

CYNGOR CYMUNED PENARLAG
HAWARDEN COMMUNITY COUNCIL



SGJ/H.06.11.2023

6th December 2023

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held on **MONDAY 11th December 2023** at **6.00 P.M.** The remote access meeting link will be sent out on Monday afternoon on request.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Sharron Jones

Mrs Sharron G Jones
Clerk & Financial Officer

Gyda Chyfarchion With Compliments

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

SWYDDFEBYDD Y CYNGOR

113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

COUNCIL OFFICES

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www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

HYBRID MEETING

11th December 2023

A G E N D A

6.00 p.m.

COUNCIL MEETING:

1. PRESENTATION:

To receive a presentation from the Police and Crime Commissioner, Andy Dunbobbin.

2. APOLOGIES FOR ABSENCE:

3. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the meeting of the Council held on 13th November 2023, copy attached.

5. MATTERS ARISING FROM THE MINUTES:

6. HAWARDEN – MANCOT – CASUAL VACANCIES:

There are three vacancies within the Hawarden – Mancot ward following the moratorium of Councillor Lesley Evans. The two vacancies following the resignations of Martin Davey and Raphaëlle Soffe are still vacant. New posters will be displayed advertising the vacancies.

7. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES COMMITTEE:

8. POLICE MATTERS:

To consider any matters of concern.

9. HIGHWAYS/STREETSCENE MATTERS:

To consider any matters of concern with John Griffiths who might be in attendance.

10. LIGHTING FAULTS:

To raise any lighting issues.

11. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING COMMITTEE:

12. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of December.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.

- (iv) To note the attached planning decisions for December.

COMMUNITY AND ENVIRONMENT COMMITTEE:

13. NEW COMMUNITY CENTRE AT EWLOE:

To receive a verbal update from the Chairman of the Delivery Team.

14. HYNET/VICKER'S CLOSE:

Unfortunately, colleagues at Hynet are unable to provide an update for this meeting. They are still in discussion with the Gladstone Estate which unfortunately is not progressing as quickly as hoped. This seems to be largely around hold value on other land parcels within in their ownership. Consequently, this is holding things up on the playground area as the Agent's preferred approach is to try to deal with all land parcels in one go.

Hynet is asking the Council if it can influence this in any way but in addition, the Estate Office is still requesting its "reasonable" request of an increase in the land rent from £50 per annum to £250.

Members are asked to consider this request.

15. SUMMER PLAYSCHMES 2024:

Report attached.

FINANCE COMMITTEE:

16. ACCOUNTS FOR PAYMENT:

To approve the attached list of payments for December, copy attached.

17. REVIEW OF FEES AND CHARGES – BOWLING CLUBS:

Further to the previous reports to October and November council meetings, the Council is asked to decide on the fees and charges to the three Bowling Clubs within the community.

18. CLERK AND FINANCIAL OFFICER'S REPORT:

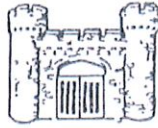
To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of December.

To note the office closure for the period 12 noon on Thursday 21st December until Wednesday 3rd January 2024.

19. BANK RECONCILIATION:

To receive the bank reconciliation statement for the period ending 30th November, *copy to follow*.

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HAWARDEN COMMUNITY COUNCIL
Minutes of the Hybrid Meeting
held on
13th November 2023

PRESENT: Chairman: Councillor Janet Axworthy

Councillors: Joyce Angell, Helen Brown, Bill Cooper, Dave Mackie, Doreen Mackie, Emma Preece, Margaret Redfern, Ralph Small, Darren Sterry, Linda Thomas and Ant Turton

Officers: Mrs Sharron Jones, Clerk & Financial Officer
Miss Georgey Griffiths, Administrative Officer

Also present: Bob Wilson, Hawarden Rangers

112/23 PRESENTATION:

Due to a misunderstanding about location, the Police and Crime Commissioner had been unable to attend and would be invited to attend the December meeting of the council.

113/23 APOLOGIES FOR ABSENCE:

Apologies for absence had been received and accepted for Councillors Sam Swash, (personal) and Richard Taylor (work).

