

CYNGOR CYMUNED PENARLÂG
HAWARDEN COMMUNITY COUNCIL



SGJ/H.14.09.20

9th September 2020

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend a **VIRTUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **MONDAY 14TH SEPTEMBER 2020** at **6.30PM**.

The agenda and papers are attached.

To join the meeting please follow the instructions that will be sent via email on Monday. Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07752 595239** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

COUNCIL OFFICES

113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692

Ebost/Email: mail@hawardencommunitycouncil.gov.uk

www.hawardencommunitycouncil.gov.uk



HAWARDEN COMMUNITY COUNCIL

VIRTUAL MEETING

14TH SEPTEMBER 2020

A G E N D A

1. **APOLOGIES FOR ABSENCE:**

2. **DECLARATIONS OF INTEREST:**

To receive any declarations of interests from Members.

3. **PRESENTATION FROM JAMES HUNT:**

James Hunt is the founder of Nanny Biscuits and will address the Community Council to outline the activities undertaken over the previous months and future plans.

4. **MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the virtual meeting of the Council held on 13th July 2020, copy attached.

5. **MATTERS ARISING FROM MINUTES:**

6. **GUIDANCE TO COUNCILS ON HOLDING MEETINGS ON A PHYSICAL BASIS:**

The Clerk and Financial Officer will outline the current guidance. A copy of the One Voice Wales Guidance is attached and a link to a 15 minute presentation from the Council's insurance brokers can be viewed at:

<https://www.slcc.co.uk/event/should-you-hold-face-to-face-meetings-assess-the-risk-free-webinar/>

Members are requested to agree to continue with virtual meetings until definitive guidance is issued to allow Community and Town Councils to meet in person.

7. **REQUEST TO USE GLADSTONE PLAYING FIELD CAR PARK:**

Rice Box Events is an events and catering business looking to support local communities with the provision and easy access to good quality food, particularly in light of the current pandemic. Further information will be forwarded to Members prior to the meeting.

Members are asked to consider this request.

8. **FOOTPATH AROUND ADULT FOOTBALL PITCH, GLADSTONE PLAYING FIELDS:**

Councillor Richard Taylor has asked for this item to be on the agenda for discussion.

9. **COMMUNITY VOLUNTEERS AND “UNSUNG HEROES”:**

To review the current position with the 2020 Community Volunteer Award scheme and consider a new or combined approach with a scheme for “unsung heroes” as suggested by Councillor Helen Brown at the previous meeting.

10. **2020 PLAY AREA INSPECTION REPORT:**

To note the recent play area inspection report and recommendations following the annual ROSPA (*Royal Society for the Prevention of Accidents*) inspection, copy of action plan attached, for members’ information.

11. **ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for September and to note the List of Payments from the August recess meeting, copy attached.

12. **BANK RECONCILIATIONS:**

To receive a copy of the bank reconciliation statements for the period ending 31st July, copy attached and 31st August 2020, to follow.

13. **PLANNING APPLICATIONS AND DECISIONS:**

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of July (table attached) and to note the planning application received at the August Recess Planning meeting.

Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To consider the notification of the pre-planning application submitted by Redsun Projects Ltd for a development of industrial units on Manor Lane. The Community Council has been consulted as a neighbouring community. The application can be found at:
<https://www.cadnantplanning.co.uk/hawarden-business-park-expansion>

(iv) To note any planning appeals

(v) To note the planning decisions as per the attached table.

14. **POLICE, HIGHWAYS AND LIGHTING MATTERS:**

To raise any relevant matters.

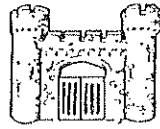
15. **CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the following items:

- (i) To note the Council's contribution to the Joint Maintenance Committee for the months of August and September.
- (ii) To receive an update on project to upgrade and improve the Community Council's website.
- (iii) To receive an update on the grants for Keep Wales Tidy.
- (iv) To consider a request from the Planning and Development Officer for Micro-care, Flintshire County Council (FCC). FCC have recently established a Micro-care team which is a small business who offer personalised care and support services to older people, tailored to their individual needs. The Officer has requested to attend a future virtual meeting of the Council.
- (v) To consider and review the arrangements for the 2020 Remembrance Service in light of current/potential Covid-19 restrictions.
- (vi) To provide an update on the Level Road Community Centre.

16. **MEMBERS INFORMATION ITEMS:**

To consider any relevant information items from Members.



HAWARDEN COMMUNITY COUNCIL

Minutes of the Virtual Meeting

held on

13 JULY 2020

PRESENT: Chair: Councillor George Hardcastle

Councillors: Ve Amos, Joyce Angell, Janet Axworthy, Gillian Brockley, Helen Brown, Bob Connah, Cheryl Carver, Clive Carver, Lowri Earith, Sarah Hinks, Dave Mackie, Ryan O’Gorman, Dan Preece, Emma Preece, Ralph Small, Darren Sterry, Sam Swash, Richard Taylor and Ant Turton

Officers: Mrs S G Jones, Clerk & Financial Officer
Fran Griffiths, Admin Assistant

442/19 APOLOGIES FOR ABSENCE:

There were no apologies.

