

SGJ/H.15.05.17

10th May 2017

To: **ALL MEMBERS OF COUNCIL:**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend an **ANNUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held at **MANCOT VILLAGE HALL, MANCOT LANE, MANCOT** on **MONDAY, 15th May 2017** at **6.30p.m.**

The agenda and papers are attached.

Yours sincerely

S G JONES

Clerk & Financial Officer

HAWARDEN COMMUNITY COUNCIL

ANNUAL MEETING

15TH May 2017

A G E N D A

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. RETIRING CHAIR'S REMARKS:

4. APPOINTMENT OF CHAIR 2017/2018:

a) To appoint the Chair of Council for the Municipal Year

b) To receive the Declaration of Acceptance of Office from the Chair and to receive remarks.

5. APPOINTMENT OF VICE-CHAIR 2017/2018:

a) To appoint the Vice-Chair of Council for the Municipal Year

b) To receive the Declaration of Acceptance of Office from the Vice-Chair and to receive remarks.

6. MINUTES OF PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting held on 3rd April 2017.

7. MATTERS ARISING FROM MINUTES:

8. DECLARATIONS OF ACCEPTANCE OF OFFICE:

To receive a verbal update from the Clerk.

9. MEMBERS CODE OF CONDUCT:

To confirm adherence to the Model Code of Conduct as adopted by Council in May 2016, copy previously provided.

10. **COUNCILLOR VACANCY – EWLOE WARD:**

Following the recent Local Government elections, there remains a vacancy in the Ewloe ward. The Council is asked to consider filling the vacancy by Co-option.

11. **STANDING ORDERS:**

To review and agree the Council's Standing Orders – copy previously provided.

12. **FINANCIAL REGULATIONS and EXPENDITURE POLICY:**

To review and agree the Council's revised Financial Regulations and Expenditure Policy following the introduction of modernised payment systems – copies attached.

13. **REPRESENTATION ON OUTSIDE BODIES:**

To agree the Council's representation on Outside Bodies, schedule attached.

14. **PAYMENTS TO MEMBERS OF COMMUNITY AND TOWN COUNCILS:**

To decide on Determinations 44 to 51, which are permissive powers. Decisions taken will apply to all Members at the levels determined by the Independent Remuneration Panel. An individual Member may make a personal decision to elect to forgo part or all of the entitlement to any of these allowances by giving notice in writing to the proper officer of the Council.

Details of the determinations are attached. Members are asked to review each determination and agree the Council's response.

15. **COMMUNITY YOUTH REPRESENTATIVE:**

To receive a verbal update.

16. **DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2017/2018:**

12 June 2017	8 th January 2018
10 July 2017	12 th February 2018
11 th September 2017	12 th March 2018
9 th October 2017	9 th April 2018
13 th November 2017	14 th May 2018
11 th December 2017	

17. **CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on:-

- (a) the Council's contributions to the Central Administration and Direct Maintenance Committee.
- (b) any other relevant matters.

18. **ACCOUNTS FOR PAYMENT:**

To approve the accounts for payment as per the attached list.

19. **PLANNING APPLICATIONS:**

(a) County Council Members:

To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

(b) To consider the planning applications received to date (table attached). Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

(c) To note any planning appeals.

(d) To note the planning decisions as attached.

20. **A494 CONSULTATION:**

To remind Members that the closing date for responses to the above consultation is Monday 5th June; the Council is asked to consider its response.