

CYNGOR CYMUNED PENARLÂG
HAWARDEN COMMUNITY COUNCIL



SGJ/H.14.06.21

9th June 2021

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

YOU ARE HEREBY SUMMONED to attend the **VIRTUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **MONDAY 14TH JUNE 2021** at **6.15 P.M.**

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** direct if you require log-in details for the meeting, or if you have any problems logging in.

No recording, broadcasting or photographs may be taken of the council meeting without the prior approval of the Community Council.

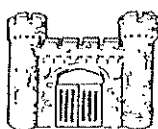
Yours sincerely

Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

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HAWARDEN COMMUNITY COUNCIL

VIRTUAL MEETING

14TH JUNE 2021

A G E N D A

6.15 p.m.

COUNCIL ITEMS:

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. PRESENTATION:

Martin Gallagher will join the meeting at 6.15 p.m. to provide an overview of National Gypsy month in June. Martin is an inspirational speaker who raises awareness around racism within the community towards the Gypsy, Roma and Traveller (GRT) Community. (Report attached.)

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the annual meeting of the Council held on 10th May 2021, copy attached.

5. MATTERS ARISING FROM MINUTES:

6. INTERNAL AUDIT:

To receive the Internal Auditor's report for the financial year ending 31 March 2021 and agree any recommendations for actions/improvements.
(COPY TO FOLLOW)

7. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2021:

To receive and approve the Annual Return prior to submission for External Audit. (COPY TO FOLLOW.)

8. COUNCIL'S ANNUAL INSURANCE:

The council entered into a three-year agreement in 2018-19; council is asked to approve the council's insurance for this financial year 2020-21 noting the three-year agreement.

9. RECORDING AND POSTING OF COUNCIL MEETINGS:

To consider the attached report about the recording and posting of council meetings.

10. FUTURE MEETINGS:

The Council is asked to consider whether it wishes to remain meeting on a 'virtual' basis or return to 'face to face' meetings, subject to relevant legislation and health and safety guidance.

The current guidance in Wales is that when face to face meetings return, councils "must" have the ability to allow councillors and members of the public and press to attend the meeting virtually, if they choose to do so.

The capacity in the Scout Hut, using Covid-19 requirements per square metres, currently stands at a maximum of 21.

11. CHAIRMAN'S REMARKS:

STAFFING AND GENERAL PURPOSES:

12. POLICE, HIGHWAYS AND LIGHTING MATTERS:

To consider any matters of concern.

13. MEMBERS INFORMATION ITEMS:

To consider any relevant information items from Members.

PLANNING:

14. LOCAL DEVELOPMENT PLAN HEARING:

To receive a report following the hearing meeting held on 13th May 2021 via zoom, copy attached.

15. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of December (table attached).

Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals

- (iv) To note the planning decisions as attached.

COMMUNITY AND ENVIRONMENT:

16. BURSARY AWARDS:

To provide a verbal update following the interviews at Hawarden High School on 30th June 2021.

17. COMMUNITY VOLUNTEER SCHEME:

To provide a verbal update following a review panel meeting held on 30th June 2021.

18. NHS, SOCIAL CARE AND FRONTLINE WORKERS' DAY:

At its meeting on 11th January 2021 (*minute number 97/20 refers*) the community council agreed to commemorate and promote the National Frontline Workers' Day on 5th July. This will become an annual event and can include events such as:

10.00 a.m. raise and display the NHS, Social Care and frontline workers' day flag and banner

11.00 a.m. two-minute silence, last post and reveille

1.00 p.m. the national toast (raise a glass) to the nations heroes.

1.00 p.m. street, garden village parties and party at home

4.00 p.m. afternoon tea

8.00 p.m. nation clapping and church bells ringing

Event organisers are also being asked to help raising money to donate to the two charities - NHS Charities Together and National Care Association. Further information about the event can be found at:

<https://www.nhsfrontlineday.org/programme/>

Council is asked to consider how it would like to take part and what activities to promote within communities.

PLAYING FIELDS:

19. REQUESTS TO USE GLADSTONE PLAYING FIELDS:

- (a) Sharlands Fairground attend the Gladstone playing fields each year to provide support to the annual carnival. Due to Covid-19 restrictions the fair has been unable to work in a long time. They have submitted a request to attend the playing fields during July for their usual period of stay and operate a fair, within Covid-19 restrictions, on Thursday 8th and Friday 9th July 5.30 p.m. to 9.00 p.m., Saturday 10th July 2.00 p.m. to 9.00 p.m. and Sunday 11th July 1.00 p.m. to 6.00 p.m.

All members of the organisation have received Covid-19 injections and have the usual sanitisers, track and trace systems in place.

Council is asked to consider this request.

- (b) A request has been received from a local charity to hold a dog show 11.00 a.m. to 5.00 p.m. on a date in August 2021. Less than half the field will be required for the event which will include a dog show, a "have a go" agility ring and a few stalls.

Council is asked to consider this request.

FINANCE:

20. MANDATORY MEMBER ALLOWANCES:

Councillors Joyce Angell and Helen Brown have requested that the council consider donating their mandatory member allowances for 2020-21 to the following organisations:

Penarlag CP School to help with replacement equipment in the forest School following recent act of vandalism and Hawarden Village Church School towards the cost of a defibrillator.

21. ACCOUNTS FOR PAYMENT:

To approve the attached list of accounts for payments for June.

22. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the months of May and June 2021 and any other relevant matters.

23. BANK RECONCILIATION:

To receive the bank reconciliation statement for the periods ending 30th April (copy attached) and 31st May 2021 – copy to follow.

24. FINANCIAL POLICIES:

To review and agree the attached policies:

- i) Policy on Income
- ii) Annual Investment Strategy
- iii) Financial Risk Assessment
- iv) Internal Finance Controls