

HAWARDEN COMMUNITY COUNCIL

Minutes of the **MEETING** of the **FINANCE COMMITTEE**
Held on **13 SEPTEMBER 2010**

PRESENT: Chair: Councillor David Hough
Vice-Chair: Councillor Ralph Small

Councillors: As per Council Meeting plus Councillors Cheryl Carver and Clive Carver

Officers: R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Alison Halford and Mike Jones.

DECLARATIONS OF INTEREST:

There were no declarations of interest made by Members

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meetings of the Committee held on 12 July 2010 and 10 August 2010 be received and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the Accounts for Payment in the sum of £30,963.10 be approved.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Council's financial position.
- (b) The Council's contributions to the Central Administration and Direct Maintenance Fund for the month, which were as follows:-

Central Administration £4,587.83

Direct Maintenance £4,278.67

(c) Other relevant matters.

The second stage of the Council's annual precept had been received on 31 August 2010

BANK RECONCILIATION:

IT WAS RESOLVED: to receive the Bank Reconciliation to 31 August 2010, a copy of which was attached to the agenda.

INTERNAL AUDIT REPORT 2009/2010:

The Chair referred Members to the Internal Audit Report, a copy of which had been attached to the agenda together with the Clerk's response.

IT WAS RESOLVED: to receive the report and to note the observations made on it by JDH Business Services.

MEMBERS' INFORMATION ITEMS:

There were none

The Meeting closed at 8.00 p.m.