

SGJ/H.06.12.17

6th December 2017

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held at **THE COUNCIL CHAMBER, HAWARDEN INSTITUTE, GLYNNE WAY, HAWARDEN** on **MONDAY, 11TH DECEMBER 2017** at **6.30p.m.**

The agenda and papers are attached.

Yours sincerely

S G JONES
Clerk & Financial Officer

HAWARDEN COMMUNITY COUNCIL

ORDINARY MEETING

11 DECEMBER 2017

A G E N D A

1. APOLOGIES FOR ABSENCE:

2. PRESENTATIONS (15 Mins):

- a) To welcome the new Reverend Andrea Jones from St. Deiniols Church who has asked to attend Council and introduce herself (5 mins); and
- b) To discuss the potential hazards and solutions with car parking at Cross Tree Lane. The Head Teacher, Mr Jamie Tennant and colleagues from Flintshire County Council will be in attendance. (10 mins)

3. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting held on 13TH November 2017.

5. MATTERS ARISING FROM MINUTES:

6. MINUTES OF COMMITTEES:

To receive and confirm the minutes of the meetings of the following Committees held on 13th November 2017:

Staff & General Purposes Committee
Lighting Committee
Playing Fields Committee
Planning Committee
Community & Environment
Finance Committee

7. INTERIM INTERNAL AUDIT REPORT 2017-18

To share the outcome of the recent interim internal audit undertaken by JDH Business Services Limited. Report to follow.

8. **COUNCIL CHAMBER:**

At its meeting on the 13th November the Council the proposal to reconfigure the Council Chamber. Following discussions IT WAS RESOLVED THAT:

- i) a joint meeting be held with members of the Hawarden Institute Management Committee and the Chair and Vice-Chair of the Council to establish the position of future rents; and
- ii) the decision to modify the Council Chamber be deferred to the next meeting following clarification of (i) above.

The Chair and Vice-Chair of the Council together with the Clerk have recently met with representatives of the Institute Management Committee to review the position.

At its AGM held at the end of November the Institute Management Committee have proposed the following:

Financial Year	Rent	Increase to be applied, if any
2017/18	£500 (as current)	No increase
2018/19	£554	This is current rent at £500 plus the non-Domestic Rates charge for the Council Chamber (on a pro-rata basis for the floor area)
2019/20	£554	As above plus RPI
2020/21	tbc	To be increased in line with RPI each year.

The use of the Council Chamber cannot be “exclusive” to the Community Council but the current arrangement will remain unchanged. The sub-group believe that this request is not unreasonable and should be recommended to Council for approval.

9. **CHAIR’S REMARKS:**