

HAWARDEN COMMUNITY COUNCIL

FINANCE COMMITTEE

ORDINARY MEETING

9 SEPTEMBER 2019

A G E N D A

1. **APOLOGIES FOR ABSENCE:**

2. **DECLARATIONS OF INTEREST:**

To receive any known declarations of interest from Members.

3. **MINUTES OF THE PREVIOUS MEETING:**

To receive and approve as a correct record the minutes of the previous meeting held on 8th July 2019.

4. **MATTERS ARISING FROM THE MINUTES:**

5. **TERMS OF REFERENCE OF COMMITTEE:**

To approve the attached Terms of Reference for the Committee.

6. **ACCOUNTS FOR PAYMENT:**

To approve the attached list of accounts for payments for September and to note the List of Payments from the August recess meeting, copy attached.

7. **REVIEW OF FEES AND CHARGES:**

The council delivers a small number of services that are re-chargeable to community organisations together with licence fees for football and tennis etc. Members are asked to consider a review of the fees and charges in line with inflation.

8. **CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the months of August and September and any other relevant matters.

9. **BANK RECONCILIATION:**

To receive a copy of the bank reconciliation statement for the period ending 31st July, copy attached and 31st August 2018, copy to follow.