SGJ/H.10.02.2025

5th February 2025

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the HYBRID MEETING of the HAWARDEN COMMUNITY COUNCIL to be held on MONDAY 10th February 2025 at 6.00 P.M. The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Mrs Sharron G Jones

Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES

Clerc a Swyddog Cyllidol Clerk & Financial Officer

SWYDDFEYDD Y CYNGOR

113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692 COUNCIL OFFICES



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

10th February 2025

AGENDA

6.00 p.m.

COUNCIL MEETING:

1. PRESENTATION:

To receive a presentation from Nick Henderson, Hawarden Rangers, about a proposed development that the club are considering.

2. APOLOGIES FOR ABSENCE:

3. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the meeting of the council held on 13th January 2025, copy attached.

5. MATTERS ARISING FROM THE MINUTES:

6. JOINT SERVICES COMMITTEE:

To receive and note the minutes of the Joint Services Committee held on 18th January 2025. Copy attached.

7. VACANCIES IN HAWARDEN - EWLOE AND HAWARDEN - MANCOT WARDS:

To receive a verbal update from the Clerk and Financial Officer.

8. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

9. POLICE MATTERS:

To consider any matters of concern.

10. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern for onward submission to John Griffiths, Senior Highways Officer.

11. LIGHTING FAULTS:

To raise any lighting issues.

12. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

13. COMMUNITY YOUTH VOLUNTEER:

To receive a verbal update from the Clerk and Financial Officer.

PLANNING COMMITTEE:

14. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

(i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

(ii) To consider the planning applications received to date for the month of February.

Members are asked to view the applications on-line prior to the meeting via http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for February.

COMMUNITY AND ENVIRONMENT COMMITTEE:

15. NEW COMMUNITY CENTRE AT EWLOE:

To receive a verbal update from the Chairman of the Delivery Team.

16. HYNET/VICKER'S CLOSE:

To receive any relevant updates.

FINANCE COMMITTEE:

17. ACCOUNTS FOR PAYMENT:

To approve the attached list of payments for February, copy attached.

18. CLERK AND FINANCIAL OFFICER'S REPORT:

- (i) To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of February and any other relevant matters.
- (ii) Lloyds Bank: to agree a resolution for the Clerk and Financial Officer to update the Councils bank details in conjunction with the Chairman of the Council and the Chairman of the Finance Committee.

19. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period Ending 31st January, *copy attached*.

20. THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To consider the exclusion of the public and press for the following items of business as they relate to confidential and commercial interests.

21. GLADSTONE PLAYING FIELDS - PLAY AREA:

To consider and approve the quotes for new play equipment and safety surfacing at the Gladstone play area.

22. RESURFACING OF THE GLADSTONE CAR PARK:

To consider and approve the quotes for the resurfacing of the Gladstone car park – copy to follow.

23. HAWARDEN RANGERS FOOTBALL CLUB:

To consider and agree the attached Service Level Agreement following legal advice that a Service Level Agreement is deemed more appropriate that a lease.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Hybrid Meeting held on 13th January 2025

PRESENT:

Chairman: Councillor Joyce Angell

Councillors:

Janet Axworthy, Gillian Brockley, Helen Brown, Bill Cooper, Dave Mackie, Doreen Mackie, Margaret

Redfern, Hayley Selvester, Ralph Small, Darren Sterry, Linda Thomas, Amanda Wormall and Connor Wynne.

Officers:

Sharron Jones, Clerk & Financial Officer

Georgina Griffiths, Assistant Clerk

Others:

Kayleigh Chilton, North Wales Police.

143/24 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Sarah Hinks, Emma Preece, Colin Randerson and Ant Turton.

144/24 DECLARATIONS OF INTEREST:

None given.

145/24 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: the minutes of the previous meeting of the Council held on 9th December 2024 be approved as a correct record.

146/24 MATTERS ARISING FROM THE MINUTES:

A member reported that a meeting had taken place regarding the replacement of the River Dee A494 Bridge. The proposal had been for two lanes and possibly hard shoulders, which would cost £140,0000.

IT WAS RESOLVED: to note the information.

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147/24 CHAIRMAN'S REMARKS:

There were no reports.