443/19 DECLARATIONS OF INTEREST:

Councillor Dave Mackie declared an interest in item 13, application number 3. All Members of Hawarden Community Council declared an interest in item 13, application number 7.

444/19 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous virtual meeting of the Council held on 8 June 2020 be approved as a correct record and signed by the Chairman.

445/19 MATTERS ARISING FROM THE MINUTES:

In relation to minute 436/19 the Clerk and Financial Officer confirmed that mandatory allowances would be paid immediately upon request as they had been eligible from the beginning of the Municipal Year.

445/19 COMMUNICATIONS SUB-COMMITTEE:

IT WAS RESOLVED: to receive and approve the minutes of the Sub-Committee held on 29th June 2020.

115 Chair’s signature _____

446/19 ELECTORAL REVIEW OF FLINTSHIRE COUNTY COUNCIL: FINAL REPORT:

The County Councillors and the Clerk and Financial Officer had recently met to review the final report. The Local Democracy and Boundary Commission for Wales had recommended that the existing county ward of Hawarden be split between Mancot and Aston and renamed Hawarden: Mancot and Hawarden: Aston accordingly.

The draft report had suggested that the ward of Ewloe be retained as it is but that it be renamed Hawarden: Ewloe to be consistent with the Mancot and Aston wards. However, this had not been indicated in the final report and would be fed back to the Commission. The changes would result in an increase of 1 member elected to Hawarden Community Council as each of the three new wards would be represented by seven members. The next Local Government elections would take place in 2022.

IT WAS RESOLVED: to accept the final report but write to the Commission about the proposed name change for the ward of Ewloe to be Hawarden: Ewloe.

447/19 PERMISSION TO USE GLADSTONE PLAYING FIELDS:

The Clerk and Financial Officer advised that a number of requests had been received about the use of the Gladstone Playing fields for a range of outdoor activities. Since the publication of the agenda further requests had been received so she suggested that a sub-group be established to review the requests and consider terms and conditions, cost of licences and location of activity.

IT WAS RESOLVED: (i) to establish a sub-group to review the requests as soon as possible and (ii) that Councillors Helen Brown, Clive Carver, George Hardcastle, Dave Mackie and Ralph Small form the sub-group.

448/19 POLICE MATTERS:

Councillor Ralph Small reported that several cars had been damaged over the weekend and that the matter had been reported to North Wales Police. He also expressed his concern about the lack of a Police Community Support Officer (PCSO) in the area.

IT WAS RESOLVED: that the Clerk and Financial Officer write to North Wales Police to request an update on PCSO support in the community.

449/19 LIGHTING AND HIGHWAYS ISSUES:

Members raised the following issues of concern:

- i) Potholes on Hawarden Way;
- ii) Several areas of grass cutting had been missed out by sub-contractors but had been re-scheduled; this had been confirmed by John Griffiths;
- iii) The remaining yellow lines in Mancot would be painted on 30th July.
- iv) Councillor Ralph Small suggested that the hedge alongside The Highway be not cut on a regular basis and allowed to grow higher to ease the impact on neighbouring properties when the football stand had been erected. Members suggested that Councillor Richard Taylor seek to ascertain local opinion and report back to the next meeting.

IT WAS RESOLVED: to receive and note the issues.

450/19 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the updated list of payments in the sum of £45,109.49 be approved.

451/19 BANK RECONCILIATIONS:

IT WAS RESOLVED: that the bank reconciliations for the periods ending 29th May and 30th June 2020 be noted and received.

452/19 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

- (a) County Council Members:
It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.
- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.

117 Chair's signature _____

453/19 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised of the following:

- i) the Council's contribution to the Joint Maintenance Agreement for the month of July amounted to £17,446.46.
- ii) Flintshire County Council had proposed to offer a Summer Play Scheme for the last two weeks of the Summer 2020. Covid-19 safety measures had been implemented and incorporated into the planned delivery of the scheme. Budgetary provision had been included in the Council's budget for the usual six-week scheme and the new scheme reflected a lower cost; members endorsed this approach.
- iii) Councillor Clive Carver had raised an issue about drug activity that had been taking place by the old Summer House on Gladstone Playing fields. The Clerk and Financial Officer confirmed that the police had been made aware of the issue.
- iv) Covid-19 guidance had been issued and the Clerk and Financial Officer had produced the relevant action plans for the use of the depot, use of maintenance vehicles and the re-opening of play areas including appropriate signage.
- v) Councillor Dave Mackie and the Clerk and Financial Officer had attended a recent virtual meeting with the Flintshire Local Voluntary Council. The meeting had been very informative and described how local community councils had supported their communities during lockdown. It was likely that this would become a monthly meeting.
- vi) A meeting of the Herbert Gladstone Recreation Ground would be arranged in due course.

