

HAWARDEN COMMUNITY COUNCIL

Minutes of the **MEETING** of the **FINANCE COMMITTEE**
Held on **13 DECEMBER 2010**

PRESENT: Chair: Councillor David Hough
Vice-Chair: Councillor Ralph Small

Councillors: As per Council Meeting

Officers: R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Veronica Amos, George Hardcastle and Danielle Platten.

DECLARATIONS OF INTEREST:

There were no declarations of interest made by Members.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meetings of the Committee held on 8 November 2010 be received and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the Accounts for Payment in the sum of £25,653.10 be approved.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Council's financial position.
- (b) The Council's contributions to the Central Administration and Direct Maintenance Fund for the month, which were as follows:-

Central Administration £6,068.18

Direct Maintenance £3,753.33

(c) Other relevant matters.

The Clerk advised that quotations had been sought in respect of a replacement office photocopier. As a consequence a further lease had been agreed with Canda Copying at a quarterly charge of £165 which compared to the existing charge of £232 per quarter.

IT WAS RESOLVED: that the report be received and the action taken in respect of the office photocopier be approved.

BANK RECONCILIATION:

IT WAS RESOLVED: to receive the Bank Reconciliation to 30 November 2010, a copy of which was circulated at the meeting.

MEMBERS' INFORMATION ITEMS:

There were none.

The Meeting closed at 8.25 pm.