

**HAWARDEN COMMUNITY COUNCIL**  
**STAFF & GENERAL PURPOSES COMMITTEE**

**ORDINARY MEETING**

**11 FEBRUARY 2019**

**A G E N D A**

**1. APOLOGIES FOR ABSENCE:**

**2. DECLARATIONS OF INTEREST:**

To receive any declarations of interest from Members.

**3. MINUTES:**

To receive and approve the minutes of the previous meeting held on 14<sup>th</sup> January 2019 to be signed by the Chair.

**4. MATTERS ARISING FROM THE MINUTES:**

**5. POLICE MATTERS:**

To raise any relevant matters with PCSO Stephanie Jones who will be in attendance at the meeting.

**6. HIGHWAYS ISSUES:**

To raise any relevant matters with the County Council's Highway Maintenance Officer, John Griffiths, who will be in attendance.

**7. CARLINES AVENUE, PARKING RESTRICTIONS:**

To consider the attached information following the public consultation.

**8. SCHOOL PARKING SAFETY AWARENESS CAMPAIGN:**

This item has been placed on the agenda at the request of Councillor Helen Brown.

**9. OPERATION LONDON BRIDGE:**

To review and agree the attached action plan which forms part of the national planning arrangements in the event of the sad passing of H.M. The Queen.

10. **AUDITOR GENERAL NATIONAL REPORTS:**

To review and note the contents of the two recently produced reports by the Auditor General related to Community and Town Councils that can be read via the attached links:

- (a) Financial Management and Governance – Town and Community Councils 2017-18 that sets out the Auditor General’s overall conclusions from his audit work.  
<https://www.audit.wales/publication/financial-management-and-governance-town-and-community-councils-2017-18>
- (b) Internal Audit Arrangements at Town and Community Councils in Wales reports on the Auditor General’s study on internal audit functions in the sector.  
<https://www.audit.wales/publication/internal-audit-arrangements-town-and-community-councils-wales>

11. **CLERK’S REPORT:**

To receive a verbal report on any relevant matters.

12. **JOINT SERVICES COMMITTEE:**

To note the minutes of the Joint Services Committee held on 23<sup>rd</sup> January 2019.

13. **COMMUNITY YOUTH REPRESENTATIVE REPORT:**

To receive a verbal report from Sam Bidwell, Community Youth Representative.

14. **MEMBERS INFORMATION ITEMS:**

To receive any relevant items of information.