IT WAS RESOLVED: to receive, note and accept the updates.

454/19 MEMBER'S INFORMATION:

Councillor Helen Brown said that many organisations had been very active and helped communities across Flintshire and that some individuals had gone out of their way. It would be nice to recognise these "unsung heroes" when the time was right. She also requested that James Hunt, the founder of Nanny Biscuits, be invited to attend the next meeting of the Community Council.

Councillor Ralph Small asked if the Clerk and Financial Officer could ascertain the latest position in relation to section 106 monies for Mancot.

			Item 5
HAWARDEN Community Council			
Accounts for Payment			
Jul-20			
Ref:	Method	Item	Cost
H/19/505	BACS	Rialtas Software Support	148.8
H/19/506	BACS	Canda Copying - photocopies	£93.40
H/19/507	BACS	Canda Copying - rental agreement	£163.06
H/19/508	0825(KG)	Toolhopper - Tyre Gauge	£5.79
H/19/509	BACS	Scottish Power-service transfers HCC25	£1,609.56
H/19/510	BACS	Scottish Power-o/h connection HCC29	£629.38
H/19/511	BACS	Microshade - June	£105.00
H/19/512	1022(FG)	Home Bargains-hand sanitiser	£10.49
H/19/513	1022(FG)	Ewloe PO - June Agendas	£29.52
H/19/514	0825(KG)	Van Gadgets - 2 x cleansing units	£642.00
H/19/515	0825(KG)	Clothings - pull recoil starter	£9.29
H/19/516	1022(FG)	Vinegar Shop - horticultural vinegar	£51.98
H/19/517	0825(KG)	Yiwangwangl - carburetor	£14.29
H/19/518	0825(KG)	Superlec - amp fuses	£54.06
H/19/519	0825(KG)	3 Way Components - fuse strips	£22.54
H/19/520	0825(KG)	Kayfast Ltd. - screws	£9.90
H/19/521	DD	Air Liquide - cylinder rental	£15.46
H/19/522	1022(FG)	Ewloe PO - AR distribution	£20.70
H/19/523	BACS	SLCC - S.Jones Comm.Gov. Qual.	£1,376.00
H/19/524	BACS	Scottish Power - unmetered supplies	£1,354.38
H/19/526	BACS	H.W. Oultram - fuel May	£585.87
H/19/527	BACS	Came&Co - Annual Insurance	£4,171.81
H/19/528	0726(SJ)	Cartridge People - printer ink	£68.06
H/19/529	0825(KG)	Charlies - blue paper towel	£9.99
H/19/530	0825(KG)	Quickbit Ltd - cable	£17.22
H/19/531	DD	BES - Gas	£16.00
H/19/532	DD	BES - Electricity	£47.02
H/19/533	DD	Onecom - L/L and Broadband	£89.88
H/19/534	1022(FG)	Charlies - boots/oil	£66.96
H/19/535	BACS	Aston CC - Annual Grant	£1,600.00
H/19/536	BACS	Mancot Village Hall - Annual Grant	£1,600.00
H/19/537	BACS	Hawarden Inst - Annual Grant	£1,600.00
H/19/538	BACS	Level Road CC - Annual Grant	£1,600.00
H/19/539	0825(KG)	Superlec - amp fuses	£14.82
H/19/540	BACS	Viking - stationary	£40.85
H/19/541	0825(KG)	QX Components - strip link fuse	£1.66
H/19/542	0825(KG)	A1 Electrics - fuses	£9.48
H/19/543	BACS	Major Equipment - blades	£234.18
H/19/544	0825(KG)	Falcon Workshops - masonry bolts	£18.98
H/19/545	0825(KG)	Mind The Gap - Asphalt Jointing	£151.50
H/19/546	BACS	Snapfast - lanterns & photocells	£2,352.00
H/19/547	DD	EE - mobile	£20.40
H/19/548	BACS	Compumedic - Laptop - Chair	£489.90
H/19/549	1022(FG)	Instarmac - Instant Road Repair	£658.32

489.99

H/19/550	BACS	Pudsey Diamond - 10 x pole brackets	£712.68
H/19/551	1022(FG)	CES - misc car parts CW 04 GWY	£103.97
H/19/554	1022(FG)	Charlies - boots - CW	£39.99
H/19/555	0825(KG)	RTW Direct - fridge depot kitchen	£114.99
H/19/556	BACS	Microshade - July	£105.00
H/19/557	BACS	Lloyds Bank - July Salaries	£11,741.31
H/19/558	BACS	Clwyd Pension Fund - July Salaries	£4,556.69
H/19/559	BACS	HMRC - July Salaries	£4,470.54
H/19/560	BACS	Dwr Cymru - Gladstone Memorial	£8.57
H/19/561	0825(KG)	Mowers & Co - Fuel pump bulb	£3.58
H/19/562	DD	Air Liquide - cylinder rental	£15.46
H/19/563	BACS	H.W. Oultram - fuel June	£439.51
H/19/564	BACS	T.S.J. Services - MOT CY 08 BUH	£44.00
H/15/565	1022(FG)	CES - brake pads CY 08 BUH	£36.76
H/19/566	1022(FG)	CES - air filter CY 08 BUH	£217.91
H/19/567	1022(FG)	CES - copper tubing CY 08 BUH	£11.03
H/19/568	1022(FG)	Checkpoint - brake fluid	£9.00
H/19/569	BACS	JDH Business - year end audit 2019/20	£648.00
		TOTAL:	£45,109.49

