

HAWARDEN COMMUNITY COUNCIL

Minutes of the MEETING of the FINANCE COMMITTEE Held on 8 JULY 2013

PRESENT: Chair: Councillor Alan Diskin
Vice-Chair: Councillor Judith Hough

Councillors: As per Council Meeting

Officers: R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

As per Council Meeting

DECLARATIONS OF INTEREST:

There were none

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 10 June 2013 be received as a true record and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the Accounts for Payment in the sum of £24,939.33 be approved.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Council's contributions to the Central Administration and Direct Maintenance fund for the month, which were as follows:-

Central Administration £5,240.67

Direct Maintenance £6,334.34

- (b) Other relevant matters.

- The Council's second stage of its precept would be received on 31 August 2013.

BANK RECONCILIATION:

IT WAS RESOLVED: to receive the bank reconciliation to 30 June 2013, a copy of which had been attached to the agenda.

FINANCIAL POLICIES:

IT WAS RESOLVED:

(a) to approve the following policy, a copy of which had been circulated with the agenda:

Financial Risk Assessment

This had been drafted to allow for the recommendation of the Council's Internal Auditor in relation to Loss of Records Due to National Disaster or other incident.

IT WAS RESOLVED: to approve the policy

MEMBERS INFORMATION ITEMS:

In response to Councillor Kevin Jones the Clerk confirmed that settlement had been received from the Council's Insurer in connection with the repairs and replacement of the allotment sheds.

The meeting closed at 8.00pm