114/23 DECLARATIONS OF INTEREST:

There were none.

115/23 MINUTES OF THE PREVIOUS MEETING:

The Chairman referred to the comments regarding the water spout being mentioned within the Doomsday Book and confirmed that this was not the case and the minute required alteration.

IT WAS RESOLVED: to receive and accept the minutes as a true record, save and except that minute number 91/23 be amended to remove the mention of the Domesday Book.

116/23 MATTERS ARISING FROM THE MINUTES:

There were no matters arising.

117/23 JOINT MAINTENANCE COMMITTEE:

IT WAS RESOLVED: That the minutes of the meeting of the Joint Maintenance Committee mid-year review held on Thursday 2nd November 2023 be received and noted.

118/23 HAWARDEN – MANCOT – CASUAL VACANCIES:

The Clerk and Financial Officer advised that there had been no call for a by-election following the resignation of Raphaël Soffe. This vacancy and the earlier vacancy would be re-advertised in accordance with procedure.

IT WAS RESOLVED: that the two casual vacancies be re-advertised in the Hawarden - Mancot Ward.

119/23 INDEPENDMENT REMUNERATION PANEL FOR WALES – DRAFT REPORT FOR 2024-25:

The Clerk and Financial Officer had circulated the draft report for members' consideration. The annual mandatory member allowance had been increased to £156 per member and would not be taxed and submitted via the Council's payroll system. Allowances would be paid in March 2024 unless any member elected to forego this amount, in writing, to the Clerk and Financial Officer.

In relation to the £52 per year for consumables the council had previously agreed that this would be payable on request and on proof of receipts.

IT WAS RESOLVED: to note the recommendations and include within the draft 2024/25 budget.

120/23 ANNUAL JOINT MEETING OF THE STANDARDS COMMITTEE:

The Clerk and Financial Officer, together with the Chairman and some members of the council, had attended the joint Standards Committee Meeting which had been very informative. Information about the Ombudsman Services and the Civility and Respect pledge had been welcomed and would be referred to the National Forum Meeting.

A summary report had been prepared by the Chief Officer - Governance, Flintshire County Council, that had recommended a number of key issues for successful meetings that the Community Council had already adopted.

IT WAS RESOLVED: to receive and note the information.

121/23 CHAIRMAN'S REMARKS:

The Chairman referred to the Remembrance Day service and parade that had taken place and had been well attended despite the inclement weather. She had also attended the Hawarden High School Remembrance Day Service with Councillors Dave and Doreen Mackie and Joyce Angell, the Clerk and Financial Officer and the Assistant Clerk.

The Chairman, together with the Clerk and Financial Officer, had also recently attended the One Voice Wales Conference and the Joint Standards Committee Meeting referred to above.

IT WAS RESOLVED: to receive and note the information.

STAFFING AND GENERAL PURPOSES COMMITTEE:

122/23 REVIEW OF RECENT STORMS AND FLOODING RESPONSE:

Members referred to the recent inclement weather and the flooding that had affected the community. Public meetings had been arranged with various local representatives from the relevant agencies.

Members felt that members of the public had been passed from pillar to post and that a more systematic approach had been required, together with the addition of further sand and sand bags available locally and via the council's depot. Sandycroft CP School had sandbags stored in its grounds, which had been considered an ideal location, but it had been uncertain who had the keys to access the school outside school hours.

IT WAS RESOLVED: that members who wished to be involved in formulating a response team contact the Clerk and Financial Officer direct.

123/23 REVIEW OF POLLING STATIONS:

IT WAS RESOLVED: there were no proposed changes to the current polling stations from members. The Clerk and Financial Officer to prepare the response.

124/23 COMMUNITY REVIEW QUESTIONNAIRE:

IT WAS RESOLVED: that the Clerk and Financial Officer submit the questionnaire with no recommended changes.

125/23 PLACE PLAN FOR THE COMMUNITY OF HAWARDEN:

Members considered a report about the development of a Community Place Plan noting the earlier discussions in March 2021 where it had been resolved to consider a plan and establish a working group within six months. This had, however, followed the election of a new council.

