

**CYNGOR CYMUNED PENARLÂG**  
**HAWARDEN COMMUNITY COUNCIL**



SGJ/H.07.04.21

12<sup>th</sup> April 2021

To: ALL MEMBERS OF COUNCIL

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend the **VIRTUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **MONDAY 12<sup>TH</sup> APRIL 2021** at **6.30PM**.

The agenda and papers are attached.

Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

***No recording, broadcasting or photographs may be taken of the council meeting without the prior approval of the Community Council.***

Yours sincerely

Mrs Sharron G Jones  
Clerk & Financial Officer

Gyda Chyfarchion *With Compliments*

**MRS SHARRON G JONES**  
**Clerc a Swyddog Cyllidol Clerk & Financial Officer**

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SWYDDEFYDD Y CYNGOR

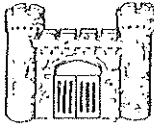
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**COUNCIL OFFICES**

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## HAWARDEN COMMUNITY COUNCIL

### VIRTUAL MEETING

12<sup>TH</sup> APRIL 2021

### A G E N D A

#### COUNCIL ITEMS:

**1. APOLOGIES FOR ABSENCE:**

**2. DECLARATIONS OF INTEREST:**

To receive any declarations of interests from Members.

**3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the meeting of the Council held on 8<sup>th</sup> March 2021.

**4. MATTERS ARISING FROM MINUTES:**

**5. RECENT EVENTS AND MEDIATION:**

Following events after the Council's meeting in March, investigations are still pending with North Wales Police and the Information Commissioner. The Clerk and Financial Officer has also sourced a method of "mediation" to which all councillors will be requested to attend in April. This mediation will be undertaken by Bethan Evans, a Solicitor in Governance Training and Consultancy, Flintshire County Council at a cost of £595 plus VAT.

**6. NOTICE OF MOTION:**

Councillors Clive and Cheryl Carver have proposed the following Notice of Motion.

*“That the current Standing Committees (Community Amenities, Finance, Planning and Staffing and General Purposes) together with the Communications Sub-Committee, Personnel Sub-Committee, Play and Recreation Sub-Committee shall all be abolished and the Council revert back to the Committee Structure of 2017, namely:*

*Staff and General Purposes Committee  
Lighting Committee  
Playing Fields Committee  
Planning Committee  
Community and Environment Committee  
Finance Committee*

*Together with a Finance Sub-Committee or Working Group, consisting of all Community Councillors to meet in order to discuss the Council’s Budget. This to be held prior to the January Full Council Meeting.”*

**7. RECORDING OF COUNCIL MEETINGS:**

To consider a report from the Communications Sub-Committee ready for adoption, or otherwise, at the annual meeting in May. *Report to follow.*

**8. STANDING ORDERS:**

To review the Council’s Standing Orders ready for adoption at the annual meeting in May. *Copy to be emailed to all members with “tracked changes”.*

**9. THE HAWARDEN STANDARD:**

To review and adopt the attached ‘Hawarden Standard’.

**10. SOCIAL MEDIA POLICY:**

To remind Members of the Council’s Social Media Policy, *copy to be emailed.*

**11. ANNUAL REPORT:**

To review and make additions or deletions to the Council’s second annual report, copy attached. The production of this report is a requirement of the Well-being of Future Generations Act (Wales) 2015.

Member input is requested prior to the formal approval of the report at the Annual Meeting on 10<sup>th</sup> May 2021.

**12. COUNCILLOR TRAINING:**

To receive feedback from members who have recently attended the training sessions provided by One Voice Wales.

**13. CHAIRMAN'S REMARKS:**

**STAFFING AND GENERAL PURPOSES:**

**14. POLICE, HIGHWAYS AND LIGHTING MATTERS:**

To consider any matters of concern.

**15. MEMBERS INFORMATION ITEMS:**

To consider any relevant information items from Members.

**PLANNING:**

**16. PLANNING APPLICATIONS AND DECISIONS:**

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council.

The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of December (table attached).

Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals
- (iv) To note the planning decisions as attached.

**FINANCE:**

**17. EXTERNAL AUDIT OF THE COUNCIL'S ACCOUNTS:**

To receive and approve the attached reporting outlining the process for the external audit of the Council's accounts.

**18. FINANCIAL REGULATIONS:**

To consider and review the Council's Financial Regulations ready for adoption at the annual meeting in May. *Copy to be emailed to members with "tracked changes"*.

**19. ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for April.

**20. CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of April and any other relevant matters.

**21. BANK RECONCILIATION:**

To receive the bank reconciliation statement for the period ending 28<sup>th</sup> March 2021 – copy to follow.