ZETA)	£32.97	£27.47	£5.50
H/25/66	CRD 1030	Charlies - Deionised Water x 2 (ZETA)	£6.58	£5.48	£1.10
H/25/67	CRD 1030	Checkpoint Service Centre - Rad Flush (ZETA)	£9.00	£7.50	£1.50
H/25/68	DD	Welsh Water - Water - Office - June	£34.02	£34.02	£0.00
H/25/69	CRD 1030	Charlies - Vicars Close - Play Equipment - Carriage Bolt	£1.79	£1.49	£0.30
H/25/70	CRD 1030	Dobshill Service Station - Fuel - Mowers	£28.64	£23.87	£4.77
H/25/71	DD	Flotek - Mobile Phones - June 2025	£34.51	£28.76	£5.75
H/25/72	CRD 1030	Onecom - Wifi / Cloud - May	£202.68	£168.90	£33.78
H/25/73	DD	Air Liquide - Gas Cylinder Rental - May	£20.27	£16.89	£3.38
H/25/74	BACS	Microshade - Hosted Services	£125.62	£104.68	£20.94
H/25/75	BACS	Done N Dusted - Office Clean - June	£35.00	£35.00	£0.00
H/25/76	BACS	BL Motor Repairs - Toyota Hylux Repairs - CU16 LGX	£120.00	£120.00	£0.00
H/25/77	BACS	Vikings - Office Stationery	£151.97	£126.64	£25.33
H/25/78	DD	Ruby Energy - Electric- Office - 13th May - 13th June 2025	£117.96	£112.34	£5.62
H/25/79	CRD 1030	James Smith Fencing - Bar Half Mesh Galvanised Gates	£277.14	£230.95	£46.19
H/25/80	DD	iData - CCTV	£53.74	£44.78	£8.96
H/25/81	CRD 1030	Solar Press - Roller Banner	£51.67	£43.06	£8.61
H/25/82	BACS	Play & Leisure - Flooring under swing - Gladstone Park	£1,650.00	£275.00	£1,375.00
H/25/83	BACS	Play & Leisure - Picnic Table / Gate / Roundabout / Flooring	£19,438.86	£16,199.05	£3,239.81
H/25/84	CRD 1030	DVLA - Vehicle Tax - CU16 LGX	£345.00	£345.00	£0.00
H/25/85	BACS	Lloyd's Bank - Salaries - July	£15,144.65	£15,144.65	£0.00
H/25/86	BACS	Clwyd Pension Fund - Salaries - July	£1,407.86	£1,407.86	£0.00
H/25/87	BACS	HMRC - Salaries - July	£6,205.81	£6,205.81	£0.00
H/25/88	BACS	Major Tractors - Hex Adjuster	£151.26	£126.05	£25.21
H/25/89	BACS	Majpor Tractors - Hex Adjuster Plated / Strap / Dee Shackles / Sales Freight	£183.66	£153.05	£30.61
H/25/90	BACS	H W Oultram - Vehicle Fuel - CU16 LGX - May	£55.31	£46.36	£8.95
H/25/91	BACS	H W Oultram - Vehicle Fuel - May	£376.28	£315.39	£60.89
H/25/92	DD	Ruby Energy - Gas - Office - June 2025	£74.57	£71.02	£3.55
H/25/93	BACS	Peninsula - Cherry Picker Inspection	£175.00	£175.00	£0.00
H/25/94	BACS	ROSPA Play Safety - Inspections	£1,603.20	£1,336.00	£267.20
H/25/95	BACS	R Griffiths - Quadrant Consults - Land Check Com-Centre	£35.00	£35.00	£0.00
H/25/96	BACS	Thornccliffe - Materials for Notice Board Repairs (HCC/BBCC)	£63.11	£52.59	£10.52
H/25/97	BACS	Thornccliffe - Materials for Notice Board Repairs (HCC/BBCC)	£27.08	£22.56	£4.52
H/25/98	CRD 1030	Ebay - Mountfield Belt Kit	£47.98	£47.98	£0.00
H/25/99	DD	Air Liquide - Gas Cylinder Rental - June	£20.27	£16.89	£3.38
H/25/100	DD	Scottish Power - Pavillions - June	£162.26	£154.53	£7.73
H/25/101	DD	EE - Mobile Phones - June	£29.93	£24.94	£4.99
H/25/102	DD	SSE - Street Lighting - May	£2,806.37	£2,672.73	£133.64
H/25/103	BACS	Nomix Enviro - Handset / Shaft / Carriage	£130.80	£109.00	£21.80
		TOTAL	£48,710.26	£46,474.23	£5,433.64
	Chairman:				