A member said that they had emailed the Planning Department and asked about the benefits of a Place Plan as discussions at recent Planning Committees had been dismissive. The member questioned why public money should be spent on a plan if it had been dismissed at the planning stage.

Another member said that a Place Plan provided residents' with the opportunity to decide what they would like to see within their own community and that relevance to the 2035 Local Development Plan would need to be considered.

Discussions had taken place about the cost for this plan with an amount of £20,000 being cited that would need to be included within the draft 2024-25 budget.

IT WAS RESOLVED: that discussions take place with the Planning Department and a Working Group of members including Councillors Angell, Axworthy, Brown, Cooper, Hinks, Mackie, Preece and Taylor.

126/23 POLICE MATTERS:

IT WAS RESOLVED: that there had been no matters to report.

127/23 HIGHWAYS/STREETSCENE MATTERS:

A member raised concerns around the puddle of water in front of the Cenotaph in Hawarden and its impact on the remembrance service. Flintshire County Council had previously stated that cameras had been put down the drains and there had not been any blockage. The difficulty also related to the fact that no drain had been within the vicinity.

A member requested additional dog poo bag dispensers and posters.

IT WAS RESOLVED: to note the issues for onward submission to John Griffiths and that more dog poo bag dispensers be purchased.

128/23 LIGHTING FAULTS:

A light had been repeatedly flashing on Aston Hill, towards Ewloe on the A494 road.

A member asked what date the Christmas lights would be switched on to which the Clerk and Financial Officer responded that it would be Friday 1st December. In response to a further question, no formal “switch on” could take place due to the number of lights across the whole community.

The Chairman took this opportunity to thank the Maintenance Team for the erection of the Christmas lights and poppies in a timely manner.

IT WAS RESOLVED: to note the updates.

129/23 MEMBERS INFORMATION ITEMS:

A member advised that the farmer on Gladstone Way had cut his hedge from Daleside to the roundabout and had left the paths and guttering in a disgraceful manner. The hedge had been very thick with thorns and this impacted on dog walkers, bikes and prams together with the added risk that members of the public had to walk onto the road to avoid this mess.

IT WAS RESOLVED: that a letter be sent to the farmer to request that this debris be removed.

PLANNING COMMITTEE:

130/23 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

- (a) County Council Members:
That the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed had been preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.
- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

- (e) **70 New homes in Ewloe:** The Clerk and Financial Officer advised that the Developer had been really helpful and offered to hold a zoom meeting with members to discuss this application. He had also indicated that there would be no progression of this application until after the Christmas period.

A member referred to a letter he had received from a resident on Green Lane who had been concerned about the school and drainage aspect as there was already a flood risk and the drains had been overloaded. Another member had received similar concerns from residents that they would object to the planning application.

A resident who backs on to the proposed area of development, had a particular requirement and they spoke to the Developer directly and they also had a positive response and their concern had been completely wiped out.

IT WAS RESOLVED: to invite the developer to the December meeting and to start the meeting at **6:00pm** instead of 6:30pm. If the Developer cannot attend, a zoom meeting to be arranged on a subsequent evening.

COMMUNITY AND ENVIRONMENT COMMITTEE:

131/23: NEW COMMUNITY CENTRE AT EWLOE:

IT WAS RESOLVED: that the next meeting of the Working Group would take place on the 15th November, 2023.

132/23 HYNET UPDATE / VICKER'S CLOSE:

No further update had been received from Hynet. The Estate Office had requested the Community Council to review the proposed rent increase for the Vicker's Close lease.

IT WAS RESOLVED: that the proposed new lease amount be increased to £75.00.

133/23 REQUEST FROM HAWARDEN RANGERS TO SITE A COMPOUND AT THE REAR OF THE EXISTING OUTDOOR STAND:

IT WAS RESOLVED: to approve the request as outlined.

134/23 WORKPLACE RECYCLING:

IT WAS RESOLVED: to note the new legislation and the procedures put into place within the council office and depot.

FINANCE COMMITTEE:

135/23 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £43,847.35. for November, be approved.

