

# HAWARDEN COMMUNITY COUNCIL

Minutes of the **MEETING** of the **FINANCE COMMITTEE**  
Held on **10 JUNE 2013**

**PRESENT:** Chair: Councillor Alan Diskin  
Vice-Chair: Councillor Judith Hough

Councillors: As per Council Meeting

Officers: R N Barnes, Clerk & Financial Officer

## **APOLOGIES FOR ABSENCE:**

As per Council Meeting

## **DECLARATIONS OF INTEREST:**

There were none

## **APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2013/2014:**

Councillor Alan Diskin was proposed and seconded. Councillor Clive Carver was proposed but not seconded. Councillor Alan Diskin was thereby elected Chair of Committee for the Municipal Year 2013/2014.

## **MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 8 April 2013 be received as a true record and that they be signed by the Chair.

## **MATTERS ARISING FROM THE MINUTES:**

There were none.

## **ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: that the Accounts for Payment in the sum of £22,503.67 be approved.

## **CLERK & FINANCIAL OFFICER'S REPORT:**

The following matters were reported:-

- (a) The Council's contributions to the Central Administration and Direct Maintenance fund for the month, which were as follows:-

Central Administration      £4,915.72

Direct Maintenance          £4,799.26

(b) Other relevant matters.

- The Council's external audit was currently taking place.

**INCOME AND EXPENDITURE 2012/2013:**

The Chair referred Members to the report attached to the agenda which set out the Council's income and expenditure for the previous financial year noting that income exceeded expenditure by £3,527.

**BANK RECONCILIATION:**

IT WAS RESOLVED: to receive the bank reconciliation to 31 May 2013, a copy of which had been attached to the agenda.

**FINANCIAL POLICIES:**

IT WAS RESOLVED:

(a) to approve the following policies, copies of which had been circulated with the agenda:

(1) Annual Investment Strategy 2013/2014

(2) Policy for dealing with Expenditure

(3) Policy for dealing with Income

(b) to defer consideration of the Financial Risk Assessment until the recommendations of the Internal Auditor were included.

**MEMBERS INFORMATION ITEMS:**

There were none.

The meeting closed at 8.50pm