

SGJ/H.12.10.20

7<sup>th</sup> October 2020

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend a **VIRTUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **MONDAY 12<sup>TH</sup> OCTOBER 2020** at **6.30PM**.

The agenda and papers are attached.

To join the meeting please follow the instructions that will be sent via email on Monday. Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07752 595239** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely

Mrs Sharron G Jones  
Clerk & Financial Officer



## **HAWARDEN COMMUNITY COUNCIL**

### **VIRTUAL MEETING**

**12<sup>TH</sup> OCTOBER 2020**

### **A G E N D A**

**1. APOLOGIES FOR ABSENCE:**

**2. DECLARATIONS OF INTEREST:**

To receive any declarations of interests from Members.

**3. PRESENTATION: (10 minutes)**

Marianne Lewis, Planning and Development Officer for Micro-care Programme, Flintshire County Council will be in attendance at the virtual meeting. Marianne will provide a short presentation on micro-care and answer any questions that members may have.

**4. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the meeting of the Council held on 14<sup>th</sup> September 2020.

**5. MATTERS ARISING FROM MINUTES:**

**6. 2020 REMEMBRANCE SERVICE:**

To consider the attached report with a proposed outline for the 2020 Remembrance Service.

**7. ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2020:**

Subject to the receipt of the Annual Audit from the External Auditor:

- i. To approve and accept the Annual Report following completion of the audit by the Council's External Auditor, copy attached; and
- ii. To note and action the attached Issues Report as outlined.

**8. INCOME AND EXPENDITURE REPORT:**

To receive the attached report showing the Council's half yearly income and expenditure position.

**9. ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for October, copy attached.

**10. BANK RECONCILIATIONS:**

To receive a copy of the bank reconciliation statement for the period 30<sup>th</sup> September 2020 (*to follow*).

**11. INDEPENDENT REMUNERATION PANEL FOR WALES: DRAFT REPORT:**

To consider the attached draft report in relation to Community and Town Councils. The panel would like any comments to be made by 23<sup>rd</sup> November 2020.

**12. TENNIS COURTS PROPOSAL:**

Members are asked to consider the attached correspondence from Mike Herd and Jamie Clewer of Tennis Wales.

**13. REVIEW OF FEES AND CHARGES:**

The council delivers a small number of services that are re-chargeable to community organisations together with allotments and licence fees for football, physical activity classes and tennis. Members are asked to consider a review of the fees and charges. The current charges are set out below.

Group/Activity	Current Cost
Allotments	As per attached schedule
Bowling Clubs (BC)	
Aston	£300
Gladstone	£200
Football Licences	£50 per Senior Team £30 per junior team
Physical Activity Licences on GPF	£50 per senior group £30 per junior group £100 for increased use (i.e. more than twice a week)
Hawarden High School Tennis and Grass cutting	£1,800

Tennis (refer to item 12 above)	Currently no charge
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14. **APPLICATION FOR A LOAN, MANCOT VILLAGE HALL:**

The Management Committee at Mancot Village Hall have asked the Community Council to consider granting the Committee a loan for the replacement of the fencing to the rear of the community centre and alongside the community centre and council owned play area.

A quote was received in 2018 for circa £1,300. If the Council were to agree to this request, three quotes would be obtained to comply with the Council's financial regulations and the loan would be repayable at a cost of £500 every six months.

15. **GRANT APPLICATIONS:**

To consider the grant applications received from the following organisations. There is a total budget of £1000 for community grants.

Hawarden Photographic Society	£200
First Hawarden Rainbows	£262.80
Penarlag Wrap Around Care and Holiday Club	£500
North Wales Super Kids	£500

*[Separate grant packs have been distributed to members separately as some of the information contains confidential information about the financial and business affairs of a third party.]*

16. **REQUEST FOR ENHANCEMENT OF PLAY EQUIPMENT AT GLADSTONE PLAYING FIELDS FOR CHILDREN:**

Councillor Lowri Earith and Mark Tami M.P. have received representations from a member of the public about the provision of play equipment in Hawarden compared to play areas in other counties.

Members are asked to review the correspondence and consider whether the play area should be enhanced and budgetary provision be included in the draft budget for 2021/22.

17. **WELSH BORDER COMMUNITY TRANSPORT:**

Members are asked to consider the contents of a letter received from Welsh Border Community Transport seeking funding support for 2020-21 to meet a shortfall in revenue. *(Copy letter to follow)*

18. **PLANNING APPLICATIONS AND DECISIONS:**

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of October (table attached).

Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals
- (iv) To note the planning decisions as attached.

19. **POLICE, HIGHWAYS AND LIGHTING MATTERS:**

To consider any matters of concern.

20. **NEW COMMUNITY CENTRE, EWLOE:**

As reported at the previous meeting, the building site has been completed and the land "gifted" to the community council will be transferred into our ownership in due course. The Council will need to instruct Solicitors to act on its behalf and deal with the formal terms of the transfer.

Members are requested to consider the establishment of a working group of Ewloe members, plus the Chairman of the Council, to manage this project in respect of planning, demonstration of need and grant applications. This group will NOT have delegated authority, any decisions to be made will be reported to Community Council for approval or otherwise.

21. **CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of October and any other relevant matters.

22. **MEMBERS INFORMATION ITEMS:**

To consider any relevant information items from Members.

23. **CHAIRMAN'S REMARKS:**