136/23 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliation for the period ended 31st October 2023 be emailed to members.

137/23 REVIEW OF FEES AND CHARGES:

The Clerk and Financial Officer had provided a report to members on the proposed review of Fees and Charges following a working group meeting to review them.

IT WAS RESOLVED:

- i. To defer the Bowling Club lease charges following further information;
- ii. To retain the current level of grass cutting charges and tennis court hire for Hawarden High School;
- iii. To retain the current level of football licences;
- iv. To increase the allotment rents in line with inflation;
- v. To retain the current fees for keep fit and other well-being classes
- vi. To retain the current fees for private football coaching;

- vii. To request the local pizza company to increase its weekly fee from £15.00 to £25.00.
- viii. To finalise the football lease situation.

138/23 SMALL GRANTS SCHEME:

IT WAS RESOLVED: to donate £500 to Mancot Library for new books and £500 to the Donkey Sanctuary for an external weather proof stall and to reject the Cobra Life application as the recipients would not be located within the Hawarden Community Council area.

139/23 AURA LEISURE GRANT REQUEST:

IT WAS RESOLVED: to withdraw this item as it related to a ward within Shotton Town Council not Hawarden Community Council.

140/23 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised that she would arrange the annual budget working group to look at the draft 2024-25 budget in December.

She had been delighted to inform members that she had recently been elected as a Director to the Board of the Society of Local Council Clerks. There were 18 board members and she had been elected as one of three Directors representing Wales. Members commended her on this excellent achievement and provided her with a round of applause.

IT WAS RESOLVED: to note the updates and the costs to Hawarden Community Council for the Joint Agreement of £11,539.57 for September, £11,539 for October and £15,104.29 for November.

141/23 THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

IT WAS RESOLVED: to exclude the public and press from the meeting for the following item of business, due to commercial sensitivities.

142/23 INVESTMENT BANKING:

The Clerk and Financial Officer provided options for investment of some of the councils reserves.

IT WAS RESOLVED: that further options be reviewed as members had been cautious about investing in shares.

Hawarden Community Council
 Planning Committee
 13th November 2023

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	Decisions
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1.	FUL/000934/23 Ward: Hawarden Mancot	Erection of a single storey prefabricated storage shed to the side of the existing village hall	MANCOT VILLAGE HALL, Mancot Lane, Mancot, Deeside	No objections
2.	FUL/000857/23 Ward: Hawarden Aston	Single storey side extension to existing outbuilding	113, Overlea Drive Hawarden	No objections
3.	OUT/000918/23 Ward: Hawarden Ewloe	erection of single detached dwelling	ELLERAY, Mold Road, Ewloe Green	No objections
4.	OUT/000905/23 Ward: Hawarden Aston	Replacement of existing bungalow with two new four-bedroom dormer bungalows and associated external works.	4, Fieldside, Hawarden	Cannot comment as not received information
5.	FUL/000967/23 Ward: Hawarden Mancot	Proposed extension and remodelling	15 , The Wigdale, Hawarden	No objections
6.	FUL/000969/23 Ward: Hawarden Aston	Two Storey extension to side with single storey to rear elevations	29 , Upper Aston Hall Lane, Hawarden	No objections

