



PLANNING COMMITTEE

TERMS OF REFERENCE

1.	The Planning Committee is constituted as a Standing Committee of Hawarden Community Council and is therefore subject to the Council's Standing Orders and Code of Conduct (which shall be renewed on an annual basis at the Council's Annual General Meeting (AGM) in May).
2.	The Planning Committee has delegated powers to authorise expenditure and consider proposals that fall within its remit.
3.	The Planning Committee has delegated powers to act on and resolve any issues that arise from its remit.
4.	The Planning Committee shall consist of all 20 members of the Community Council as voting members, with at least seven members of the committee constituting a quorum.
5.	The Chairman of the Committee will be elected during the first ordinary meeting of the council in June of the municipal year (following the AGM in May).
6.	There will be no vice-chairman; if the Chairman of the Committee is unable to attend any meeting, the Chairman of the Council shall automatically take the Chair. If he/she is not available, then the first item of business shall be to appoint a Chair.
7.	The Planning Committee shall meet 11 times a year with August as a Recess month. However, the Chair of the Council and the Chair of the Committee shall meet during the recess period to review and approve current applications.
8.	The Planning Committee shall be administered and managed in accordance with these Terms of Reference.
9.	The Planning Committee's remit shall extend to the following areas: <ul style="list-style-type: none">• Changes to national policy legislation that fall under the remit of this Committee• Consultation responses that fall under the remit of this Committee• Planning applications• Planning appeals• Planning decisions (for noting)• Footpath diversions• Tree Preservation Orders• Planning enforcements matters for referral to the County Council• Street naming and numbering• To liaise with the County Council on any matters relating to Building Control• Members information items that fall under the remit of this Committee