Chair of Finance:

Chair of Council:

Hawarden Community Council
 Planning Committee – 13 July 2020

Planning Applications – Decisions notified to FCC:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
1.	061297 Ward: Hawarden	Rear first floor balcony	11 The Wigdale, Hawarden	Already approved
2.	061324 Ward: Aston	Ground floor extension	Thornfield, Shotton Lane, Shotton	No objection
3.	061368 Ward: Aston	Change of use of land to residential (Gypsy Traveller community). The site to contain one static caravan, one touring caravan, a water treatment plant, and parking for two cars with associated hardstanding and infrastructure	Land side of Ashwood House, Church Lane, Ewloe	Objections already submitted by Cllrs G. Hardcastle and H. Brown. HCC support the objections
4.	061402 Ward: Ewloe	Proposed panel sign to replace raised lettering to side elevation together with new raised lettering to canopy porch fascia panels	Cambrian House, Lakeside Business Village, Ewloe	No objection
5.	Proposal Ward: Mancot	25 affordable dwellings with public open space and new pedestrian links.	Land off Mancot Lane, Mancot	Meeting to be held with Developers on 15 th July to review and provide feedback.
6.	061418 Ward: Ewloe	To construct pillars to install electric gates to the property	Remelie, Liverpool Road, Buckley	No objection

7.	061409 Ward: Hawarden	Application for approval of details reserved by condition no's 3 & 4 (Stand Specifications, Colour Shedule, Aboricultural Method Statement) attached to Planning Permission reference 060060 (Siting of 100no. seat covered arena sports stand)	Gladstone Playing Fields, The Highway, Hawarden	Noted
8.	061439 Ward: Mancot	Demolition of rear outrigger on dwelling. Erection of single store extension to rear and side of dwelling	23 Ash Lane, Mancot	No objection
9.	061449 Ward: Ewloe	Two storey extension to rear and side of dwelling	5 Catherine Drive, Ewloe	No objection

ONE VOICE WALES

GUIDANCE TO COUNCILS ON HOLDING MEETINGS ON A PHYSICAL BASIS

We have been receiving many requests from Councils about how they might now plan for a return to the holding meetings on a physical rather than on a remote basis. This guidance note is intended to guide Councils as to the steps they need to take before making an informed decision about holding meetings in a Council Chamber, hall or community centre. It is extremely important that the factors highlighted in this note are properly considered before any decision is taken in order to ensure that due regard is given to the health and safety of Councillors, employees and members of the press and the public as well as compliance with prevailing regulations and guidance published by the Welsh Government.

It is acknowledged that the decision as to whether to hold meetings on a physical basis is ultimately for the Council to decide but it is hoped that this guidance will provide a foundation upon which to base that decision.

WELSH GOVERNMENT REGULATIONS AND GUIDANCE

It is the responsibility of every Council to consider two specific regulations these being:

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- a) The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 (Web Link - <https://www.legislation.gov.uk/wsi/2020/442/made>) which provide the framework within which Councils are able to meet and work throughout the pandemic. They provide flexibility for Councils to meet at all stages of the crisis on a remote basis using video conferencing, telephone conferencing or a mixture of both. In a recent survey conducted by One Voice Wales on remote working it was found that around 85% of respondents were already holding meetings on this basis.
- b) The Health Protection (Coronavirus Restrictions) (No. 2) (Wales) Regulations 2020 as amended (Web-Link - <https://gov.wales/health-protection-coronavirus-restrictions-no-2-wales-regulations-2020>) are also of significant relevance.
- c) For those Councils who meet in halls and community centres, it will be necessary for them to assure themselves that the venue used is compliant with prevailing Welsh Government guidance regarding the safe use of such premises – Web Link <https://gov.wales/safe-use-multi-purpose-community-centres-covid-19>

ASSESSMENT OF THE RISKS TO HEALTH AND SAFETY

Councils need to be mindful of the risks associated with meeting on a physical basis especially in relation to their more vulnerable Councillors, the duty of care to their employees as well as to members of the public and press who may be in attendance. A risk assessment will be required and this would be an expectation of the Council's insurers, This would require an assessment of the risks faced by those attending physical meetings; action needed to control the risk; who will carry out the actions and the target date for completion of the actions. The risk assessment will need to be a written document which should be shared with those attending such meetings. Guidance on preparing risk assessments can be accessed from the following web-link: -

Health and Safety Executive - <https://www.hse.gov.uk/coronavirus/working-safely/risk-assessment.htm>

KEEPING ABREAST OF CHANGES IN REGULATIONS AND GUIDANCE

Councils will be aware that the Welsh Government is undertaking regular reviews of published guidance and it is important that Councils keep up to date with such changes. One Voice Wales will, however, continue to circulate any changes we become aware of to reduce the need for Clerks to expend time in checking for updates.