Interim

Accounts for Payment				
Nov-23				
Ref:	Method	Item	Cost	Net Cost
H/23/195	BACS	Clwyd Welding Services - work shop parts	£17.18	£14.32
H/23/196	GG 1030	Asda - Batteries / Window cleaner	£3.39	£3.39
H/23/197	DD	Welsh Water	£26.12	£26.12
H/23/198	DD	BES Utilities - Hawarden Office	£125.52	£114.14
H/23/199	DD	Scottish Power Energy Bill	£64.83	£64.83
H/23/200	BACS	Vision ICT - Data back up	£144.00	£120.00
H/23/201	BACS	Thornecliffe, parts for damaged barrier	£19.92	£16.60
H/23/202	FG 1030	Dobshill service station - fuel for grass cutters	£70.76	£58.97
H/23/203	BACS	Onecome - Broadband / Voice	£106.06	£84.85
H/23/204	FG 1030	Tool Station - cable ties for poppy's	£17.56	£14.63
H/23/205	BACS	Done N Dusted - Office Clean	£70.00	£70.00
H/23/206	BACS	Compumedic - 2 x keyboards / mouse	£99.98	£83.32
H/23/207	FG 1030	Charlies - wellies / boiler parts HCC Office	£23.96	£22.97
H/23/208	BACS	EE - Phone bills - Oct / Nov	£68.39	£56.99
H/23/209	BACS	Clwyd Welding Services - work shop parts	£103.81	£86.51
H/23/210	FG 1030	Charlies - wellies/office bin/ depot supplies	£37.96	£34.64
H/23/211	DD	Air Liquide - Pressure Cylinder Rental	£18.66	£15.55
H/23/212	BACS	Vision ICT - Website and hosting support	£544.80	£454.00
H/23/213	BACS	Smith of Derby - Old Police Station Clock	£300.00	£250.00
H/23/214	FG 1030	Ebay - sand bags	£19.78	£19.78
H/23/215	BACS	ldata - IT support	£46.20	£38.50
H/23/216	BACS	Rialtas - year end period	£906.00	£755.00
H/23/217	BACS	Transfer to ND for Motor Belts	£101.49	£84.58
H/23/218	FG 1030	Tool Station - Heater for Shotton Office	£79.99	£66.66
H/23/219	FG 1030	Charlies - Chainsaw Oil	£12.50	£10.42
H/23/220	BACS	Microshade - computer system HCC Office	£115.10	£95.92
H/23/221	BACS	HW Oultram & Co - Vehicle Fuel	£344.97	£334.92
H/23/222	BACS	HW Oultram & Co - Vehicle Fuel	£321.46	£312.10
H/23/223	BACS	Clwyd Pension - Salaries November 2023	£8,440.25	£8,440.25
H/23/224	BACS	HMRC - Salaries November 2024	£7,544.68	£7,544.68
H/23/225	BACS	Salaries - Lloyds Bank	£18,111.33	£18,111.33
H/23/226	BACS	Crown Fuels - coal for depot	£340.00	£283.34
H/23/227	BACS			
H/23/228	DD			
H/23/229	BACS			
H/23/230	BACS			
		TOTAL		

Chair of Finance:
Chair of Council:

*Alan
General Secretary*

Hawarden Community Council
Planning Committee
11TH December 2023

Item 12

Planning Applications for consideration:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/001065/23 Ward: Hawarden Aston	Resubmission of application FUL/000869/23 - Proposed Extension to the front, side and rear with the enlargement of the roof. Change the external appearance of the walls from red brick to render.	36, Braeside Avenue, Hawarden, Deeside, CH5 3HW	S. Connah 01.12.2023
2.				
3.				
4.				
5.				

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
COMMUNITY COUNCIL**

	Planning Application Number	Proposal	Address	Decision
1.	FUL/000869/23 Ward: Hawarden Aston	Proposed extension to the front, side and rear with the enlargement of the roof to accommodate attic bedroom, bathroom and office. To also change the external appearance of the walls from red brick to render.	36 , Braeside Avenue, Hawarden	Refused 28.11.2023
2.				
3.				



CYNGOR CYMUNED BRYCHDYN A BRETTON *BROUGHTON AND BRETTON COMMUNITY COUNCIL*

SUMMER PLAY SCHEMES

FAO Town and Community Clerks,

I hope this email finds you all well.

I would like to present to you the plans and costs for the 2024 Summer Playschemes:

During a recent Scrutiny Committee several recommendations were supported by the elected councillors, the relevant recommendations for your attention as town and community councils are outlined below:

1. *The Committee support the Play Development Team in liaising with Town and Community Councils around a three-year cycle in principle funding cycle for play provisions.*
2. *That the Committee endorse the Play Development team to liaise with Town and Community Councils to opt for either a three or six-week sites only, to allow ease of recruitment, planning, business continuity and efficient use of resources.*

Point 1 – Three Year Funding Cycle

Flintshire Play Development experiences a significant annual staff turnover, posing challenges in delivering top-quality services. It is difficult to train and retain staff to provide the highest quality of provision to children in Flintshire due to the short-term commitment of funding and lack of long-term funding availability. The staff turnover and lack of job security present substantial issues, resulting in the regular departure of highly skilled team workers. To retain and attract experienced staff and to provide the highest quality service within our Communities, it is imperative that we have the capacity to plan for the long-term.

