

## HAWARDEN COMMUNITY COUNCIL

Minutes of the Meeting of the  
**STAFF AND GENERAL PURPOSES COMMITTEE**  
held on 12 SEPTEMBER 2016

**PRESENT:** Chair: Councillor Joyce Angell  
Vice Chair: Councillor Glenys Diskin

Councillors: As per Council Meeting

Community and Youth Representatives:

Officers: Mrs S G Jones, Clerk & Financial Officer and Fran Griffiths,  
Adminstrator

### **APOLOGIES FOR ABSENCE:**

As per Council meeting.

### **DECLARATIONS OF INTEREST:**

No declarations of interest were made by Members pertaining to this Committee.

### **MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 11 July 2016 be received as a true record and signed by the Chair, save and except that on page 24 Mancot Road, Sandycroft should be recorded as Mancot Road, Mancot.

### **MATTERS ARISING FROM THE MINUTES:**

Councillors Mackie and Brown confirmed that they had attended a workshop with Paul Robson, Community Transport Project Manager. Cllr. Mackie circulated a project brief and a survey and requested Councillors to consider the survey prior to the next meeting where Paul Robson would be invited to attend.

Councillor Clive Carver stated that he had put in a Freedom of Information request around the Household Recycling Centre Survey but that the information he had subsequently received had been incorrect and insufficient with a large number of postcodes omitted. He said that he had appealed to Flintshire County Council about this omission.

IT WAS RESOLVED: that Paul Robson to be invited to attend the next meeting.

Chair's signature \_\_\_\_\_

## **POLICE MATTERS:**

The following matters were raised by Members and PC Martin Price:

PC Price confirmed that there had been several incidents of milk theft from door steps in Mancot. Five people had been interviewed, with one pending and one person charged.

An incident of theft of lead from a church roof had been recorded but there had been no suspects. PC Martin suggested that Members check local buildings with lead on the roof and advise local churches of the recent incident.

Councillor Clive Carver expressed his concern over the ongoing issue of livestock near the footpath in Vickers Close. PC Price stated that as local residents had been feeding the animals, the RSPCA would not intervene as there was no evidence of neglect. He had spoken with some residents who had been reluctant to make a formal complaint for fear of repercussions. PC Martin did confirm however, that he and the RSPCA had been working behind the scenes to try to resolve the situation as soon as possible.

PC Price said that there had been evidence of drug use behind the Pavilion at Gladstone Playing Fields and he had requested increased patrols to review the area on a regular basis.

Councillor Amos thanked the Police for their continued work in trying to resolve the parking situation on Mancot Lane.

The Clerk confirmed that Flintshire County Council had agreed to review the proposal for a one way system in Cross Tree Lane based on previous discussions. PC Price said that he would also speak with the County Council and provide some input into the project.

Councillor Jones reported that the lock on his garage at home had been cut with bolt cutters, but nothing had been stolen. PC Martin advised buying a hexagonal lock which could not be cut.

Councillor Angell reported cars and scooters driving dangerously through the bends on the A5125, Northop Hall to Ewloe road. PC Price suggested tubes be placed on the road to monitor the speed of vehicles, however Councillor Angell confirmed that there were already signs reducing the speed from 40 to 30 mph.

IT WAS RESOLVED: (i) that the Clerk write to the RSPCA regarding residents' concerns.  
(ii) that the Clerk follow up the need for a site meeting at Mancot Lane to review the situation with parked cars.

Chair's signature \_\_\_\_\_

## **HIGHWAYS ISSUES:**

Councillor Williams complained of increased problems with dog fouling in Hawarden Castle grounds and the entrance to Tinkersdale. John Griffiths said that Flintshire County Council had recently employed a contractor to deal with dog fouling and 'undercover' dog walkers could be asked to visit areas at specific times to monitor dog fouling offences.

Councillor Williams referred to the ongoing problem of blocked gullies and the lack of grass cutting in certain areas. John Griffiths confirmed that he would raise a works ticket to improve the problem areas.

Councillor Clive Carver thanked John Griffiths for responding to emails efficiently and generally providing a good service to Councillors within Hawarden.

IT WAS RESOLVED: that the updates be noted.

## **CLERK'S REPORT:**

The Clerk advised committee of the following matters:

- (a) The National Joint Council had proposed a 1% pay award with an implementation date of 1<sup>st</sup> April 2016;
- (b) A letter had been received from Flintshire County Council regarding street scene co-ordinators. A number of Town and Community Councillors had approached the Street Scene Chief Officer direct rather than via the Street Scene Co-ordinators; the Clerk reminded Members of this protocol.
- (c) The Clerk would attend 2 training sessions on Local Government Law and Finance on the 22<sup>nd</sup> September and 4<sup>th</sup> October respectively.
- (d) The Clerk shared the training programme from One Voice Wales for the period September to December 2016; if any members wished to attend they must contact the Clerk who would ensure that the relevant bookings are made.
- (e) A Contact Information form was circulated for Members to provide up to date contact information and their "preferred" email addresses

IT WAS RESOLVED: (i) the Clerk's update be noted and that the pay award be approved for implementation with effect from 1<sup>st</sup> April 2016.

## **EXCLUSION OF THE PUBLIC AND PRESS:**

IT WAS RESOLVED: to exclude the press and public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following item of business.

Chair's signature \_\_\_\_\_

**STAFFING MATTER:**

The Clerk advised the committee of a matter relating to a temporary contract that had been due for renewal.

IT WAS RESOLVED: that the contract be made permanent with effect from October 2016 and that an incremental grade be introduced.

**MEMBERS' INFORMATION ITEMS:**

Councillor Jones said that a member of the public had recently been advised that contact details of the Level Road Community Centre could not be provided due to Data Protection. The information should be made available to the public and was ly on the Council's own website and therefore accessible to members of the public.

Chair's signature\_\_\_\_\_