In concluding this guidance note, we would urge Councils to focus on safety and avoiding the spread of the virus and to only commence physically held meetings when they have satisfied themselves that the risks can be effectively managed.

2020 Play Area Safety Inspection Reports – Hawarden Community Council - Summary of outcomes July 2020

1-10-19

Risk Summary Key:

Low risk (no major issues, requires monitoring as per weekly inspections)

Medium risk (appropriate action required within resources)

High (requires urgent and/or immediate attention)

NOTE: New signs have been purchased and erected at all play areas about the safe use during the current pandemic Covid-19
 All play areas have new signs purchased and ready to install with contact information and other guidance

Date of Inspection	Location	Overall Risk	Risk/Action Required:	Local Action:	Responsibility:
30.06.19	Circular Drive, Ewloe	Low	No immediate action required	<ul style="list-style-type: none"> New play area installed in February Unable to open initially due to inclement weather and unable to finish off surface Site finished August 2020 post Covid-19 Official opening to deferred until it is safe to do so 	Repairs can be undertaken following weekly inspections
30.06.20	Yowley Road, Ewloe	Low	No immediate action required NOTE: persistent vandalism and anti-social behaviour prevalent at this site on a regular basis.	<ul style="list-style-type: none"> Fencing requires descaling and painting. Combination Goal requires descale and painting. Goal Post surfacing requires repair/repainting Multiplay – Toddler requires minor repair. Rocker – Fish cap requires replacing 	Repairs can be undertaken following weekly inspections
30.06.19	Gary Speed, Plough Lane, Aston	Low	No immediate action required	<ul style="list-style-type: none"> Cableway – surfacing need repair 	Repairs can be undertaken following weekly inspections

			<ul style="list-style-type: none"> • Carousel – Hanging – chain link connectors notched, require replacing and monitoring. • Carousel – Supernova – surface requires levelling. • Combination Goal – requires descale and repaint in places and moss removal from surface. • Multiplay – Toddler – surface requires repair (trip hazard). • Rocker – Fish requires repair to surface. • Rotator – Pole – surfacing requires soil • Rocker – Sea Horse – surface repair required • Swing – Junior – 1 Bay 2 Seat – some chain wear needs addressing 		
30.06.19	Gladstone Playing Fields including play area, Skate Park and Outdoor Gym equipment	<u>High</u> Low	Skate park Play Area Outdoor Gym	<ul style="list-style-type: none"> • Surface beneath bench requires repair. • Carousel – Supernova and Climber – Rota Web – surface is uneven and requires levelling • Swing – Junior – 1 Bay 2 Seat requires replacement worn parts and repairs to safety surfacing. • Rocker – Hippo and Rocker – seesaw - caps needs replacing. • Cap missing, hip twist needs adjusting 	<p>Skatepark is “high” due to nature of activity and volume of users</p> <p>Repairs can be undertaken following weekly inspections</p>

				<ul style="list-style-type: none"> Side panels require replacing; items purchased in February but due to Covid-19 are still outstanding. 	
30.06.19	Trueman's Hill	High	No Action	<ul style="list-style-type: none"> Area is always flagged up as high risk due to the mound covering in the centre of the site. Swing – Junior – 1 Bay 2 Seat - Worn parts on chain link require replacing and monitoring and seat requires replacing. Multi-play – surface levelling. Evidence of moles – requires addressing 	Repairs can be undertaken following weekly inspections
19.06.19	Vickers Close	Low	No immediate action required Access to this site is currently restricted!	<ul style="list-style-type: none"> Gate is faulty and requires repair so play area is temporarily closed. Also access to the site is currently limited. Seating – the ground is worn and requires making good Fencing – requires painting Litter Bin – needs securing. Multiplay – With Ladder – Overhead – slide has been damaged/dented; to be monitored and moss removal required on safety surfacing. Rocker – Hippo – surface requires soil top up 	Repairs can be undertaken following weekly inspections
19.06.19	Mancot Lane, Mancot	Low	No immediate action required	<ul style="list-style-type: none"> Cableway – surface needs repair and swing seat damaged 	All issues can be undertaken as soon as is practical

				<ul style="list-style-type: none"> • Roundabout – trip points require levelling • Combination Goal – is rusting in places and requires descale and repaint and surfacing repair. • Goal posts require ground levelling • Multiplay – Toddler – surface repair required. • Rocker – Hippo – cap missing • Rocker – Seesaw – surface repair required. • Swing – Junior – 2 Bay 4 Seat – requires repainting. • Swing – Toddler – 1 Bay 2 Seat – chain link connectors notched, require replacing, one of the legs requires straightening and de-scale and re-paint paintwork. 	following weekly inspections
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1st September 2020
SGJ/KG