We'd like to liaise with you as Town and Community Councils to explore the possibility of aligning with our 3-year cycle. This would enable me, as the Lead Officer, to engage in more long-term planning and better support our goal of building a sustainable service. We understand that not everyone may want to adopt the 3-year cycle, and we respect those who prefer to maintain the 12-month agreement. However, by choosing to opt in, we can initiate our processes well in advance and plan aspects like marketing with greater foresight. It must be stressed that the ask is for an agreement in principle subject to an annual review and that there is a mutual understanding that funding settlements in this current climate are difficult to predict.

Flintshire Play Development is planning an innovative and sustainable future to our delivery and commitment to children in Flintshire. Using the successful summer holiday provision as a blueprint, the aim is to provide holiday provisions during all school holidays. There is universal agreement of the benefits that the summer programme has on children's wellbeing, and this would be beneficial for children during all seasons. Community provision during term time will allow children the opportunity to engage with our service and their peers in a safe and supervised activity.

Future Sustainability: In order to establish a sustainable service for the foreseeable future, it is imperative that the Lead Officer can devise a long-term strategy. To achieve this, we seek a commitment from our partners and other stakeholders for a three-year agreement. This commitment will have several significant benefits:

1. **Enhanced Provisions:** It will enable the Play Development Team to expand its operations, providing a more extensive range of provisions throughout the year.
2. **Skill Development:** This will facilitate the delivery of comprehensive training programs, ensuring that our team is highly qualified and capable. And will allow us to have pride in our quality as well as our quantity.
3. **Stability for Staff:** Additionally, a multi-year commitment will provide medium-long term job security for our staff, fostering their confidence and commitment to the team.

This collaborative approach will pave the way for a sustainable and thriving service moving forward. As part of our future commitment, we will be measuring our success on both quantitative and qualitative data.

For a sustainable Playful future here in Flintshire we need to have a sustainable team.

Point 2 – Three or Six-week schemes

Historically as Town and Community Councils you have been able to choose the length of your local Playscheme. This has been a choice of 3, 4, 5, or 6 weeks. This is becoming increasingly difficult with the need to recruit a high number of staff over a short period. We will now be offering 3 or 6-week sites only which will mean that

staff can be offered 6-week contracts rather than the current format which proves problematic for staff retention and recruitment. During the Summer of 2023 we had 20 x three-week, 17 x four-week, 3 x five week, and 12 x six-week sites. 3 or 6-week sites would make the managing of schemes and sites much easier and would also offer a longer provision in some areas i.e., a Town or Community Council funding two or more 3-week schemes would have one three-week scheme running for the first three weeks and the other for the last which means 6-week scheme for that community area. We hope that this will attract more people to apply for these positions as the work period would be longer.

Costings

Please see attached a costing structure for a one-year commitment and that of a three year. The first year for both the 1-year and 3-year commitment will be the same, but by opting in for the 3-year cycle you will be able to budget much further in advance and we as a team can plan much further in advance to ensure that we offer the children of your community the best service. As noted on the 3-year costings sheet, we will honour the costs set out for the 3-year period unless there is a significant increase in the cost of living to which we would contact you direct to discuss the best options.

In order to proactively manage our budget for the year and maintain fiscal responsibility, our plan is to invoice all Town and Community Councils ahead of the commencement of Summer Playschemes. This approach enables me, as the Lead Officer, to effectively monitor and adhere to the allocated budget for the summer. Ensuring that funding is secured in advance guarantees its availability for all necessary expenses during the summer period.

