

HAWARDEN COMMUNITY COUNCIL

Minutes of the Meeting of the
FINANCE COMMITTEE
held on **11 JULY 2016**

PRESENT: Chair: Councillor Brian Williams
Vice-Chair: Councillor Glenys Diskin
Councillors: As per Council Meeting

Community Youth Representatives: -

Officers: Mrs S G Jones, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

As per Council meeting.

DECLARATIONS OF INTEREST:

There were no declarations of interest made by Members.

MINUTES OF PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Committee held on 06 June 2016 be received as a true record and that they be signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

Councillor Small requested an update on the repair of the village clock to which the Clerk advised that she would report back.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: (1) that the Accounts for Payment in the sum of £34,895.66 be approved and that for future meetings the list be circulated with the agenda for the meeting and (2) that the support to the Community Library be discussed at the next meeting.

CLERK & FINANCIAL OFFICER'S REPORT:

The following matters were reported:-

- (a) The Council's contributions to the Central Administration and Direct Maintenance Fund for the months of June and July, were as follows:-

June 2016

Central Administration	£3,499.34
Direct Maintenance	£4,086.99

July 2016

Central Administration	£4,978.25
Direct Maintenance	£6,409.12

Members requested that a copy of this breakdown be provided as part of the Agenda for future meetings. Councillor Brian Williams said that this was not normal practice. A Service Level Agreement was in place and a group of members from all three Councils to meet once a year and review this arrangement.

IT WAS RESOLVED: that the report be received.

BANK RECONCILIATION:

The bank reconciliation was circulated at the meeting. Councillors requested that this be circulated with the Agenda papers for future meetings. The Clerk undertook to do this subject to having received the bank statements in time.

IT WAS RESOLVED: (i) that the reconciliation summary be noted and (ii) that subject to the bank statements being received in time, the bank reconciliation would be circulated with the agenda for future meetings.

MEMBERS' INFORMATION ITEMS:

Councillor George Hardcastle congratulated Sharron Jones for the efficient delivery of her first meeting as Clerk.

The meeting closed at 8.30 p.m.