ITEM 11

HAWARDEN Community Council			
Accounts for Payment			
Aug-20			
Ref:	Method	Item	Cost
H/20/01	1022(FG)	Ewloe PO - Petty Cash (04.06.20)	£30.00
H/20/02	DD	Dwr Cymru - 113 The Highway -	£29.48
H/20/03	DD	Onecom - L/L and Broadband	£90.49
H/20/04	0825(KG)	Diamond Tool W'house - cutting disc	£25.50
H/20/05	0825(KG)	Gogna E'prise - face masks	£14.40
H/20/06	0825(KG)	Argo City - halogen bulbs	£4.95
H/20/07	0825(KG)	Whatthefood - antibac spray	£26.36
H/20/08	0825(KG)	Bulk Buying - paper towels	£15.49
H/20/09	0825(KG)	Moorcut Direct - water bottle	£45.00
H/20/10	0825(KG)	Bulk Buying - latex gloves	£38.20
H/20/11	0825(KG)	North Sea Workwear - vinyl gloves	£20.60
H/20/12	BACS	TSJ Services - MOT CW04 GWY	£44.00
H/20/13	BACS	ROSPA Play Safety-annual inspection	£1,337.40
H/20/14	BACS	NMWALC - Annual fees	£90.00
H/20/15	BACS	Scottish Power - unmetered supplies	£1,310.74
H/20/16	0825(KG)	Roller Shutter Bits - steel box section	£27.85
H/20/17	0825(KG)	Xenon Dist - ant-bac sanitiser	£23.88
H/20/18	0825(KG)	PVC World - carburettor	£19.95
H/20/19	0825(KG)	Ezi Technology - face guards	£19.25
H/20/20	0825(KG)	Fastpack - coach screws	£29.99
H/20/21	0825(KG)	CoreGain - fluorescent tube	£30.00
H/20/22	0825(KG)	Dependable Trad-fluorescent tube	£34.99
H/20/23	BACS	Viking Direct - stationery	£36.29
H/20/24	DD	ICO - Annual Renewal Fee	£40.00
H/20/25	0825(KG)	Bonnypack - Solo Gloss Paint	£24.95
H/20/26	DD	BES - Gas - August	£16.00
H/20/27	1022(FG)	Ewloe PO - July agendas	£21.19
H/20/28	1022(FG)	Streetworks - card renewal KG/HW	£45.50
H/20/29	1022(FG)	FCC - removal of wasps nest - Circular Drive	£48.00
H/20/30	0825(KG)	McCormick Tools - anti-vib gloves	£49.98
H/20/31	DD	BES - Gas - July	£16.00
H/20/32	0825(KG)	Made4tools - Sandbags	£19.90
H/20/33	0825(KG)	JTN Tools - padlock allotments	£8.45
H/20/34	DD	EE - mobile	£20.95
H/20/35	0825(KG)	Tidmas Townsend - hazard tape	£5.99
H/20/36	1022(FG)	Charlies - misc	£14.28
H/20/37	BACS	Design2Print - play area posters	£253.80

H/20/38	0825(KG)	Maltby Auto - cable ties	£7.41
H/20/39	0825(KG)	Lynseyperk - STIHL saw	£340.00
H/20/40	DD	Dwr. Cymru - 113 The Highway - July	£29.48
H/20/41	DD	Dwr Cymru - 113 The Highway - Aug	£29.48
H/20/42	DD	BES - Electricity - July	£47.37
H/20/43	DD	Scottish Power-Pavilion/Depot - July	£116.00
H/20/44	DD	Scottish Power-Pavilion/Depot - Aug	£116.00
H/20/45	BACS	Microshade - August	£105.00
H/20/46	BACS	Pudsey Diamond - GRP boxes	£648.62
H/20/47	BACS	Rialtas - Annual Support	£312.00
H/20/48	1022(FG)	Cimahm - 2 x head thermometers	£33.98
H/20/49	BACS	Scottish Power - unmetered supplies	£1,354.38
H/20/50	BACS	H.W.Oultram - fuel	£598.34
H/20/51	DD	Air Liquide - cylinder rental	£15.46
H/20/52	0825(KG)	Ghost Supplies - water tank cut off	£37.99
H/20/53	0825(KG)	Yasin K Sales - petrol cut off saw	£230.00
H/20/54	1022(FG)	Ewloe PO - petty Cash (07.08.20)	£30.00
H/20/54A	DD	Logmein - virtual council meeting	£11.35
H/20/55	BACS	Pudsey Diamond - delivery of GRPs	£51.60
H/20/56	BACS	Bewcraft Signs - vinyl printing	£108.00
H/20/57	BACS	Brookes Tarpaulins - 12x warning notices, play equipment	£98.35
H/20/58	0825(KG)	Wiggington Fasteners - steel nuts	£10.99
H/20/59	0825(KG)	Sunnyovni - cork tiles (Mancot N.B)	£14.95
H/20/60	0825(KG)	Roystangai - drill bits	£14.50
H/20/61	BACS	Fabprint - clothes order	£192.54
H/20/62	BACS	Lloyds Bank August Salaries	£11,741.11
H/20/63	BACS	HMRC August Salaries	£4,470.54
H/20/64	BACS	Clwyd Pension August Salaries	£4,556.69
		TOTAL:	£29,251.93