Marketing / Promotion

Flintshire Play Development, in collaboration with the FCC Communications Department, is actively engaged in a marketing and promotional campaign to publicise the Summer Playschemes for 2024. Due to budget constraints, we are prioritising an online promotion strategy, utilising our social media platforms, website, as well as the platforms of Town and Community Councils, schools, and community groups. However, if there is a specific need for resources such as flyers or posters, please inform us of the desired quantity, and we can request a quote accordingly.

Conclusion

I would appreciate it if you could agree in principle on the preferred plan and complete sections 1, 2, and 3 of the attached form (**T&CC EOI for Summer 2024**) by no later than **December 22, 2023**. Kindly return the completed form via email. A firm commitment is requested by **February 16, 2024**. This timeline is crucial for initiating the recruitment process, which demands a considerable amount of time and effort. For your awareness, this year's summer recruitment process consumed 1384 hours, incurring a cost of nearly £26,000 to the local authority, covered by the employment services and Integrated Youth Provision budgets. Your timely cooperation is invaluable in facilitating a smooth and efficient process.

As referenced in the reports you recently received regarding this year's summer activities, I am more than willing to attend your meeting for further discussions. Alternatively, please feel free to reach out to me via phone for a more immediate and personalised conversation.

Cofion cynnes,

Darren



Darren Morris

Swyddog Arweiniol Datblygu Chwarae | Lead Officer for Play Development
Adran Ieuenctid Sir y Fflint | Flintshire Youth Services
Addysg ac Ieuenctid | Education and Youth
Cyngor Sir Y Fflint | Flintshire County Council



Item 16

Accounts for Payment			
Dec-23			
Ref:	Method	Item	Cost
H/23/227	GG 1030	Charlies - Depot Supplies - spray grease / mouse trap	£16.47
H/23/228	BACS	Snapfast - Parts Street Lighting	£5,748.00
H/23/229	BACS	One Voice Wales - Training (BC)	£60.00
H/23/230	BACS	Vikings Office Supplies	£186.89
H/23/231	SG 0734	Tesco - Office refreshments	£7.50
H/23/232	GG 1030	Ebay - Vehicle parts / air filter / prefilter	£30.95
H/23/233	GG 1030	Amazon - dog poo bag dispensers	£31.51
H/23/234	GG 1030	Ebay - lawn mower oil	£61.00
H/23/235	GG 1030	Morgans of Deeside - silicone / soudal	£9.89
H/23/236	BACS	Flintshire Industrial Training - Niftylift Training	£372.00
H/23/237	DD	SSE Electric Bill - Public lighting	£2,797.12
H/23/238	GG 1030	Tool Station - Pattress Box / box socket timer	£32.96
H/23/239	DD	Welsh Water - Office	£26.12
H/23/240	GG 1030	Charlie's - 2 x paint brush set	£3.58
H/23/241	GG 1030	Charlie - Screenwash	£12.98
H/23/242	GG 1031	Screwfix - mechinal timer (for Shotton)	£147.18
H/23/243	GG 1032	Tool Station - Socket box timer	£35.04
H/23/244	BACS	William & Co - Rent for Vickers Close playing field	£25.00
H/23/245	BACS	IDATA - CCTV	£46.20
H/23/246	FG 1030	C.E.F Flint - Christmas Light Accessories	£352.20
H/23/247	BACS	Hawarden Estate - Xmas Trees TBR	£1,970.00
H/23/248	BACS	Canda Copying - meter reading	£240.07
H/23/249	BACS	Microshade - hosted application service	£115.10
H/23/250	BACS	William & Co - Rent Trueman's Close playing field	£0.25
H/23/251	DD	Air Liquide - high pressure cylinder rental	£18.66
H/23/252	BACS	Canda Copying - machine rental	£163.06
H/23/253	BACS	Screwfix - cable ties for xmas trees	£4.90
H/23/254	DD	SSE Electric Bill - unmetered supply	£162.59
H/23/255	BACS	Done N Dusted - November	£35.00
H/23/256	BACS	Clwyd Pension Fund - December salaries	£14,172.00
H/23/257	BACS	HMRC - December Salaries	£5,862.58
H/23/258	BACS	Salaries - December 2023	£14,172.00
		TOTAL	£46,918.80

Chair of Finance:

Chair of Council: