

**Minutes of the ANNUAL MEETING of
HAWARDEN COMMUNITY COUNCIL held on 9 MAY 2016**

PRESENT: Chair: Councillor Glenys Diskin
Vice Chair: Councillor Alan Diskin

Councillors: Ve Amos, Joyce Angell, Helen Brown, Cheryl Carver, Clive Carver,
George Hardcastle, David Hough, Judith Hough, Kevin Jones, Dave
Mackie, Emma Preece, Ralph Small and Brian Williams.

Community Youth Representatives: Sophie Sims.

Officers: Mr R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

Apologies were received from Councillor Alison Halford.

DECLARATIONS OF INTEREST:

There were none.

RETIRING CHAIR'S REMARKS:

The retiring Chair, Councillor Cheryl Carver thanked Members for their support during her year of office. She referred to the highlights of her year and the engagements which she had attended in her role as Chair.

Councillor Carver referred to the impending retirement of the Clerk and the resignation of Mrs Sue Jones and wished both officers well.

Councillor George Hardcastle commended the Chair for her year of office. He also welcomed Mrs Sharron Jones, the recently appointed new Clerk, to the meeting.

APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2016/2017:

The previous past Chair invited nominations for the position of Chair for the Municipal Year 2016/2017. It was noted that in accordance with the Council's adopted policy of seniority Councillor Glenys Diskin, the current Vice-Chair, was the agreed nominee.

On being put to a vote Councillor Glenys Diskin was duly elected Chair of Hawarden Community Council for the Municipal Year 2016/2017.

The Chair duly completed her Declaration of Acceptance of Office form. She thanked Members for supporting her nomination and giving her the opportunity to be Chair of the Community Council.

The Chair welcomed Mrs Sharron Jones to the meeting.

APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2016/2017:

It was proposed that in accordance with the Council's adopted list of seniority Councillor Alan Diskin was the agreed nominee for the position of Vice-Chair.

On being put to a vote Councillor Alan Diskin was duly elected Vice-Chair of Hawarden Community Council for the Municipal Year 2016/2017.

Councillor Alans Diskin completed his Declaration of Acceptance of Office form. Councillor Diskin thanked Members for supporting his nomination.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting of the Council held on 11 April 2016 be approved as a true record and signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

MEMBERS' CODE OF CONDUCT:

The Chair referred Members to the amended Model Code of Conduct, which complied with the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016, a copy of which had been attached to the agenda.

IT WAS RESOLVED: to confirm the adoption of the amended Model Code of Conduct.

COUNCILLOR VACANCY- MANCOT WARD:

The following nominations were made and seconded:-

Mrs Beverley Gibson Taylor
Mrs Helen Meredith.

Following the taking of a vote IT WAS RESOLVED: that Mrs Helen Meredith be co-opted as a Community Councillor for the Mancot Ward

PAYMENTS TO MEMBERS OF TOWN AND COMMUNITY COUNCILS:

In accordance with the requirements of the Independent Remunerations Panel in regard to the permissive powers relating to payments to members of community and town councils:-

IT WAS RESOLVED:

- (a) not to adopt Determinations 46,47,53 & 54
- (b) to adopt Determinations 48,49,50,51 &52.

DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2016/2017:

It was agreed that the schedule of dates and times be confirmed and that during the month of August, when the Council was in Recess, relevant Recess Sub-Committees comprising the Chair of Council the relevant Committee Chair and the Clerk would be held to deal with any urgent business.

INTERNAL AUDIT:

- (a) Internal Audit report. The Chair referred Members to the report, a copy of which had been circulated to all Members.

IT WAS RESOLVED: to receive the report.

- (b) Appointment of Internal auditor for 2016/2017

IT WAS RESOLVED: to reappoint JDH Business Services Ltd.

ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016:

The Chair referred Members to the Annual Report, a copy of which had been circulated with the agenda.

IT WAS RESOLVED:

- (a) to receive and approve the Annual Return and Financial Statement.
- (b) to authorise the Clerk and Chair of Council to sign the Return and Financial Statement.

ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: to approve the accounts for payment in the sum of £45,041.41.

PLANNING APPLICATIONS:

IT WAS RESOLVED:

(a) County Council Members:

To formally note that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (c) That the County Planning Authority be advised that this Council's observations on the applications submitted to it for consideration were as per the attached schedule.

COUNCIL'S INSURANCE:

The Council was advised that its five year arrangement with Zurich came to an end on 31 May 2016. Consequently three quotations had been sought for 2016/17 and beyond, details of which were presented.

IT WAS RESOLVED: to enter into a three year arrangement with Hiscox at an annual premium of £3,738.58.

STAFFING MATTERS:

IT WAS RESOLVED:

- (a) To note the appointment of Mrs Sharron Jones commencing on 27 June 2016
(b) To note the resignation of Mrs Susan Jones, Administrative Assistant, with effect from 30 April 2016.

The meeting closed at 7.10pm