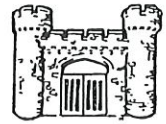


**CYNGOR CYMUNED PENARLÂG**  
**HAWARDEN COMMUNITY COUNCIL**



SGJ/H.10.05.21

5<sup>th</sup> May 2021

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend the **VIRTUAL ANNUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **MONDAY 10<sup>TH</sup> MAY 2021** at **6.30PM**.

The agenda and papers are attached.

To join the meeting please follow the instructions that will be sent via email on Monday. Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07752 595239** if you require log-in details for the meeting, or if you have any problems logging in.

Please **DO NOT** record, photograph or broadcast the meeting without the prior consent of the Council.

Yours sincerely

Mrs Sharron G Jones  
Clerk & Financial Officer

**MRS SHARRON G JONES**

*Clerc a Swydddog Cyllidol Clerk & Financial Officer*

• • •

**SWYDDFEYDD Y CYNGOR**

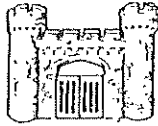
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

**COUNCIL OFFICES**

*113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692*

*Ebost/Email: [mail@hawardencommunitycouncil.gov.uk](mailto:mail@hawardencommunitycouncil.gov.uk)*

*[www.hawardencommunitycouncil.gov.uk](http://www.hawardencommunitycouncil.gov.uk)*



**HAWARDEN COMMUNITY COUNCIL**

**VIRTUAL ANNUAL MEETING**

**10<sup>TH</sup> MAY 2021**

**A G E N D A**

- 1. APPOINTMENT OF CHAIRMAN 2021/2022:**
  - a) To appoint the Chairman of the Council for the Municipal Year 2021/22.
  - b) To virtually receive the Declaration of Acceptance of Office from the Chair and to receive any remarks.
  
- 2. APPOINTMENT OF VICE-CHAIRMAN 2020/2021:**
  - a) To appoint the Vice-Chair of the Council for the Municipal Year 2021/22.
  - b) To virtually receive the Declaration of Acceptance of Office from the Vice-Chair and to receive any remarks.
  
- 3. APOLOGIES FOR ABSENCE:**

To receive any apologies for absence.
  
- 4. DECLARATIONS OF INTEREST:**

To receive any declarations of interests from Members.
  
- 5. RETIRING CHAIR'S REMARKS:**

To receive the retiring Chairman's remarks following his two years in office.
  
- 6. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the meeting of the Council held on 12<sup>th</sup> April 2021.
  
- 7. MATTERS ARISING FROM MINUTES:**

**8. MEMBERS' CODE OF CONDUCT:**

To confirm adherence to the Model Code of Conduct which can be accessed via this link: <http://www.hawardencommunitycouncil.gov.uk/Hawarden-CC/UserFiles/Files/Code%20of%20Conduct%202018.pdf>

**9. STANDING ORDERS:**

To agree to abide by the Council's Standing Orders, as amended at its meeting on 12<sup>th</sup> April, 2021, copy attached.

**10. FINANCIAL REGULATIONS and EXPENDITURE POLICY:**

- (i) To review and agree the Council's Expenditure Policy which is attached.
- (ii) To review and agree to the Council's Financial Regulations as amended at its meeting on 12<sup>th</sup> April, 2021, copy attached.

**11. APPOINTMENT OF STANDING COMMITTEES:**

To designate the standing committees of the Council for the municipal year 2021/22 as follows:

- Staffing and General Purposes
- Lighting
- Playing Fields
- Planning
- Community and Environment
- Finance

**12. APPOINTMENT OF CHAIRS OF COMMITTEES:**

To appoint the Chairman of each committee above for the Municipal Year 2021/22.

**13. ADOPTION OF ANNUAL REPORT:**

To formally receive and adopt the Council's Annual Report 2021 as required by The Well-being of Future Generations (Wales) Act 2015, copy previously emailed to members and approved at its meeting in April 2021.

**14. REPRESENTATION ON OUTSIDE BODIES:**

To agree the Council's representation on Outside Bodies as per the attached schedule.

**15. CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal update on the Council's contribution to the Joint Maintenance Agreement for the month of May and any other relevant matters.

**16. DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2021/22:**

These meetings will be held virtually until confirmation is received that it is safe to return to face to face meetings:

14 June 2021	10 January 2022
12 July 2021	14 February 2022
13 September 2021	14 March 2022
11 October 2021	11 April 2022
15 November 2021	9 May 2022
13 December 2021	

*The above meetings will, if confirmed by the Council, commence at 6.30 p.m. It is customary for the Council to go into recess during August, when only urgent business is transacted. For this purpose, relevant Recess Sub-Committees, comprising the Chair of Council, the Chair of the relevant Committee and the Clerk and Financial Officer will be held.*

**17. ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for May.

**18. PLANNING APPLICATIONS AND DECISIONS:**

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of May (table attached).

Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals
- (iv) To note the planning decisions as attached.