Chair of Finance:

Chair of Council:

HAWARDEN Community Council			
Accounts for Payment			
Sep-20			
Ref:	Method	Item	Cost
H/20/65	BACS	Rialtus -year end closedown	£672.00
H/20/66	0825(KG)	Kayfast - bolts	£20.95
H/20/67	825(KG)	Robs Fasteners - washers	£4.49
H/20/68	DD	Onecom - L/L & Broadband	£90.25
H/20/69	BACS	Sutcliffe Play-pendulum seat	£274.04
H/20/70	DD	BES - Electricity - August	£52.15
H/20/71	1022(FG)	Sutcliffe Play - flat seat chains	£119.56
H/20/72	0825(KG)	Inoxca - wood screws	£5.58
H/20/73	0825(KG)	Thingymejigs-roof repair sealant	£7.49
H/20/74	BACS	Walker Fire - annual extin. Insp	£384.78
H/20/75	BACS	Snapfast-15w, 30w + photocells	£3,165.00
H/20/76	0825(KG)	Wyredirect - gate hinges	£22.80
H/20/77	BACS	Viking - printer ink cartridges	£74.60
H/20/78	DD	EE - mobile	£112.92
H/20/79	0825(KG)	Bolt Base - screws	£2.85
H/20/80	0825(KG)	Adecos - tape measure	£11.49
H/20/81	BACS6	Lloyds Bank - Sept salaries	£13,341.58
H/20/82	BACS	Clwyd Pension - Sept salaries	£5,305.29
H/20/83	BACS	HMRC - September salaries	£5,633.34
H/20/84	0825(KG)	Annap - socket set	£12.00
H/20/85	0825(KG)	Home ImagesDIY-masonry paint	£16.98
H/20/87	0825(KG)	ADL Components-fasteners	£4.04
H/20/88	0825(KG)	Bolt Base - screws	£3.75
H/20/89	BACS	Microshade - September	£105.00
H/20/90	1022(FG)	SLCC-Virtual Nat. Conf-October	£30.00
H/20/91	BACS	Canda Copying - photocopies	£115.80
H/20/92	BACS	Canda Copying - rental	£163.06
H/20/93	0825(KG)	Fence Supp-battens shed roof	£29.99
H/20/94	1022(FG)	Sutcliffe Play - flat seat chains	£119.56
H/20/95	DD	Dwr Cymru - 113 The Highway, Sept	£29.48
H/20/96	BACS	Fleet Insurance	£2,155.77
H/20/97	0825 (KG)	Maltby Auto Supplies Cable Ties	£6.92
H/20/98	BACS	Charlies Safety Boots (CW)	£15.00
H/20/99	0825 (KG)	Platinum Supplies Contact Adhesive	£34.00
H/20/100	0825 (KG)	Homestore - masonry paint	£33.95
H/20/101	0825 (KG)	Folkstore Fittgins Circular Saw blade	£14.47
H/20/102	BACS	Buckley Tyres CX13 PZH	£67.90
H/20/103	BACS	HW Oultrum Fuel August	£414.97
H/20/104	BACS	Air Liquide July/August 2020	£15.46
H/20/105	BACS	Welsh Water Pavilion and Depot (Feb-Sept)	£179.60
H/20/106	BACS	Welsh Water Allotments (Feb-Sep)	£94.64
		TOTAL:	£32,963.50
		Chair of Finance:	
		Chair of Council:	

HAWARDEN COMMUNITY COUNCIL

ITEM 12

Bank - Cash and Investment Reconciliation as at 31 July 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2020	Lloyds Current Account	11,471.41
31/07/2020	Lloyds Instant Access	110,200.40
31/07/2020	Lloyds Bank	178,074.00
27/05/2014	Nat West Enhanced Fixed Rate	0.00
27/05/2014		0.00
31/03/2020	Petty Cash	1.70

299,747.51

Other Cash & Bank Balances

0.00

299,747.51

Unpresented Payments

225.70

299,521.81

All Cash & Bank Accounts

1	Lloyds Current A/c	11,245.71
2	Lloyds Business Instant Access	110,200.40
3	Lloyds Business 30 Day A/c	178,074.00
4	Nat West Enhanced Fixed Rate	0.00
5	Nat West Business Reserve A/C	0.00
6	Lloyds fixed Rate Deposit A/C	0.00
7	Petty Cash Cbk	1.70
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	299,521.81

Hawarden Community Council
Planning Committee – August 2020

Planning Applications – Decision sent to FCC:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	061482 Ward: Hawarden	Proposed rear and side two storey extension to existing dwelling	15 Fieldside, Hawarden	No objections
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ITEM
13
(ii)
AUGUST

