

SGJ/H.14.05.17

9th May 2017

To: **ALL MEMBERS OF COUNCIL:**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend the **ANNUAL MEETING** of the **HAWARDEN COMMUNITY COUNCIL** to be held at the **COUNCIL CHAMBER, SCOUT HEAD QUARTERS, GLADSTONE PLAYING FIELDS, HAWARDEN** on **MONDAY, 14th May 2017** at **6.30p.m.**

The agenda and papers are attached.

Immediately following the Council's AGM the Chairman will present Certificates to our Community Volunteer Award winners and the Student Bursaries. Light refreshments will be provided following the presentations.

Yours sincerely

S G JONES
Clerk & Financial Officer

HAWARDEN COMMUNITY COUNCIL

ANNUAL MEETING

14TH MAY 2018

A G E N D A

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS OF INTEREST:

To receive any declarations of interests from Members.

3. RETIRING CHAIR'S REMARKS:

4. APPOINTMENT OF CHAIR 2018/2019:

a) To appoint the Chair of Council for the Municipal Year

b) To receive the Declaration of Acceptance of Office from the Chair and to receive remarks.

5. APPOINTMENT OF VICE-CHAIR 2018/2019:

a) To appoint the Vice-Chair of Council for the Municipal Year

b) To receive the Declaration of Acceptance of Office from the Vice-Chair and to receive remarks.

6. MINUTES OF PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting held on 16th April 2018.

7. MATTERS ARISING FROM MINUTES:

8. MEMBERS CODE OF CONDUCT:

To confirm adherence to the Model Code of Conduct; revised version emailed separately.

9. STANDING ORDERS:

To review and agree the Council's Standing Orders following a review by the Sub-Group as requested by Council at the July 2017 meeting, copy attached and copy to be emailed separately for ease. The proposed amendments are highlighted in coloured text.

Members are requested to finalise the Standing Orders and confirm adherence to them.

10. **FINANCIAL REGULATIONS and EXPENDITURE POLICY:**

To review and agree the Council's Financial Regulations and Expenditure Policy – copies emailed separately.

11. **REPRESENTATION ON OUTSIDE BODIES:**

To agree the Council's representation on Outside Bodies, schedule attached.

12. **PAYMENTS TO MEMBERS OF COMMUNITY AND TOWN COUNCILS:**

To decide on Determinations 44 to 53, copies attached, noting the new mandatory payments as outlined. Decisions taken will apply to all Members at the levels determined by the Independent Remuneration Panel. An individual Member may make a personal decision to elect to forgo all or part of the entitlement to any of these allowances by giving notice in writing to the proper officer of the Council.

13. **DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2018/2019:**

11 June 2018	14 January 2019
9 July 2018	11 February 2019
10 September 2018	11 March 2019
8 October 2018	8 April 2019
12 November 2018	13 May 2019
10 December 2018	

The above meetings will, if confirmed by the Council, commence at 6.30 p.m. It is customary for the Council to go into recess during August, when only urgent business is transacted. For this purpose, relevant Recess Sub-Committees, comprising the Chair of Council, the Chair of the relevant Committee and the Clerk, will be held.

14. **CLERK AND FINANCIAL OFFICER'S REPORT:**

- a. **Central Administration and Direct Maintenance Agreement:** The Clerk will provide a verbal report on the Council's contributions for May 2018.
- b. **Bank Reconciliation:** To receive the bank reconciliation for the period ending 30th April 2017.
- c. **Section 106 monies:** To receive an update following the receipt of legal advice and to agree the Council's decision to replace part of the fence at Aston Community Centre.
- d. **Community Council's Insurance:** the insurance is due for renewal on the 1st June at a cost of £4,114.67; members are requested to approve the renewal.
- e. **WW1 Beacon Lighting:** The Council is requested to authorise the purchase of the WW1 Commemorative Beacon at a cost of £360 plus VAT. Regrettably the current beacon has been broken during storage and cannot be fixed.
- f. **Tennis Courts:** Members are asked to consider funding part or all of the costs associated with the re-painting of the white lines at the tennis courts at a specialist cost of £1,200 per court.

15. **ACCOUNTS FOR PAYMENT:**

To approve the accounts for payment as per the attached list.

16. **PLANNING APPLICATIONS:**

(a) County Council Members:

To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

(b) To consider the planning applications received to date (table attached). Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

(c) To note any planning appeals.

(d) To note the planning decisions as attached.