

SGJ/H.14.11.2016

7th December 2016

To: **ALL MEMBERS OF COUNCIL:**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held at **THE COUNCIL CHAMBER, HAWARDEN INSTITUTE, GLYNNE WAY, HAWARDEN** on **MONDAY, 12 DECEMBER 2016** at **6.30p.m.**

The agenda and papers are attached.

Yours sincerely

S G JONES
Clerk & Financial Officer

HAWARDEN COMMUNITY COUNCIL

ORDINARY MEETING

12th December 2016

A G E N D A

1. **Apologies for Absence:**
2. **Declarations of Interest:**

To receive declarations of interests from Members.
3. **Minutes of previous meeting:**

To receive and approve the minutes of the previous meeting held on 14th November 2016.
4. **Matters arising from minutes:**
5. **Minutes of Committees:**

To receive and confirm the Minutes of the Meetings of the following Committees held on 14th November 2016:

Staff & General Purposes Committee
Lighting Committee
Playing Fields Committee
Planning Committee
Community & Environment
Finance Committee
6. **Interim Internal Audit Report 2016-17**

To share the outcome of the recent interim internal audit undertaken by JDH Business Services Limited. Report attached.
7. **Chair's Remarks:**