

HAWARDEN COMMUNITY COUNCIL

Minutes of the **MEETING** of the **FINANCE COMMITTEE**
Held on **8 APRIL 2013**

PRESENT: Chair: Councillor Alan Diskin
Vice-Chair: Councillor Ve Amos

Councillors: As per Council Meeting

Officers: R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

As per Council Meeting

DECLARATIONS OF INTEREST:

There were none

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 11 March 2013 be received as a true record and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the Accounts for Payment in the sum of £48,405.59 be approved.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Central Administration and Direct Maintenance expenditure breakdown for April would be submitted in May
- (b) Other relevant matters.

1. The Council's internal audit was taking place on 8/9 May. The external audit was being undertaken on 31 May 2013.

2. The first stage of the Council's annual precept was due to be received on 30 April 2013.

3. The Chair of Committee had agreed for the Allotment contract with Best Construction to be extended to allow for the provision of a hard surface for the erection of the sheds. The cost involved was £612 plus VAT.

IT WAS RESOLVED:

- (a) that the report be received
- (b) that the action of the Chair be approved.

BANK RECONCILIATION:

The Clerk said that he had been unable to produce a Bank Reconciliation for the meeting due to the late receipt of statements. He did however verbally inform the Committee of the Council's balances.

MEMBERS INFORMATION ITEMS:

There were none.

The meeting closed at 8.00pm