Hawarden Community Council
 Planning Committee – 14
 September 2020

176413
 (ii)

Planning Applications for consideration:

SEPT

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	061569 Ward: Ewloe	Removal of an existing conservatory and the erection of a new single storey rear extension with a chimney and flue	18 Willow Crescent, Hawarden	B Kinnear Target Date: 24.09.20
2.	061549 Ward: Mancot	Conversion of existing mid terrace 3 bedroom property into 2 separate flats	37 Park Avenue, Hawarden	D Mcvey Target Date: 22.09.20
3.	061547 Ward: Mancot	Installation of minor sewage treatment plant	Rake Cottage, Rake Lane, Hawarden	D Mcvey Target Date: 21.09.20
4.	061558 Ward: Ewloe	Application for approval of details reserved by condition no 4 (Geoenvironmental Report) attached to Planning Permission reference no 059991 (Erection of 5no. detached dwellings and associated works.	Former Ewloe Hall Motors, Liverpool Road, Buckley	M Harris
5.	061623 Ward: Hawarden	Demolition of rear single storey and Erection of Proposed Single storey rear extension	72 The Highway, Hawarden, Deeside, CH5 3DH	S Connah Target Date: 06.10.20
6.	061652 Ward: Hawarden	Amendment to Condition 2 to include the correct drawings	Poor Clare Colettine Monastery, Upper Aston Hall Lane, Hawarden,	D Jones Target Date: 09.10.20
7.	061647 Ward: Aston	Application for a Lawful Development Certificate for a Proposed use or development.	Tal Y Fan, Old Aston Hill, Ewloe,	S Connah Target Date: 13.10.20

8.	061673 Ward: Hawarden	Application for approval of details reserved by condition no's 3,4,5,6,8,9,10,11 and 13 attached to Planning Permission reference no 060048 Demolition of the monastery buildings, St Damien's lodge and associated outbuildings and the redevelopment of the site with 15no. houses. (APP/A6835/A/20/3245090)	Poor Clare Colettine Monastery, Upper Aston Hall Lane, Hawarden,	M Harris
9.	061656 Ward: Hawarden	single storey rear extension	24 Penlan Drive, Hawarden	Target Date: 14.10.20
10.	061657 Ward: Mancot	Single storey rear extension and loft conversion with rear dormer	23 Park Avenue, Hawarden	Target Date: 19.10.20
11.	061707 Ward: Ewloe	Demolition of conservatory & single storey - Proposed new single storey	17 Woodlands Drive, Hawarden	Target Date: 16.10.20
12.	061660 Ward: Ewloe	Erection of a Detached Dwelling	Daum Lea, Mold Road, Ewloe Green,	Target Date: 19.10.20
13.	061666 Ward: Ewloe	Formation of Electrical Vehicle Charging Bays with associated plant and compound, Electrical Substation and associated Surfacing to existing Petrol Filling Station	Shell Northop, Ewloe,	J Perkins Target Date: 19.10.20
14.	061667 Ward: Ewloe	Erection of 3No Non-illuminated Pole Mounted Signs	Shell Northop, Ewloe	J Perkins Target Date: 19.10.20
15.	061698 Ward: Aston	Demolition of existing conservatory to provide single storey sitting and dining area extension with remodelling of existing internal accommodation and garage space forming kitchen, utility space and garden store.	12 Lincoln Road, Ewloe,	Target Date: 22.10.20

16.	061283 Ward: Hawarden	Proposed residential development comprising the erection of a block of 6No apartments, a terrace of 3No townhouses and the conversion of a vacant warehouse to form an additional dwelling	97 The Highway Hawarden	J Beattie Target Date: 30.09.20
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ITEM
 13
 (v)

**PLANNING DECISIONS MADE BY FCC FOR NOTING BY HAWARDEN
 COMMUNITY COUNCIL**

Planning Application Number	Proposal	Address	Decision
060949 Ward: Mancot	Erection of 2 semi detached dwellings	Land side of 60 Mancot Lane, Mancot,	Approved Delegated Officer 25.08.20
060464 Ward: Ewloe	Two storey extension to part side and rear, single storey extension to rear	18 Park Avenue, Mancot	Approved Delegated Officer 17.08.20
061297 Ward: Hawarden	Proposed rear garage	14 Vale Avenue, Hawarden	Refused Delegated Officer 17.08.20
061449 Ward: Aston	Two storey extension to rear and side of dwelling	5 Catherine Drive Ewloe	Approved Delegated Officer 14.08.20
061402 Ward: Ewloe	Proposed panel sign to replace raised lettering to side elevation together with new raised lettering to canopy porch fascia panels	Cambrian House Lakeside Business Village Ewloe	Approved Delegated Officer 27.08.20
061418 Ward: Ewloe	To construct new pillars to install electric gates to the property	Remelie Liverpool Road Buckley	Approved Delegated Officer 04.08.20

