



**HAWARDEN COMMUNITY COUNCIL**  
**STAFF & GENERAL PURPOSES COMMITTEE**  
**ORDINARY MEETING**  
**13 JANUARY 2020**

**A G E N D A**

1. **APOLOGIES FOR ABSENCE:**

2. **DECLARATIONS OF INTEREST:**

To receive any declarations of interest from Members.

3. **MINUTES OF PREVIOUS MEETING:**

To receive and approve the minutes of the previous meeting held on 9<sup>th</sup> December 2019 to be signed by the Chair.

4. **MATTERS ARISING FROM THE MINUTES:**

5. **POLICE MATTERS:**

To raise any relevant matters with PCSO Stephanie Jones who will be in attendance at the meeting.

6. **HIGHWAYS ISSUES:**

To raise any relevant matters with the County Council's Highway Maintenance Officer, John Griffiths, who will be in attendance.

7. **CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on any relevant matters.

8. **MEMBERS INFORMATION ITEMS:**

To receive any relevant items of information.