

HAWARDEN COMMUNITY COUNCIL

Minutes of the **MEETING** of the **FINANCE COMMITTEE**
Held on **11 JUNE 2012**

PRESENT: Chair: Councillor Alan Diskin
Vice-Chair: Councillor Ve Amos

Councillors: As per Council Meeting plus Councillor Kevin Jones

Officers: R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

There were none

DECLARATIONS OF INTEREST:

No declarations of interest were made.

APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2012/2013:

Councillor Alan Diskin was proposed and seconded. There being no further nominations Councillor Alan Diskin was elected Chair of Committee for the Municipal Year 2012/2013.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 16 April 2012 be received as a true record and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the Accounts for Payment in the sum of £27,620.34 be approved.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Council's contributions to the Central Administration and Direct Maintenance Fund for the month, which were as follows:-

Central Administration	£4,806.22
Direct Maintenance	£4,411.91

(b) Other relevant matters.

- The Council's external audit was currently taking place.
- Quotations re: access, car parking and ancillary works in respect of the allotment site at Upper Aston Hall Lane, Hawarden

The Clerk advised that three quotations had been invited as per the Council's Standing Orders however only two had been returned. He sought the Committee's confirmation that it was prepared to appoint a successful contractor based on the receipt of two of the three Tenders.

The Committee noted the position and confirmed that it was prepared to act on the basis of the receipt of two of the three quotations. The Clerk and Chair of Council opened the Tenders received which were as follows:

J A Williams Ltd, Caergwrle - £32,930.34 excluding VAT

Best Construction Ltd - £26,889 excluding VAT

IT WAS RESOLVED: to accept the lowest quotation received from Best Construction received from Best Construction Ltd subject to verification of the tender by the Clerk and the Council's appointed Architect.

INCOME & EXPENDITURE 2011/2012:

The Chair referred Members to the report attached to the agenda which set out the Council's income and expenditure for the previous financial year noting that expenditure was within 0.3% of the budget for the year.

BANK RECONCILIATION:

IT WAS RESOLVED: to receive the bank reconciliation to 31 May 2012, a copy of which had been attached to the agenda.

FINANCIAL POLICIES:

IT WAS RESOLVED: to approve the following Policies , copies of which had been circulated with the agenda:

- (a) Annual Investment Strategy 2012/2013
- (b) Financial Risk Assessment 2012/2013
- (c) Policy for dealing with Expenditure
- (d) Policy for dealing with Income

MEMBERS' INFORMATION ITEMS:

There were none.

The meeting closed at 8.55pm