

HAWARDEN COMMUNITY COUNCIL

Minutes of the Meeting of the
FINANCE COMMITTEE
held on
13 FEBRUARY 2017

PRESENT: Chair: Councillor Brian Williams

Councillors: As per Council Meeting

Officers: Mrs S G Jones, Clerk & Financial Officer
Fran Griffiths, Administrator

APOLOGIES FOR ABSENCE:

As per Council meeting.

DECLARATIONS OF INTEREST:

No declarations of interest were made by Members pertaining to this Committee.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Committee held on 9th January 2017 be approved as a correct record and signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

ACCOUNTS FOR PAYMENT:

The Clerk presented a revised list of payments for February due to the number of invoices received following the despatch of the agenda. The Chair commended the Workforce Depot Team on the recent repairs to the Council's Cherry Picker which had resulted in a saving in excess of £1000.

Councillor Emma Preece asked whether the Clerk had looked into her concerns about the costs of Data Encryption to which the Clerk responded that she had. The Information Commissioner's office had provided advice relating to Article 7 of the Data Protection Act which had already been implemented under the Council's own Data Protection policy. Councillor Preece offered to come in and review the policy against the new requirements in due course.

IT WAS RESOLVED: that the list of payments in the sum of £26,565.88 be approved for December.

135 Chair's signature_____

CLERK & FINANCIAL OFFICER'S REPORT:

The Clerk advised that the Council's contribution to the Joint Maintenance Agreement for the month of February was £8,246.02.

IT WAS RESOLVED: to note the update.

REQUESTS FOR FINANCIAL ASSISTANCE:

The Council had received two requests for financial assistance from Cambrian Aquatics, Connah's Quay and the Japanese Youth Exchange.

Members asked a number of questions about the application from Cambrian Aquatics and asked the Clerk to invite the organisation to attend the Committee at its meeting in March to address a number of queries and concerns.

The Japanese Youth Exchange Organisation would be asked to complete the Council's Grant Application form and this request would be considered at the meeting in March along with other Grant applications.

A discussion ensued about the various different types of financial support the Council provided to numerous community organisations and Members asked the Clerk to review the rules and report back in due course.

IT WAS RESOLVED THAT:

- i) representatives from Cambrian Aquatics be invited to attend the next meeting;
- ii) Flintshire Optec Youth Exchange be asked to submit a grant application form for consideration in March;
- iii) The Clerk review the current arrangements for financial assistance and report back.

BANK RECONCILIATION:

IT WAS RESOLVED: to note the bank reconciliations for the period ending 31st December 2016 and 31st January 2017.

MEMBERS' INFORMATION ITEMS:

There were none.