

**HAWARDEN COMMUNITY COUNCIL**  
**STAFF & GENERAL PURPOSES COMMITTEE**

**11 JANUARY 2016**

**A G E N D A**

**1. Apologies for Absence:**

**2. Declarations of Interest:**

To receive any declarations of interest from Members.

**3. Minutes of the Previous Meeting:**

To agree that the Minutes of the previous Meeting held on 14 December 2015 are a correct record and that they be signed by the Chair.

**4. Matters Arising from the Minutes:**

**5. Police Matters:**

To raise any relevant matters.

**6. Staffing Matters:**

Clerk & Financial Officer

- (a) To note the retirement of the Clerk & Financial Officer on 31 May 2016.
- (b) To agree how the Council wishes to proceed with the arrangements for the appointment of a Clerk & Financial Officer from 1 June 2016.

**7. Clerk's Report:**

To receive a verbal report.

**8. Members' Information Items**

To receive any items of relevant information.