

**CYNGOR CYMUNED PENARLÂG**  
**HAWARDEN COMMUNITY COUNCIL**



SGJ/H.13.12.21

8<sup>th</sup> December 2021

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend the **HYBRID MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held in the council chamber, Scout HQ on **MONDAY 13<sup>TH</sup> DECEMBER 2021** at **6.30 P.M.** Remote attendance is also available via remote access meeting link. (*The Local Government Elections (Wales) Act 2021*)

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

***No recording, broadcasting or photographs may be taken of the council meeting without the prior approval of the Community Council.***

Yours sincerely

Mrs Sharron G Jones  
Clerk & Financial Officer

**MRS SHARRON G JONES**  
Clerc a Swyddog Cyllidol Clerk & Financial Officer

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**SWYDDFEYDD Y CYNGOR**

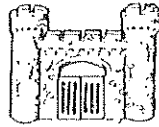
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**COUNCIL OFFICES**

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## HAWARDEN COMMUNITY COUNCIL

### HYBRID MEETING

13<sup>TH</sup> DECEMBER 2021

### A G E N D A

**6.30 p.m.**

#### COUNCIL ITEMS:

**1. APOLOGIES FOR ABSENCE:**

**2. DECLARATIONS OF INTEREST:**

To receive any declarations of interests from Members.

**3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous meeting of the Council held on 8<sup>th</sup> November 2021, copy attached.

**4. MATTERS ARISING FROM MINUTES:**

**5. RESIGNATION OF COUNCILLOR:**

Following the resignation of Councillor Lowri Tegan Earith the Council is asked to consider whether it wishes to co-opt another member onto the council. The advice from the Elections Office for vacancies that occur within the six months prior to a Local Government election is as follows:

*"If a casual vacancy occurs in the six months before the date on which that elected member would have retired, an election is not to be held, unless more than one third of the Council's seats are vacant... where a casual vacancy occurs at a town or community council in the six months before the date on which that elected member would have ordinarily retired, the town or community council, may still fill the vacancy by co-option for the remaining term of office".*

**6. HERBERT GLADSTONE PLAYING FIELDS TRUST:**

Members are aware that the council requires legal advice in relation to the Trust based on the 1971 Conveyance. *Email from Mariam Baraki, Solicitor, dated 30<sup>th</sup> November, 2021 refers.*

It would be in the best interest of the community council to obtain some written advice. As this is a complex matter, the written advice would be of benefit to councillors to better understand the background and their options going forward. The fee for the written advice would be £1,350-£1,500. This will cover advice on the situation so far as the Solicitor is aware to this date and any further questions that the council or the Clerk and Financial Officer may have.

The Council is requested to consider this matter.

**7. PILOT SCHEME – SELF-EVALUATION TOOLKIT FOR COMMUNITY AND TOWN COUNCILS IN WALES:**

The council recently agreed to pilot the self-evaluation toolkit (*minute 81/21 refers*) developed by One Voice Wales (OVW), the Society of Local Council Clerks (SLCC) and Welsh Government. The Council has been asked to work through the theme entitled “Vision, purpose and community planning” initially but are able to work through the complete toolkit if it wishes to. Attached is the relevant extract from the toolkit and members are encouraged to read through the extract and agree a council response.

**8. COUNCILLOR INDUCTION TRAINING:**

Report attached.

**9. CHAIRMAN’S REMARKS:**

**STAFFING AND GENERAL PURPOSES:**

**10. POLICE, HIGHWAYS AND LIGHTING MATTERS:**

To consider any matters of concern.

Members are asked to view the statistical reports on <https://www.police.uk>. Click on “your area” and search for Aston, Ewloe, Hawarden and Mancot respectively for the latest crime statistics.

**11. MEMBERS INFORMATION ITEMS:**

To consider any relevant information items from Members.

**LIGHTING:**

**12. STRUCTURAL SURVEY:**

The council has recently instructed MPH Inspection Services to undertake its four yearly structural survey of all steel lamp columns. A total of 603 columns have been inspected with 2 identified as rusty and in need of replacement and 8 damaged by impact, for example a car. The two rusty ones have already been scheduled in for a service transfer and the 8 damaged columns will be repaired in due course, they are not of an urgent nature.

**13. CHRISTMAS LIGHTING:**

To receive a verbal report on the Christmas Lighting throughout the community.

**PLANNING:**

**14. PLANNING APPLICATIONS AND DECISIONS:**

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of December (table attached).

Members are asked to view the applications on-line prior to the meeting via  
<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note the planning any appeals.
- (iv) To note the planning decisions for December as attached.

**COMMUNITY AND ENVIRONMENT:**

**15. VICKER'S CLOSE PLAY AREA – CONSULTATION:**

Report attached.

**FINANCE:**

**16. ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for December.

**17. CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of December.

**18. BANK RECONCILIATION:**

To receive the bank reconciliation statements for the period ending 30<sup>th</sup> November, copy to follow.

**19. INCOME AND EXPENDITURE REPORT:**

To receive a report on the Council's income and expenditure position. (Copy to follow).

**20. REVIEW OF FEES AND CHARGES:**

Report attached.

**21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

The following item is considered to contain confidential contractual information and the council is asked to consider the exclusion of the public and press.

**22. NEW COMMUNITY CENTRE AT EWLOE:**

To receive a verbal update report on progress.