148/24 VACANCIES IN HAWARDEN – MANCOT AND ASTON WARDS:

The Clerk and Financial Officer advised that an additional vacancy had been created in the Hawarden – Ewloe ward due to the disqualification of Richard Taylor for non-attendance at council meetings for six consecutive months. This vacancy and the Hawarden – Mancot vacancy would be advertised in due course

IT WAS RESOLVED: that the vacancies be advertised.

STAFFING AND GENERAL PURPOSES COMMITTEE:

149/24 POLICE MATTERS:

The Chairman welcomed Police Community Safety Officer Chilton to the meeting.

A member stated that there had been an increase in card theft in the area and asked Officer Chilton if the Police had been made aware. Officer Chilton said yes, in Mancot and the Sandycroft area but due to the lack of CCTV in the areas there had not been any suspects.

A member raised concerns relating to E-Bikes and people not wearing helmets or highlighted clothing whilst riding them. Officer Chilton responded that members would be required to report any incidents on 101 as there had been insufficient data to date.

A member stated that they found the North Wales Police updates page on social media very useful and had shared it on their own social media platforms.

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IT WAS RESOLVED: to note the information.

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150/24 HIGHWAYS/STREETSCENE MATTERS:

Members had no reports to be shared with Senior Highways Officer John Griffiths, but had been disappointed with the refuse collection and chaos with the black bins and recycling collections over the Christmas period. Some areas had not had their recycling collected for two weeks and there had been an increased amount to the Christmas period.

Members suggested that the black bin and recycling calendars be placed on the Hawarden Community Council website and copies available in the Community Council Office.

Another member added that a branch has fallen down just past the Cenotaph at the back of Wold Court and it had been there since the previous storm.

IT WAS RESOLVED: that the information be sent to Streetscene.

151/24 LIGHTING FAULTS:

A member wanted to thank the Maintenance Team for repairing the street light faults so quickly. There had been a light out between Liverpool Road and Yowley Drive that belonged to Streetscene.

IT WAS RESOLVED: that the lighting fault be passed on to Street Scene.

152/24 MEMBERS INFORMATION ITEMS:

A member asked whether any work could be carried out on the Gladstone Car Park as the pot holes had become large and dangerous.

The Clerk and Financial Officer advised that she has been liaising with Flintshire County Council about tarmac suppliers; the Maintenance Officers repaired the large pothole outside the gate but quotes would be sought for an improved car park surface.

IT WAS RESOLVED: to note the information.

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PLANNING COMMITTEE:

153/24 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

COMMUNITY AND ENVIRONMENT COMMITTEE:

154/24 NEW COMMUNITY CENTRE EWLOE:

There had been no updates for the Community Centre other than Mark Tami, M.P., had offered his support in liaising with Scottish Power and asking them for support.

IT WAS RESOLVED: to note the information.

155/24 HYNET / VICKERS CLOSE:

There were no updates.

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FINANCE COMMITTEE:

156/24 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £34,372.63 for January, be approved.

157/24 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised members of the costs to the council for the Joint Services Committee in January as £15,121.06.

IT WAS RESOLVED: to note the information.

158/24 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ended 31st December 2024 be approved.

159/24 DRAFT BUDGET 2025-26 AND PRECEPT DEMAND

The Chairman of the Finance Committee referred to the comprehensive budget report, including the precept proposals, and said that the Finance sub-group meeting had been worthwhile, with every line in the budget scrutinised.

The report outlined inflationary increases on utilities, an update on the street lighting contract, a salary provision of 5% including the additional requirements of Employers relating to National Insurance and the Clwyd Pension Fund surplus of £26,200.

Mandatory member allowances had been included at the new rate of £206 per member, subject to written confirmation by Members who wished to decline this. The Ear-Marked Reserves as presented were approved.

During discussions, members referred to the condition of the shed at the Lodge and agreed to add £5,700.23 to the budget for this purpose. Earlier in the meeting members had also referred to the state of the car park and options for improving it. Options to be explored by the Clerk and Financial Officer.

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IT WAS RESOLVED:

- (i) That the budget proposals for 2025-26 be approved and a precept of £367,243 be agreed; this represented an increase in the Band D charge of £5.23 that equated to £0.10p per week.
- (ii) That the surplus relating to the Clwyd Pension Fund of £26,200 be added to Ear Marked reserves.
- (iii) That options to repair the car park and replace the shed be explored.

