

Minutes of the **ANNUAL MEETING** of  
**HAWARDEN COMMUNITY COUNCIL** held on **11 MAY 2015**

**PRESENT:** Chair: Councillor Cheryl Carver  
Vice Chair: Councillor Glenys Diskin

Councillors: Ve Amos, Joyce Angell, Helen Brown, Clive Carver, Alan Diskin, Glenys Diskin, David Hough, Judith Hough, Kevin Jones, Dave Mackie, Emma Preece and Ralph Small.

Officers: Mr R N Barnes, Clerk & Financial Officer

**APOLOGIES FOR ABSENCE:**

Apologies were received from Councillors Alison Halford, George Hardcastle and Brian Williams.

**DECLARATIONS OF INTEREST:**

Councillor Dave Mackie declared an interest in planning application no's 10/1/053460/LEJ and 10/1/053562/KCS. The Clerk declared an interest in planning application no. 10/1/053562/KCS.

**RETIRING CHAIR'S REMARKS:**

Unfortunately the Chair was absent from the meeting and there were therefore no remarks. However the Clerk paid tribute to the outgoing Chair and the manner in which she had fulfilled her duties and the enthusiasm with which she had performed the role of Chair.

**APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2015/2016:**

The previous past Chair invited nominations for the position of Chair for the Municipal Year 2015/2016, noting that in accordance with the Council's agreed policy of seniority Councillor Cheryl Carver was the agreed nominee.

On being put to a vote Councillor Cheryl Carver was duly elected Chair of Hawarden Community Council for the Municipal Year 2015/2016.

The Chair duly completed her Declaration of Acceptance of Office form. She thanked Members for supporting her nomination and giving her the opportunity to be Chair of the Community Council.

The Chair paid tribute to the outgoing Chair and said that she hoped her year would be equally as enjoyable and successful.

## **APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2015/2016:**

It was proposed that in accordance with the Council's adopted list of seniority Councillor Glenys Diskin be the agreed nominee for Vice-Chair.

On being put to a vote Councillor Glenys Diskin was duly elected Vice-Chair of Hawarden Community Council for the Municipal Year 2015/2016.

Councillor Glenys Diskin completed her Declaration of Acceptance of Office form. Councillor Diskin thanked Members for supporting her nomination.

## **MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the Minutes of the Meeting of the Council held on 13 April 2015 be approved as a true record and signed by the Chair.

## **MATTERS ARISING FROM THE MINUTES:**

There were none.

## **MEMBERS' CODE OF CONDUCT:**

The Chair referred Members to the Model Code of Conduct, copies of which had been previously provided to Members.

IT WAS RESOLVED: to confirm adherence to the Model Code of Conduct.

## **DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2015/2016:**

It was agreed that the schedule of dates and times be confirmed and that during the month of August, when the Council was in Recess, relevant Recess Sub-Committees comprising the Chair of Council the relevant Committee Chair and the Clerk would be held to deal with any urgent business.

## **INTERNAL AUDIT REPORT:**

The Chair referred Members to the report, a copy of which had been circulated to all Members.

IT WAS RESOLVED: to receive the report and implement the recommendations.

## **ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2015:**

The Chair referred Members to the Annual Report, a copy of which had been circulated with the agenda.

IT WAS RESOLVED:

- (a) to receive and approve the Annual Return and Financial Statement.
- (b) to authorise the Clerk and Chair of Council to sign the Return and Financial Statement.

**ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: to approve the accounts for payment in the sum of £38,474.94.

**PLANNING APPLICATIONS:**

IT WAS RESOLVED:

- (a) County Council Members:

To formally note that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised that this Council's observations on the applications submitted to it for consideration were as per the attached schedule.

The meeting closed at 7.10pm