

HAWARDEN COMMUNITY COUNCIL

Minutes of the Meeting of the
FINANCE COMMITTEE
held on
11 FEBRUARY 2019

PRESENT: Chair: Councillor Clive Carver

Councillors: As per Council Meeting

Officers: As per Council Meeting

376/18 APOLOGIES FOR ABSENCE:

As per Council meeting.

377/18 DECLARATIONS OF INTEREST:

Councillor Kevin Jones declared an interest in item 7 and duly completed his Declaration of Interest form. In accordance with Standing Order no 88, he remained in the meeting but did not take part in any vote.

378/18 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting of the Committee held on 14th January 2019 be approved as a correct record and signed by the Chair.

379/18 MATTERS ARISING FROM THE MINUTES:

There were no matters arising.

380/18 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the revised list of payments for February in the sum of £36,768.12 be approved.

381/18 CLERK & FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised that the Council's contribution to the Joint Maintenance Agreement for the month of February had been £11,483.56.

IT WAS RESOLVED: to note the update.

382/18 ALLOTMENT MANAGEMENT SOFTWARE:

This item had been deferred from the January meeting pending clarification of the management arrangements. The Clerk and Financial Officer advised that she had researched the position relating to the Community Council and the management of the community allotments and it had been agreed that the allotments would be managed by the Community Council. The lease for individual allotments had been between the community Council and the individual allotment holders. An Allotment Association Committee had been established in order to enable the association to obtain grants.

The Clerk and Financial Officer had provided details of the proposal to implement an electronic software system for the management of the allotments on the grounds of increased efficiency, business continuity and digitalisation.

IT WAS RESOLVED: to approve the purchase of the Allotment Management Software.

383/18 BANK RECONCILIATION:

The Clerk and Financial Officer advised that the bank reconciliation had been completed and would be emailed to members for information. The Chairman of the Council had confirmed that the reconciliation balanced.

IT WAS RESOLVED: to note the update and receive the bank reconciliation ending 31st January via email.