Hawarden Community Council Planning Committee 13th January 2025

Planning Applications for consideration:

No. Planning Proposal Application Number	Address	CASE OFFICER
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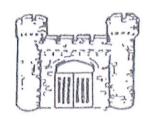
1.	FUL/001077/24 Ward: Aston	Proposed side and rear extensions and internal alterations	19, Hillside, Hawarden, Deeside, CH5 3HQ	Stef Connah 13.12.2024 No Objections
2.	COU/001061/24 Ward: Mancot	Change of use from dwelling to offices	12, The Highway, Hawarden, Deeside, CH5 3DH	Stef Connah 10.12.2024 REFUSED
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		Accounts for Payment	
Jan-25			
Ref:	Method	Item	Cost
H/24/284	BACS	SLCC - National Conference - Clerk & Financial Officer	£485.00
H/24/285	DD	Air Liquide - Cylinder Rental - 31.10.24-30.11.2024	£19.15
H/24/286	DD	Ruby Energy - Gas - Office 01.11.24 - 01.12.24	£175.48
H/24/287	BACS	Microshade - Hosted Services - Dec	£115.10
H/24/288	BACS	FCC - Aston Community Centre Land Rent	£1,360.00
H/24/289	BACS	Minshull Windows - Office Front Door Window Repair	£250.00
H/24/290	DD	Ruby Energy - Electric - Office - 13th Nov-13th Dec	£112.31
H/24/291	BACS	Vision ICT - Website Maintenance Jan 25 - Dec 25	£564.00
H/24/292	BACS	William Hall & Co - Trueman's Hill Playing Field	£0.25
۲ '٦4/293	DD	Scottish Power - Electric Bill - Pavillion - 14Nov - 05Dec	£210.46
H/24/294	GG 1030	Ebay - Chainsaw Helmet	£39.00
H/24/295	DD	One com - Landline / Internet - Nov	£194.76
H/24/296	BACS	St.Deiniols Church - Charity Christmas Tree	£40.00
H/24/297	BACS	Thorncliffe - Tanalised Sawn, Staples, Wood Preserver, Tanalised Round Posts, Hex Nut, Wire Roll, Tanalised Wooden Posts, Carriage Bolt	£204.31
H/24/298	BACS	Done N Dusted - Office Clean - December	£35.00
H/24/299	SJ 0734	Tool Station - Centre Feed 2 Ply Blue Roll / Propane Gas Cylinder	£46.95
H/24/300	DD	EE - Mobile Phones Contract - Nov	£24.60
H/24/301	DD	Welsh Water - Office - December	£3.31
H/24/302	DD	Air Liquide - Cylinder Rental - 30.11.24-31.12.24	£19.15
H/24/303	DD	Ruby Energy - Office Gas Bill - 01.12.24-01.01.25	£182.00
H/24/304	DD	iData - CCTV	£49.85
H, 4/305	BACS	William Hall & Co - Playing Fields at Vickers Close	£25.00
H/24/306	GG 1030	Charlies - Depot Supplies	£13.98
H/24/307	BACS	SLCC - Study Days - May 2025	£180.00
H/24/308	DD	SSE - Street Lighting - 01.11.24-30.11.24	£2,662.17
H/24/309	DD	EE - Mobile Phones Contract - 23.12.2024	£31.66
H/24/310	BACS	HW Oultram & Co - Vehicle Fuel - CU16 LGX - December	£215.03
H/24/311	BACS	HW Oultram & Co - Vehicle Fuel - December	£191.21
H/24/312	BACS	Lloyd's Bank - Salaries - January	£15,113.03
H/24/313	BACS	Clwyd Pension Fund - Salaries - January	£6,067.22
H/24/314	BACS	HMRC - Salaries - January	£5,742.65
		TOTAL	£34,372.63

Chairman: Janguell

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MINUTES of a MEETING of the JOINT ADMINISTRATION/MAINTENANCE COMMITTEE held virtually on THURSDAY 22nd JANUARY 2025

Broughton & Bretton Community Council:

Councillors Penny Brett-Roberts, Chrissy Gee, Ros Griffiths (Chairman) and Ryan McKeown.

Hawarden Community Council:

Councillors Joyce Angell, Bill Cooper and Ralph Small.

Shotton Town Council:

Councillors Sean Bibby, David Evans, Elwyn Jones and Doreen Mackie.

Also in Attendance:

Sharron Jones, Clerk & Financial Officer, Broughton & Bretton and Hawarden Community Councils (SGJ) Collette Lowry, Clerk and Financial Officer, Shotton Town Council (CL)

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1. APPOINTMENT OF CHAIR:

Councillor Ros Griffiths was nominated to act as Chairman, this was duly seconded and agreed and IT WAS RESOLVED: that Councillor Ros Griffiths be appointed Chairman for the meeting.

2. APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Gary Cooper (STC), Mike Evans (STC), Dave Mackie (HCC), Darren Sterry (HCC) and Gareth Williams (B&B),

3. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting held on 18th November, 2024, copies of which had been circulated with the agenda, were received and approved as a correct record.

4. MATTERS ARISING FROM THE MINUTES:

There were none.

5. JOINT SERVICES:

The Chairman referred members to the comprehensive report that had been circulated with the agenda for the meeting. The report outlined the budget position for 2024/25 and the proposals for 2025/26. A 5% increase on salaries had been budgeted for and the Clerk and Financial Officer for Hawarden and Broughton and Bretton Councils had recently recorded an overall "merit" for her fifth year of study for the Community Governance Honours Degree.

Changes to the Employer's National Insurance had been factored into the 2025/26 budget together with inflationary increases on utilities.

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The street lighting contract would expire on the 31st March 2025 and discussions had commenced with Flintshire County Council (FCC) to include street lighting within the FCC contract; the current contractual costs had been far more competitive.

IT WAS RESOLVED: that the budget report be received and noted.

6. STREET LIGHTING - LED HEAD REPLACEMENT SCHEME:

The Clerk and Financial Officer to circulate an updated report on the number of LED Head replacements, per ward, as appended.

A member asked if an updated spreadsheet listing addresses could be circulated to members of the respective councils so that they could see which areas had been updated and which were outstanding.

IT WAS RESOLVED: to note the update and receive a report from the Clerk and Financial Officer (SGJ).

7. SERVICE LEVEL AGREEMENTS:

The Service Level Agreements had been circulated and approved with no amendments. Arrangements would be made to have them physically signed in due course.

8. DATE OF NEXT MEETING:

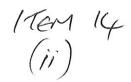
It was agreed that the mid-year review meeting would take place in October/November 2025 and the annual meeting of the Joint Committee would take place during the third week of January 2026 virtually.

The meeting concluded at 5.09 p.m.

The Chairman thanked members for their attendance.

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3 Chair's signature:	

Hawarden Community Council Planning Committee 10th February 2025



Planning Applications for consideration:

No.	Planning	Proposal	Address	CASE OFFICER
	Application			
	Number			

1.	LDP/000030/25 Ward: Ewloe	Proposed Lawful Use C3 (Residential) to C2 (Children's Home)	30, Sorrel Court, Hawarden, Deeside, CH5 3GR	James Beattie 23.01.2025
2.	LDP/000027/25 Ward: Aston	Proposed Lawful Use C3 (Residential) to C2 (Children's Home)	1, Ash View, Aston, Deeside, CH5 1BL	James Beattie 23.01.2025
3.	DET/001094/24 Ward: Mancot	Application for Approval of Details Reserved by Condition No. 3, Planning Ref: FUL/000556/24 Proposed extension	33, Park Avenue, Hawarden, Deeside, CH5 3HY	Stef Connah 07.01.2025
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Hawarden Community Council Planning Committee – 10th February 2025

ITEM 14 (iv)

PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN COMMUNITY COUNCIL

	Planning Application Number	Proposal	Address	Decision
1.	FUL/001077/24 Ward: Aston	Proposed side and rear extensions and internal alterations	19, Hillside, Hawarden, Deeside, CH5 3HQ	Approved 27.01.2025 Stef Connah
2.	FUL/000793/24 Ward: Mancot	Proposed construction of a single-story extension to the rear and two story extension to side of existing dwelling	5 , Birch Rise, Hawarden, CH5 3DD	Approved 14.01.2025 Barbara Kinnear
3.	COU/001049/24 Ward: Mancot	Change of use of land to form a 4 pitch family gypsy and traveller site with access from Mancot Lane, along with the formation of a permeable surface, erection of 4 day room, boundary fencing and landscaping part retrospective	Land to the south of Mancot Lane, Sandycroft, Deeside, CH5 2EX	Refused 31.01.2025 James Beattie flood risk grounds
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Accounts for Payment			
		Feb-25	
Ref:	Method	ltem	Cost
H/24/315	DD	Onecom - Office Internet	£194.66
H/24/316	GG 1030	Amazon - Staionery	£14.98
H/24/317	BACS	A & L Parry Ltd - Sweep at the Depot Stove	£120.00
H/24/318	SJ 0734	DVLA - Vehicle Tax - YX19 KKL	£335.00
H/24/319	BACS	One Voice Wales - Cllr Redfern 'The Council' Training	£63.00
H/24/320	DD	Ruby Energy - Electric - Office - 13th Dec-13th Jan	£119.51
H/24/321	DD	Flotek - Mobile Phones	£32.44
H/24/322	GG 1030	Charlies - PPE - Maintenance Officers	£168.43
H/24/323	BACS	Tofco - F72 Fuses	£897.00
H/24/324	BACS	Thorncliffe - Green PVC Weld Mesh	£170.57
H/24/325	BACS	Audit Wales - Audit Fees - 2023/24	£219.00
H/24/326	SJ 0734	Bell Automotive Ltd - Vehicle repair - Squib	£1,768.80
H/24/327	BACS	Thorncliffe - Tanalised Sawn	£7.49
H/24/328	BACS	Peninsula - Hoist Inspection	£150.00
H/24/329	GG 1030	Screwfix - Lights for Tractor Shed	£89.90
H/24/330	DD	Welsh Water - Office Bill - Jan	£20.00
H/24/331	BACS	Done N Dusted - Office Clean - Jan	£35.00
H/24/332	DD	SSE Energy - Street Lighting - December	£2,750.93
H/24/333	DD	Scottish Power - Pavillion Electric - 06.12.24-20.01.25	£178.43
H/24/334	DD	iData - CCTV	£49.85
H/24/335	GG 1030	Amazon - Screw Bolts	£12.38
H/24/336	GG 1030	LVW Group - Brake Pads - Recharge BBCC	£26.94
H/24/337	GG 1030	eBay - Chainsaw Oil	£37.50
H/24/338	BACS	Thorncliffe - RSA Angle / Steel Cutting / Washer / Carriage Bolt	£123.98
H/24/339	BACS	Thorncliffe - Full Round Posts	£30.60
H/24/340	BACS	PSG Training - Oxy Fuel Training x 2 Maintenance Officers	£136.80
H/24/341	BACS	Mold Town Council - VAT Training x 2 Clerk / Ass Clerk	£187.50
H/24/342	BACS	One Voice Wales - Cllr Wormall Training 'The Council Meeting'	£63.00
H/24/343	GG 1030	Charlies - Office Sundries / Vehicle Detergent	£73.61
H/24/344	GG 1030	Charlies - Workshop Repairs / Chainsaw Gloves	£83.08
H/24/345	DD	EE - Mobile Phone contracts	£28.13
H/24/346	BACS	Menai Science Park - Bid Writing Support - Community Centre TBR	£2,799.98
H/24/347	GG 1030	eBay - Replacement Drive Belt	£23.98
H/24/348	BACS	HMRC - Salaries - February	£5,750.66

H/24/349	BACS	Clwyd Pension Fund - Salaries - February	£6,067.22
H/24/350	BACS	Lloyd's Bank - Salaries - February	£15,105.12
H/24/351	GG 1030	eBay - Spark Plugs	£10.95
		TOTAL	£37,946.42

Chairman:

Chair of finance:

HAWARDEN COMMUNITY COUNCIL

ITEM 19

Bank - Cash and Investment Reconciliation as at 31 January 2025

Confirmed Ba	ank & Investment Balances		
Bank Statement Balances			
31/01/2025	Lloyds Current Account	29,238.36	
31/01/2025	Lloyds Instant Access	190,155.90	
31/01/2025	Lloyds Bank	265,882.75	
31/08/2024	Petty Cash	22.56	
			485,299.57
Receipts not on Bank Statemer	nt_		
			0.00
Closing Balance			485,299.57
All Cash & Bank Accounts			
1	Lloyds Current A/c		29,238.36
2	Lloyds Business Instant Access		190,155.90
3	Lloyds Business 30 Day A/c		265,882.75
7	Petty Cash Cbk		22.56
	Other Cash & Bank Balances		0.00
	Total Cash & Bank Balances		485,299.57