

## **HAWARDEN COMMUNITY COUNCIL**

Minutes of the Meeting of the  
**FINANCE COMMITTEE**  
held on  
**14 JANUARY 2019**

**PRESENT:** Chair: Councillor Clive Carver

**Councillors:** As per Council Meeting

**Officers:** As per Council Meeting

### **330/18 APOLOGIES FOR ABSENCE:**

As per Council meeting.

### **331/18 DECLARATIONS OF INTEREST:**

No Declarations of Interest were made by Members pertaining to this Committee.

### **332/18 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting of the Committee held on 10<sup>th</sup> December, 2018 be approved as a correct record and signed by the Chair.

### **333/18 MATTERS ARISING FROM THE MINUTES:**

There were no matters arising.

### **334/18 ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: that the revised list of payments for December in the sum of £26,572.73 be approved.

### **335/18 CLERK & FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised that the Council's contribution to the Joint Maintenance Agreement for the month of February had been £9,610.93.

The Clerk and Financial Officer reminded members of the Joint Maintenance Committee meeting scheduled to be held next Wednesday 23<sup>rd</sup> January 2019.

IT WAS RESOLVED: to note the updates.

**336/18 ALLOTMENT MANAGEMENT SOFTWARE:**

Members considered the report of the Clerk and Financial Officer to consider the purchase of an electronic software system for the management of the Council's allotments. Members sought clarification as to the original agreement in relation to the management of allotments prior to making a decision.

IT WAS RESOLVED: to defer this item pending clarification of the management arrangements of the allotments.

**337/18 BUDGET 2019-2020:**

The Chairman of the Council advised that together with the Clerk and Financial Officer and the Chairman of Finance, Councillor Clive Carver, they had reviewed the budget and precept proposals line by line and recommended it to Members for approval.

Members asked a few questions about some of the budget entries and after a lengthy discussion it had been agreed to reduce the Chairman's allowance to £150 and re-consider the request for a financial contribution from the Community Library and Community Walkers upon receipt of their request during the year.

IT WAS RESOLVED THAT:

- I) The budget be approved subject to the amendments above;
- II) That the Council Tax precept be set at 5% which represents an increase of £1.81 for an average Band D property.

**338/18 BANK RECONCILIATION:**

IT WAS RESOLVED: to receive the bank reconciliation for the period ended 31<sup>st</sup> December 2018 that had been circulated by email.